

APPROVED BY BOARD JANUARY 28, 2019

PATRICK HENRY COMMUNITY COLLEGE
College Board Meeting
3:30 p.m.—November 19, 2018

Minutes

The Patrick Henry Community College Board held its regular meeting at noon on Monday, November 19, 2018, in the Frith Economic Development Center, with Barry Helmstutler, Chair, presiding.

Members Present

Janet Copenhaver
Pam Foley
Paul Geib
Roger Hayden
Barry Helmstutler
George Hippisley
Barry Jarrett
Becky Lovell
Dr. John McCraw, Jr.

Members Absent

Nancy Baker
Ashley Carter
Gary Collins
Johnathan Phillips
Wren Williams

College Staff Present: David Deal, Jencie Gibson, Dr. Angeline Godwin, Jack Hanbury, Brian Henderson, Dr. Greg Hodges, Dr. Virginia Jones, Tiffani Underwood, Amy Webster, Michelle Zollars

Barry Helmstutler, Chair, called the meeting to order.

Approval of Minutes of the September 24, 2018 Meeting

The minutes of the September 24 meeting were approved as distributed.

President's Report

Dr. Angeline Godwin reported that PHCC has had an excellent fall semester. We have enrolled the first cohort of SEED scholars funded by the Harvest Foundation; we will be focused on data collection which will lead to a long-term longitudinal study of these students. Dr. Godwin complimented the PHCC faculty, who are always working to identify what is in the best interest of our students; these efforts set PHCC apart from other colleges nationally as well as locally. PHCC staff have been spending time with economic development prospects visiting the area; PHCC is a point of pride with local economic development officials, and a number of prospects have shown interest in our facilities.

BUDGET & FINANCE

Report on Local Funds Expenditures

Jack Hanbury, Vice President for Financial & Administrative Services, reported that the Local Funds balance has increased because there have been no substantial expenditures this year. One upcoming project is to repair the entrance to the maintenance shed. Under Auxiliary Funds, bookstore commissions have been greater than expected because of the enrollment increase. We had projected

\$10,000 in commissions from the cafeteria, but these will be included under vending revenues instead. Investment value is up 13.72%, but was slightly down in October because of the overall market decline. Student Activities revenues are on target. Parking expenses have not been incurred yet because of a late start and weather delays on the parking lot improvements, but we hope to complete the work in the next month.

Approval of Fiscal Year 2019-2020 Local Funds Requests (Board Report #400)

Barry Jarrett, Chair of the Budget & Finance Committee, reported that the committee met prior to the Board meeting to discuss Board Report #400, Approval of 2019-2020 Local Funds Requests. Due to declining state funds, we have tried to conserve these funds to use for future capital projects. An increase was requested in 2018-2019, which was granted by Henry and Patrick Counties and denied by Martinsville, but no increase is proposed this year. Barry Jarrett made a motion that the 2019-2020 Local Funds Requests be approved. Motion seconded by George Hippiusley and approved by the Board.

ACADEMIC & STUDENT AFFAIRS

Approval of New Certificates (Board Report #401)

Health Technology: Emergency Medical Services—Advanced Certificate

Health Technology: Emergency Medical Services—Advanced Career Studies Certificate

Janet Copenhaver, Chair of the Academic & Student Affairs Committee, reported that the committee met prior to the Board meeting to discuss Board Report #401, Approval New Certificates. Dr. Greg Hodges, Vice President for Academic & Student Success Services, explained that these changes have already been approved at the state level but must also be approved locally. The Emergency Medical Services Advanced Certificate will stack into the associate degree for the paramedic program. The Emergency Medical Services Career Studies Certificate will offer a pathway for students to earn their basic Emergency Medical Technician credential and their credential as an Advanced EMT. Amy Webster, Director of Nursing & Allied Health, said that this will align our programs with the statewide curriculum. Students can use these as a pathway to another degree or to obtain a stand-alone credential Janet Copenhaver made a motion that the new certificates be approved. Motion seconded by Dr. John McCraw and approved by the Board.

Division of Technology Annual Report

David Deal, Dean of Technology, highlighted the highlights from the Division of Technology Annual Report for 2017-2018.

