

PATRICK HENRY COMMUNITY COLLEGE
College Board Meeting
12:00 Noon—December 18, 2017

Minutes

The Patrick Henry Community College Board held its regular meeting at noon on Monday, December 18, 2017, in the Frith Economic Development Center, with Rebecca Lovell, Chair, presiding.

Members Present

Nancy Baker
Ashley Carter
Sam Cook
Janet Copenhaver
Pam Foley

Paul Geib
Barry Helmstutler
Rebecca Lovell
Elaine Ryder

Members Absent

Michael Carter
Barry Jarrett
Dr. David Martin
Eddie White
Wren Williams

College Staff Present: Sharon Claggett, Randy Ferguson, Jencie Gibson, Dr. Angeline Godwin, Jack Hanbury, Rhonda Hodges, Shelira Morrison, Matthew Ratliff, Belinda Stockton, Roberta Wright, Terry Young

Others Present: Gary Collins, Foundation Liaison; Mickey Powell, *Martinsville Bulletin*; Ron Morris, WZBB Radio

Rebecca Lovell called the meeting to order and recognized Gary Collins from the PHCC Foundation, Mickey Powell from the *Martinsville Bulletin*, and Ron Morris from WZBB Radio.

Approval of Minutes of the October 16 Meeting

The minutes of the October 16 meeting were approved as distributed.

President's Report

Dr. Angeline Godwin reported the following:

- A highlight this year was the announcement of the SEED Grant from the Harvest Foundation. This grant will change the community in a great way, as it will provide for student graduating from Martinsville or Henry County schools to earn up to an associate degree at PHCC at no cost, including tuition, books, and fees. The three-year grant will apply to the high school classes of 2018, 2019, and 2020, and we believe that we can demonstrate such success that we will be funded for more than the initial three-year period. We will be tracking students to provide data for the success of the program. Informational meetings have been held with high school counselors, principals, and superintendents. The program requirements are as follows:

1. Participants must be spring 2018 graduates.
2. Home-schooled students and those completing the GED are eligible.

3. Participants must begin their studies in Fall 2018. Research shows that the sooner a high school graduate engages in the college experience, the higher their chances of success and completion.
4. Participants must take 15 credit hours. Research shows that students taking 15 credit hours are more likely to complete a degree successfully.
5. Participants must maintain a 2.0 grade point average.
6. Participants must complete eight hours of community service prior to receiving SEED funds.

At this time, PHCC is the only community college in Virginia to offer a fully paid associate degree program. PHCC staff has met with Patrick County officials to discuss possible options for Patrick County students, as Patrick County is not within the “footprint” of the Harvest Foundation.

- This year we also saw the opening of the Manufacturing, Engineering, and Technology Complex (MET). Planning for MET 2, the front part of the building, is progressing rapidly. We are in the process of moving classes to new facility for the spring semester.

BUDGET & FINANCE

Report on Local Funds Expenditures

Jack Hanbury, Vice President for Financial & Administrative Services, reported a net income of \$24,816.17 in locality funds. A major planned expense is \$75,000 for a monument sign for the MET, which has not been incurred at this time. Under Auxiliary Funds, bookstore revenues are still a challenge, and we are working with other community colleges to negotiate a better commission rate on bookstore sales. The return on invested funds is up 4% for the year. The cafeteria shows a small loss for the year, but when revenues from recent catering jobs are added, the balance should improve. Student Activities currently shows a deficit because a large portion of the athletics expenditures are at the beginning of the year; as revenues come in, the deficit will decrease and the activities account should end up within budget. A total of \$45,000 in Parking has been reserved for adding an emergency exit to provide an additional campus access road. PHCC has secured that exit with the cooperation of Butch Hamlet, and the work should begin early in 2018.

Reassignment of Funds Reserved for MET Monument Sign

Jack Hanbury reported that \$75,000 in Local Funds was approved by the Board to be reserved for a monument sign in front of the MET building. We have now found that the sign can be funded with local funds already appropriated for the construction project. PHCC is now proposing that the \$75,000 be re-designated to purchase equipment, and asked that the Board approve this reassignment of funds. The equipment purchase will be around \$52,000, and the remaining funds will be banked. Barry Helmstutler made a motion that the request for re-assignment of funds be approved. Motion seconded by Paul Geib and approved by the Board.

