

APPROVED BY BOARD SEPTEMBER 24 2018

**PATRICK HENRY COMMUNITY COLLEGE
College Board Meeting
12:00 Noon—June 18, 2018**

Minutes

The Patrick Henry Community College Board held its regular meeting at noon on Monday, June 18, 2018, in the Frith Economic Development Center, with Rebecca Lovell, Chair, presiding.

Members Present

Nancy Baker
Gary Collins
Janet Copenhaver
Paul Geib
Roger Hayden
Barry Helmstutler

Barry Helmstutler
Barry Jarrett
Elaine Ryder
Eddie White
Wren Williams

Members Absent

Ashley Carter
Sam Cook
Pam Foley

College Staff Present: Amanda Broome, Sharon Claggett, David Deal, Jencie Gibson, Dr. Angeline Godwin, Jack Hanbury, Brian Henderson, Dr. Greg Hodges, Rhonda Hodges, Letitia Pulliam, Belinda Stockton, Tiffani Underwood, Roberta Wright, Terry Young, Michelle Zollars

Others Present: Paul Collins, *Martinsville Bulletin*

Rebecca Lovell called the meeting to order and recognized Paul Collins from the *Martinsville Bulletin*.

Approval of Minutes of the April 16, 2018 Meeting

The minutes of the April 16 meeting were approved as distributed.

President's Report

Dr. Angeline Godwin reported the following:

There have been numerous visitors to the Manufacturing, Engineering, and Technology Complex (MET), including statewide groups and economic development prospects. We are very excited about renovating the other part of the building. PHCC faculty are looking at a wide variety of initiatives as part of a continuous quality improvement plan. Dr. Godwin thanked Michelle Zollars for being present and serving as the faculty representative for the meeting. She also said that PHCC staff members consistently go above and beyond the call of duty to make things happen on the campus and in the community.

Gary Collins congratulated Dr. Godwin on receiving the Fred Herring Award, the highest honor awarded by the M/HC Chamber of Commerce's Partnership for Economic Growth (C-PEG) at their annual leadership recognition dinner.

BUDGET & FINANCE

Report on Local Funds Expenditures

Jack Hanbury, Vice President for Financial & Administrative Services, reported that overall we are closing out the year with strong balances in all funds, and a \$104,000 gain in combined local funds for the year. In Locality Funds, expenses were below budget and we are finishing with a gain, largely because of savings on the monument sign for the MET. Auxiliary Funds show a gain due to revenues from the timber sale being stronger than anticipated. The Investment Fund continues to perform well, with a \$28,000 gain for the year as of April 30. The overall gain in two years of investing is approximately \$88,000. The Cafeteria did not perform as well as expected, and we will discontinue cafeteria operations in the fall. Canteen Vending will provide a vending operation that will have salads, sandwiches, and other foods as well as snacks and drinks. We will continue the in-house catering operation, which is quite productive and has outperformed the cafeteria revenues. Under Student Activities, all clubs and activities remain within budget. Under Parking, construction has been completed on the emergency exit connecting with Butch Hamlet's parking lot; this project came in approximately \$444 over budget.

Approval of Fiscal Year 2018-2019 Local Funds Budget (Board Report #396)

Barry Helmstutler, Chair of the Budget & Finance Committee, reported that the committee met prior to the Board meeting to discuss Board Report #396, Approval of Fiscal Year 2018-2019 Local Funds Budget. There are few changes from the current year, and no increases were requested from the localities. We are working with the bookstore to try to increase commissions, and still anticipate transferring \$20,000 to assist Student Activities. In the Parking Fund, we will do some replacing and repairing of surfaces, and also re-sealing and re-stripping all the campus parking lots. There are some anticipated expenses above revenues, but we have a good fund balance. Barry Helmstutler made a motion that the 2018-2019 Local Funds Budget be approved. Motion seconded by Janet Copenhaver and approved by the Board.

ACADEMIC & STUDENT AFFAIRS

Report on Summer Session Enrollment

Dr. Greg Hodges, Vice President for Academic & Student Success Services, reported that full-time equivalent (FTE) enrollment for this summer is the highest it has been in five years, and has not only met but exceeded projections. FTEs are currently up 24% from last summer, and headcount is up 40%, with some classes still to begin in July. Summer PELL has been one factor in this increase. In addition, the Harvest SEED fund is paying for all dual enrollment students to complete the SDV 108 Orientation course during the summer. However, even if the SDV 108 students backed out, FTEs are still up 15%. We are cautiously optimistic about fall enrollment; currently, we have enrolled almost 70% of our projection for fall.