- Major Accomplishments
 - Replaced 150 end of life PCs
 - Digital signage system
 - Staff made 3,102 support task responses this year
- MET
 - Installed all necessary infrastructure, wireless access, new computers and notebooks, instructional equipment, etc.
 - Moved CADD, Motorsports, and two IET classrooms to MET

- Installed 24 PCs, 60 laptops
- Integrated 21 new surveillance cameras into the security system
- Distance Learning
 - Created a system to improve the registration process for SEED students. The program also allows PHCC staff to connect the SEED applications to existing student records and to track, contact, and update the student records.
 - Mark Nelson created program to streamline program reviews and service unit reviews and make the reviews available to the appropriate parties via online access.
- Library Services
 - Collaborative Learning Center funded by a donation; student use of library had declined. Provided area for students to work on collaborative projects. Also student study pods. Snacks and coffee area. Increased library usage from 200 per month to 1200.
- Testing Center and Learning Lab
 - Over 10,000 tests given per year by the Testing Center
 - 42 desktop computers available in the Learning Lab for students and people in the community to use.

MISCELLANEOUS

Update Report on Foundation Activities

- Tiffani Underwood, Interim Director of Development and the PHCC Foundation, announced two new scholarships: the Donald K. Lawson Memorial Endowed Scholarship for Nursing was established by the late Donald K. Lawson to support a student in the nursing program who demonstrates financial need. The Bobby Scruggs Charitable Foundation Scholarship was established by Dr. Jackie Scruggs Taylor in honor of her late husband and his passion for Motorsports. The \$1,000 scholarship will be awarded in the fall to a student in the motorsports program with financial need. The annual Scholarship Luncheon had a great turnout. This event gives students a chance to meet their donors, and donors a chance to see how they impact the lives of our students. The November 5 golf tournament at Primland was very successful and raised some much-needed funds for athletics. The Patriot Players production of the musical "Annie" will be performed November 29 and 30, and December 1-2 and 6-9. Upcoming shows are "Mamma Mia," April 25-May 5, and "Beauty and the Beast," July 18-28. The Foundation's annual appeal letter will be sent out soon, to seek funds that will provide scholarships, equipment, and other items to support the college.

Update Report on Harvest Foundation SEED Grant

Dr. Greg Hodges reported that 350 students applied for SEED assistance, and 240 were funded. 120 have applied so far for next year. Total fall enrollment increased 8.5% over 2017, and Spring 2019 enrollment is up significantly compared to this date in 2017.

Dr. Hodges also reported that PHCC has received official notification from SACSCOC that the Physical Therapy Assistant (PTA) program has been approved; the application was so thorough and well done that they are not requiring an on-site visit. CAPTE (Commission on Accreditation in

Physical Therapy Education) will visit PHCC in January, and we hope to begin enrolling students in Fall 2019.

Update Report on Athletic Activities

Brian Henderson, Athletic Director, reported that the following accomplishments for the Athletics Department:

- Women's Soccer finished with a 5-9-1 record and four all-region nominees.
- Men's Soccer finished with a 10-7 record and three all-region nominees. New coach Brennan Murphy was recognized as Region X Coach of the Year in his first year at PHCC.
- Volleyball has a record of 6-2, 8-15, with four all-region team members. Coach Lee Orr was recognized as Region X Coach of the Year, and the team made it to the District Championships in Pennsylvania.
- The Golf team finished second in the Region X Fall Classic, and had two top two team finishes in the fall. Cory Hearn finished third individually in the Eagles Cup.
- Cross-Country: The team had four all-region team members, and participated in the NJCAA DIII nationals, where Monroe Morse finished 16th out of 178 runners. Mayra Hernandez-Chavez was named Region X Runner of the Year.
- SAAC (Student Athlete Advisory Council) was established and had its first meeting in September. The purpose of SAAC is to promote leadership qualities in our student athletes.
- Student athletes continue to be very involved in community service, including volunteering at Infinity Acres and the Grace Network's Pumpkin Patch, working with the MHS International Club, and holding a Trunk-or-Treat at PHCC for children in the community.

Mary Jane Simpson Memorial Nursing Scholarship

Barry Helmstutler shared a thank-you note from Carrie Shoemaker, the recipient of the Betty Jane Simpson Memorial Scholarship for 2018-2019.

Adjournment

The meeting adjourned at 1:30 p.m. The next meeting will be January 28, 2019.



Barry Helmstutler, Chair



Angelina Godwin, Secretary to the Board