

PATRICK HENRY COMMUNITY COLLEGE
College Board Meeting
12:00 Noon—April 16, 2018

Minutes

The Patrick Henry Community College Board held its regular meeting at noon on Monday, April 16, 2018, in the Frith Economic Development Center, with Rebecca Lovell, Chair, presiding.

Members Present

Nancy Baker
Gary Collins
Sam Cook
Janet Copenhaver
Pam Foley
Paul Geib
Roger Hayden

Barry Helmstutler
Barry Jarrett
Rebecca Lovell
Elaine Ryder
Eddie White
Wren Williams

Members Absent

Ashley Carter

College Staff Present: Amanda Broome, David Deal, Jencie Gibson, Dr. Angeline Godwin, Jack Hanbury, Brian Henderson, Dr. Greg Hodges, Rhonda Hodges, Dr. Virginia Jones, Letitia Pulliam, Tiffani Underwood, Roberta Wright, Michelle Zollars

Others Present: Mickey Powell, *Martinsville Bulletin*; Ron Morris, WZBB Radio

Rebecca Lovell called the meeting to order and recognized Mickey Powell from the *Martinsville Bulletin* and Ron Morris from WZBB Radio.

Approval of Minutes of the February 26, 2018 Meeting

The minutes of the February 26 meeting were approved as distributed.

President's Report

Dr. Angeline Godwin and Dr. Greg Hodges reported the following:

- Dr. Angeline Godwin reported that the spring semester is now wrapping up, and thanked the Board for being ambassadors and serving as the eyes and ears of PHCC in the community. Community and technical colleges are increasingly part of national conversations, and reports continue to solidify the value of the associate degree and community colleges. Workforce, community, and technical education is also at the forefront.
- The SEED program is progressing very well. There have been meetings in the schools and events on the PHCC Campus to provide information for students and parents. Dr. Godwin introduced Dr. Greg Hodges, Vice President for Academic & Student Success Services, to give more information on SEED.
- Dr. Hodges introduced Dr. Virginia Jones, PHCC's new Dean of Enrollment Services and Student Success. Dr. Hodges reported that PHCC staff has now registered 300 SEED students, which exceeds expectations. Registration was held at Martinsville High School on April 16, and will be held at Magna Vista on April 17 and at Bassett on April 18. Students who register during these sessions will walk out with their fall classes scheduled and ready to go.

- Dr. Hodges also reported that significant efforts have been made to get students to actually apply for and complete the graduation process. Many transfer to four-year institutions without graduating at PHCC, because they think there is no real value in the Associate Degree. However, research has shown that having the Associate Degree increase the student success rate. As a result of these efforts, the PHCC has over 600 graduates for 2018, compared to 497 in 2017.
- Dr. Godwin said that recent activities include work in entrepreneurship, and this is being taken to a new level with many partnerships in the community.
- Rhonda Hodges, Vice President for Workforce, Community, and Economic Development, stated that her department recently went through a VCCS monitoring report visit, and the results were excellent. The reviewers looked at files and records for several programs. They made six commendations across different areas, and took away many best practices to share with other schools. One commendation concerned how well the division works together with other PHCC departments.
- Ms. Hodges also stated that when the Dalton IDEA Center opened, we hoped it would be a hub for innovation and entrepreneurship, and this has been the case. Several successful programs have included:
 - The Big Idea Challenge, which helps people get their ideas on paper and possibly even into the prototype stage. Twenty-three people completed an eight-week boot camp and will be competing for funds for their ideas;
 - Start Up M/HC, which is for people wanting to start a business; and
 - Grow M/HC, which is for people who already have a business but want to expand.
- The Mini Maker Fair, which highlights work being done at the IDEA Center, will be held Saturday, May 19.
- Patrick County is expanding in technical education. Nine students are currently enrolled in SIEMENS training and will take the Mechatronics Level I exam later this month. To date, PHCC students taking this exam have a 100% pass rate.
- Dr. Godwin reported that the Go Virginia grant has three participating community colleges in our region, and they are now entering a competitive grant phase. The emphasis will be on building on successful programs at PHCC, but will be working with middle school students.
- Dr. Godwin introduced Michelle Zollars, PHCC's incoming Chair of the Faculty, who will be representing the faculty at future Board meetings.

BUDGET & FINANCE

Report on Local Funds Expenditures

Jack Hanbury, Vice President for Financial & Administrative Services, reported that all four locality funds show a surplus for the year, totaling \$193,000. \$75,000 was originally allocated to build a monument sign at the MET. These funds were re-purposed for equipment, but will probably be moved back for the sign as we were able to use some bond money for the equipment purchases. We are now waiting for final approval to build the sign.