Update Report on SEED Grant

Thanks to the hard work of PHCC's advising staff, 340 SEED students have been registered for fall. Applications are due by June 30; a majority of the students were registered before they left high school.

Report on SACSCOC Reaccreditation

Dr. Hodges also reported that PHCC had its ten-year accreditation visit from Southern Association of Colleges and Schools/Commission on Colleges (SACSCOC) in October 2017. The visiting committee found a few things that needed to be addressed, and PHCC's follow-up report was submitted in February. This material was reviewed in June, and PHCC received full accreditation with all standards met and no monitoring report required.

MISCELLANEOUS

Update Report on Foundation Activities

Tiffani Underwood, Interim Director of the PHCC Foundation, reported that 328 students applied for scholarships for the 2018-2019 academic year, and the Foundation has awarded 193 scholarships totaling just over \$210,000. Patrick Henry Scholars scholarships, which cover tuition, books, and fees for two years, were awarded to two students from Basset High School, one from Magna Vista, and six from Patrick County. The Martinsville Speedway/Campbell Family Commonwealth Legacy Scholarship made one award of \$4,000, and the Gerald Baliles Commonwealth Legacy Scholarship made three awards of \$3,250 each. Eight PHCC alumni were honored at the Distinguished Alumni Dinner at Chatmoss on May 4. The Patriot Players will perform "The Little Mermaid" on July 19-22 and July 26-21. Miss PHCC, McKenzie Lewis, is participating in Miss Virginia preliminary activities this week at Liberty University in Lynchburg, and will compete in the pageant on June 23.

Rebecca Lovell reported that donations from Board members for the Betty Jane Simpson Memorial Scholarship totaled \$500, and this award will be made to a nursing student for the upcoming academic year.

Update Report on Athletic Activities

Brian Henderson, Athletic Director, reported that the Bass Fishing Team has made the Carhartt Bassmaster College Series National Tournament, which will be held in Lake Tenkiller, Oklahoma, in July. Coach Andre Kidd has been hired as the new Head Cross Country Coach, and he will also be coaching new offerings in indoor and outdoor track and field in the upcoming year. More than 15 international student-athletes from France, Brazil, Portugal, Australia, and Germany will be attending PHCC this fall. PHCC Athletics will host the following events this year: Region X Volleyball Tournament (October); Cross Country Invitation (October); PHCC Basketball Tipoff (November); and Region X Golf Tournament (Spring). In Fall 2018, PHCC will offer men's and women's basketball, men's and women's soccer, volleyball, men's and women's cross country, track and field, baseball, and softball, along with the club sports of bass fishing and cheerleading.

Report from Nominating Committee

Janet Copenhaver, Chair of the Nominating Committee, reported the following appointments:

1. Janet Copenhaver, Paul Geib, and Barry Helmstutler have all been appointed by Henry County for a second four-year term.

2. Dr. John McCraw has been appointed by Henry County for a four-year term, replacing Elaine Ryder, who is rotating off the Board.
3. Franklin County hopes to make an appointment soon, to replace Michael Carter, who resigned following his election to the Franklin County Board of Supervisors.
4. Martinsville has not had any applicants to replace Eddie White, who is rotating off the Board. If anyone has a recommendation for someone to fill this vacancy, please contact Dr. Godwin's office.

Ms. Copenhaver also presented nominations for Board officers for July 1, 2018 through June 30, 2020. Barry Helmstutler has been nominated for the position of Chair, and Janet Copenhaver has been nominated to serve as Vice Chair. Roger Hayden made a motion that these nominations be accepted. Motion seconded by Wren Williams and approved by the Board.

Special Presentations

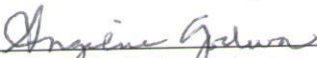
Rebecca Lovell presented signed resolutions to Elaine Ryder and Eddie White in honor of their service as Board members. Mrs. Ryder served for eight years, and Mr. White served for eleven years. Barry Helmstutler, incoming chair, also presented Rebecca Lovell with an award, made at the Dalton IDEA Center, for her two years of service as Board Chair.

Adjournment

The meeting adjourned at 1:10 p.m. The next meeting will be September 17, 2018.



Rebecca Lovell, Chair



Angeline Godwin, Secretary to the Board