Approval of Fiscal Year 2019 Local Funds Requests (Board Report #390)

Barry Helmstutler, Chair of the Budget & Finance Committee, reported that the committee was unable to meet prior to the Board meeting, but the 2019 Local Funds Requests are being presented to the full Board for approval in order for the college to submit its funding requests in January. The amount to be requested from each locality is the same as the amount funded by each one for fiscal year 2018. Mr. Helmstutler made a motion that the 2019 Local Funds Requests be approved. Motion seconded by Pam Foley and approved by the Board.

ACADEMIC & STUDENT AFFAIRS**Final Report on Fall 2017 Enrollment**

Terry Young, Dean of Academic Success & College Transfer, reported that full-time equivalent enrollment (FTE) for Fall 2017 was 1543, which is a 9% decline compared to 1696 in Fall 2016. Headcount shows a smaller decline; fall 2017 headcount is 2227 compared to 2416 in 2016, a decline of 5.75%. Enrollment has been affected by a number of factors, including lower local unemployment rates, a decline in area high school enrollment, and a decline in the local population. Seventeen of the twenty-three VCCS schools have also experience an enrollment decline from 2016 to 2017.

Although we have seen a consistent decline in academic enrollment throughout the system, our workforce training efforts continue to be very successful. PHCC has been recognized by the VCCS Chancellor for having best practices in the collaboration between its academic and workforce divisions. Rhonda Hodges reported that last year the Workforce, Economic, and Community Development Division served 2450 individuals and saw a lot of growth in the Fast-Forward programs that lead to workforce credentials in a shorter period of time, including programs in health care, mechatronics, CDL, manufacturing, and construction trades. At the state level, around 7300 credentials have been received. Two of three Fast Forward students are new college students who may have never taken college classes without this doorway, and we need to make sure they have a pathway to go forward. Dr. Godwin said that in spite of the enrollment decline, we are still serving thousands of people in our community.

FACILITIES

No report

MISCELLANEOUS**Update Report on Foundation Activities**

Dr. Godwin said that Board members should soon receive the Foundation Annual Report for January 1 through June 30. The Foundation transitioned to a fiscal year annual report this year. Gary Collins, Foundation liaison, stated that the Foundation still needs donations for scholarships, as the SEED funds will only be available to 2018, 2019, and 2020 high school graduates, and there will still be many students who need scholarship assistance.

Shelira Morrison reported that, as of December 15, PHCC has received 111 applications for SEED funds and has sent out 111 acceptance packets (34 Bassett High School students, 62 Magna Vista High School students, and 12 Martinsville High School students). We are continuing to work with Patrick County and Franklin County concerning students who attend schools in those counties, but reside in the Martinsville/Henry County area and are eligible for the program. Shelira asked that Board members contact her if they are affiliated with a business that can use volunteers, to assist with the community service requirements for SEED students.

Update on Athletic Activities

No report

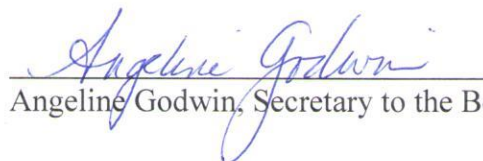
Appointment of Nominating Committee

Rebecca Lovell stated that Janet Copenhaver will chair the 2018 Nominating Committee, with members Ashley Carter (Martinsville) and Wren Williams (Patrick County). She hopes to appoint a member from Franklin County soon. Dr. David Martin has submitted a letter of resignation from the Board following his recent election to the Henry County Board of Supervisors, and Michael Carter will soon be resigning following his election to the Franklin County Board of Supervisors. Several others will be completing their terms and rotating off the Board in June 2018. Ms. Lovell asked that Board members encourage qualified individuals they may know to contact their local government leaders if they are interested in applying for any of the Board vacancies.

Adjournment

The meeting adjourned at 1:15 p.m. The next meeting will be February 26, 2018.


Rebecca Lovell, Chair


Angeline Godwin, Secretary to the Board