- Auxiliary Funds: Timber sales brought in more revenue than anticipated, which brought all expenses into line and resulted in a surplus.
- Investment funds are up, in spite of the recent pullback, and we currently have approximately an 11% cumulative return.
- Culinary Café: Since PHCC is a small school with a small customer base, the cafeteria is still a challenge. The catering operation continues to do well.

- Student Activities are within budget and on target for the year.
- Parking: Construction of the emergency access road has begun, and we anticipate completing it on budget and within the next month if the weather cooperates.

FACILITIES

No report

ACADEMIC & STUDENT AFFAIRS

Approval of New Program: Advanced Manufacturing Technician Career Studies Certificate (Board Report #395)

Janet Copenhaver, Chair of the Academic & Student Affairs Committee, reported that the committee met prior to the Board meeting to discuss the proposed new program. Rhonda Hodges, Vice President for Workforce, Community & Economic Development, said that through its work with employers on Business and Industry Leadership Teams (BILTs), PHCC's division of Workforce, Economic, and Community Development has identified a core set of knowledge, skills, and abilities required across the advanced manufacturing industry sector, including safety, applied mathematics, quality, processes, basic maintenance and machine operation (mechatronics), computer technology, and career intelligence. In addition, employers have identified the need for internship or apprenticeship opportunities to provide hands-on, workplace experiences for students. This career studies certificate provides instruction for these core skills, as well as internship opportunities. Students in this program will also have an opportunity to earn the Certified Production Technician (CPT) national industry certification from the Manufacturing Skills Standards Council (MSSC). This career studies certificate will allow PHCC to not only produce an advanced manufacturing workforce with strong general manufacturing skills, but also to quickly add on courses to develop training for specific industries. It is also fully stackable to the Associate degree in General Engineering Technologies, becoming another step on the advanced manufacturing/engineering technologies career pathway. Janet Copenhaver made a motion that the Advanced Manufacturing Technician Career Studies Certificate be approved. Motion seconded by Roger Hayden and approved by the Board.

MISCELLANEOUS

Update Report on Foundation Activities

Tiffani Underwood, Interim Foundation Director, reported that the PH Scholars program, which is based on both academic achievement, civic involvement, and leadership, has 19 applicants; the Foundation Scholarship Committee will meet on April 19 to select recipients for the upcoming academic year. Eight PHCC alumni will be recognized at the Distinguished Alumni Diner on May 4 at Chatmoss, and Ms. Underwood encouraged Board members to attend. Materials are in for the library renovation project, which will make the library a more collaborative learning environment for students. The Patriot Players will perform the musical "Memphis" on April 19-22 and April 26-29. The spring golf tournament will be held at Chatmoss on April 23, and we are still accepting teams and hole sponsors.

Update Report on Athletic Activities

Dr. Godwin commended Brian Henderson, Athletic Director, on his good work with PHCC's student athletes, and for helping them understand they are first students, then athletes. Mr. Henderson is taking on some additional roles in athletics and in some new student activities, and we appreciate what he does.

Brian Henderson reported that several of PHCC's student athletes have committed on scholarships to four-year schools. His goal is to help them do their best not just on the court or field, but to achieve academically as well. The department is currently building rosters for next season. Seventeen international students representing Brazil, United Kingdom, Australia, Dominican Republic, and Puerto Rico plan to attend PHCC in the fall. The baseball and golf teams are playing now, and both are doing well. The Athletic Department Banquet will be held on April 24 at 6:00 p.m. Donna Lester, Vice President of the Lester Group and a former member of the U.S. Olympic Badminton team, will be the guest speaker.

Betty Jane Simpson Memorial Scholarship

In 2010, the PHCC Board established a scholarship in memory of Betty Jane Simpson, a member who passed away in December 2009, during her second term on the Board. Despite a long battle with cancer, Betty Jane attended meetings faithfully, and was a very strong supporter of the college. The scholarship is funded by donations from Board members. The amount of the scholarship is determined by the amount of donations received each year. Because of Betty Jane's background in nursing and her special interest in PHCC's nursing program, the scholarship was designated to be given to a nursing student with a grade point average of at least 3.0. Scholarships have been awarded to deserving nursing students each fall semester since 2010.

Nancy Baker made a motion that the Board continue the scholarship for the 2017-2018 academic year. Motion seconded by Janet Copenhaver and approved by the Board. Information on how to donate to the scholarship will be mailed to all Board members.

Adjournment

The meeting adjourned at 1:25 p.m. The next meeting will be June 18, 2018.


Rebecca Lovell, Chair


Angeline Godwin, Secretary to the Board