

APPROVED BY BOARD MARCH 18, 2019

**PATRICK HENRY COMMUNITY COLLEGE
College Board Meeting
12:00 p.m.—January 28, 2019**

Minutes

The Patrick Henry Community College Board held its regular meeting at noon on Monday, January 28, 2019, in the Frith Economic Development Center, with Barry Helmstutler, Chair, presiding.

Members Present

Nancy Baker	Barry Helmstutler
Ashley Carter	George Hippisley
Gary Collins	Becky Lovell
Janet Copenhaver	Dr. John McCraw, Jr.
Paul Geib	Wren Williams
Roger Hayden	

Members Absent

Pam Foley
Barry Jarrett
Johnathan Phillips

College Staff Present: Amanda Broome, David Deal, Jencie Gibson, Dr. Angeline Godwin, Jack Hanbury, Dr. Greg Hodges, Rhonda Hodges, Dr. Virginia Jones, Letitia Pulliam, Matthew Ratliff, Christy Stocks, Belinda Stockton, Tiffani Underwood, Amy Webster, Roberta Wright, Michelle Zollars

Barry Helmstutler, Chair, called the meeting to order.

Approval of Minutes of the November 19 and December 17, 2018 Meetings

The minutes of the November 19 and December 17, 2018 meetings were approved as distributed.

President's Report

Dr. Angeline Godwin reported that the VCCS Chancellor and four members of the State Board for Community Colleges visited PHCC this morning. The group toured the MET facility, and were shown both the areas currently in use and the section that is still to be renovated.

Dr. Godwin introduced Christy Stocks, Director of the Student Success Center. Christy said that the Center, which was established in 2014, is the hub of supportive services for PHCC students, and encompasses a number of grant programs. The Center makes it easier for students to go to one location for services and resources they need. Some of the programs involved are:

- Middle College, which began in January 2010, enables students from 18 to 26 years old to earn a GED. The program is held on campus because this increases the likelihood that they will enroll in a community college following completion. PHCC's program has become a state model for other colleges.

- Great Expectations serves students from 18 to 24 years old who have been in the foster care system. Since only a small number of local students are eligible for this program, they meet with a regional cohort at Danville Community College. These students participate in numerous community service activities.
- The Young Adult Initiative provides career pathways for young adults between ages 18 and 24 who are deficient in basic skills, under employed, or unemployed. Some options for participants are earning a GED, NCRC, or CPT credential, credit for prior learning, a 500-hour paid internship, and supportive services such as child care.
- The Patriot Pantry, which was started in March 2017 and provides food options for students in need, is doing very well and has served 329 students (unduplicated) since its beginning. A \$500 mini grant from the PHCC Foundation provided 100 \$5 vouchers for students to purchase meals from the food trucks on campus. Other schools have requested assistance from PHCC in establishing their own programs.
- The Rural Virginia Horseshoe Initiative (RVHI) established four years ago, has utilized \$160,000 for high school career coaches and GED and training incentives. Forty-seven of the 149 students served have graduated with a combined 72 graduate awards: 30 associate degrees, 24 certificates, and 18 career studies certificates.
- PHCC has four College Success Coaches, who are making a major impact on completion and retention rates. PHCC outperformed the control group in every measure for 2017. Each coach has a case load of 100 students, and several perform other functions as well as handling their case loads.

In addition to these programs, the Student Success Center has held 16 sections of Student Orientation this year, provides a clothes closet for students needing professional business attire while seeking employment, and loans out computers, calculators, and textbooks.

BUDGET & FINANCE

Report on Local Funds Expenditures

Jack Hanbury, Vice President for Financial & Administrative Services, reported that there have been very few expenditures from Local Funds. We anticipate some construction projects, such as repairing access to the campus maintenance shed, but expect to be below budget for the year. Auxiliary Funds are within budget. Bookstore revenues will probably exceed projections, but the \$10,000 projection for cafeteria revenues will not be realized. Investments have gained back a small loss from 2018. Student Activities are a little above budget, but student activity fee revenues should be above the projection. Expenses for parking lot repairs have still not been incurred, and that will create a slight negative.

ACADEMIC & STUDENT AFFAIRS

Approval of Discontinuance of Pharmacy Technician Career Studies Certificate (Board Report #403)

Dr. Greg Hodges, Vice President for Academic & Student Success Services, stated that the Pharmacy Technician program has had declining enrollment for several years, as many pharmacies now do their own training in-house. Amy Webster, Director of Nursing & Allied Health, said that

the program is not being completely eliminated, but will be changed to a short-term training through workforce. Janet Copenhaver reported that the Academic & Student Affairs Committee met prior to the full Board meeting to discuss the approval. Ms. Copenhaver made a motion on behalf of the committee that the recommendation be approved. Motion seconded by Becky Lovell and approved by the Board.

Amy Webster also reported that CAPTE, the accrediting agency for the Physical Therapy Assistant program, visited PHCC last week, and we should receive their report sometime in April.

MISCELLANEOUS

Update Report on Institutional Advancement

Copies of the PHCC Foundation's Annual Report were distributed. Tiffani Underwood, Interim Director of Development and the PHCC Foundation, reported that the Martha Lou Henry Endowed Nursing Scholarship was recently established through the Foundation. Applications for this year's Distinguished Alumni Awards are now available, and Ms. Underwood encouraged nominations so that PHCC's best and brightest can be recognized. February 15 is the nomination deadline. The awards dinner will be held on April 12 at Chatmoss. Patrick Henry Scholars applications will go live on the website on Friday, February 1, and we are reaching out to the local school systems for applicants.

Update Report on Athletic Activities

David Deal, Dean of Technology, reported that Esports, which is now recognized by the NJCAA, will soon be added to the PHCC athletics department. Through the Equipment Trust Fund, we have been able to purchase high end gaming computers, and West Hall classroom 215 has been set up for gaming. Six students have been recruited so far, and they will be competing against students from other colleges. Esports will operate under the same rules and guidelines as other student athletic teams.

2019 Board Nominating Committee

Barry Helmstutler announced that the 2019 Board Nominating Committee will be chaired by Nancy Baker, who will work with members Becky Lovell and Dr. John McCraw. Two members will be rotating off the Board effective June 30, after completing two full four-year terms. Two more members are eligible for reappointment.

2019 Graduation

Mr. Helmstutler also announced that graduation will be on Saturday, May 11, at 10:00 a.m. He encouraged as many members as possible to participate in this event, which is a highlight of every academic year.

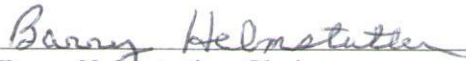
Report on Upcoming MET Renovation

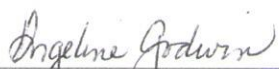
Jack Hanbury reported that the proposed renovations to the MET, which were approved by the Board at a special meeting in December, have been approved by the State Board for Community

Colleges. We are now in the paperwork stage of getting final state approval, and hope to send out an RFP for the architect and design services in the near future.

Adjournment

The meeting adjourned at 1:00 p.m. The next meeting will be March 18.


Barry Helmstutler, Chair


Angeline Godwin, Secretary to the Board