

APPROVED BY BOARD JULY 15, 2019

**PATRICK HENRY COMMUNITY COLLEGE
College Board Meeting
12:00 p.m.—May 20, 2019**

Minutes

The Patrick Henry Community College Board held its regular meeting at noon on Monday, May 20, 2019, in the Frith Economic Development Center, with Barry Helmstutler, Chair, presiding.

Members Present

Nancy Baker
Gary Collins
Janet Copenhaver
Pam Foley
Paul Geib

Roger Hayden
Barry Helmstutler
Barry Jarrett
Becky Lovell
Dr. John R. McCraw, Jr.

Members Absent

Ashley Carter
George Hippisley
Johnathan Phillips
Wren Williams

College Staff Present: Sharon Claggett, Dr. Colin Ferguson, Randy Ferguson, , Jencie Gibson, Dr. Angeline Godwin, Jack Hanbury, Dr. Greg Hodges, Rhonda Hodges, Dr. Virginia Jones, Letitia Pulliam, Tiffani Underwood, Amy Webster, Roberta Wright, Terry Young

Others Present: Ron Morris, WZBB Radio

Barry Helmstutler, Chair, called the meeting to order and welcomed Ron Morris from WZBB Radio.

Approval of Minutes of the March 18, 2019 Meeting

The minutes of the March 18 meeting were approved as distributed.

President's Report

Dr. Angeline Godwin reported the following:

- We have completed the first year with SEED Fund scholars and are looking forward to next year. Enrollment for Fall 2019 already exceeds enrollment from this time last year.
- The Dalton IDEA Center continues to bring accolades to PHCC. The Mini Maker Fair on May 18 was very successful.
- The Start Up and Grow MHC programs were also very successful this year.
- We have recently had a couple of challenges. As reported in the media, a glitch in the posting eligibility reports for the baseball team triggered an audit by NJCAA, which resulted in the baseball program being cited as non-compliant due to missing documents for two players. Athletic director Brian Henderson took complete responsibility for the

error on himself; neither the blame nor the responsibility was shifted to the students. We feel that the NJCAA treated PHCC fairly in making the compliance decision, and we are instituting a new four-point process to prevent this happening in the future. This process includes (1) a new reporting checklist; (2) a double-check process in which the coach and athletic director check each other's work; (3) random internal audits; and (4) an enhanced education program for student athletes about the required documents and their importance. There is no long-term punitive penalty to PHCC from this situation, and we appreciate the level of character and integrity displayed by Athletic Director Henderson.

- The second challenge was the denial of candidacy for the Physical Therapy Assistant (PTA) program in the first application process. This was disappointing, but not unexpected, as the candidacy process is extremely rigorous. Dr. Greg Hodges, Vice President for Academic & Student Success services, reported that PHCC followed the candidacy process to the letter, and it was approved by the PHCC Local Board, State Board for Community Colleges, SCHEV, and SACS. The final step, and the most rigorous, is approval by the Commission on Candidacy in Physical Therapy Education (CAPTE), and this is where approval was denied. Dr. Hodges said that CAPTE only accepts 12 new applications per year, which includes programs in both Physical Therapy Assistant and Doctor of Physical Therapy, and that no new programs were approved on their first attempt this year. In addition, no colleges have been approved on their first attempt in the past four years. We will now send a letter to CAPTE stating that we are applying for reconsideration, and our people will work all summer for reconsideration in August. The appeal will be in October, and, if, approved at that time, the program will begin in January. Any Board member getting questions from the community about the process should contact Dr. Greg Hodges or Jencie Gibson, and information will be provided.
- Dr. Hodges reported that 328 SEED students have enrolled so far for the fall semester, which is 30 more than were enrolled at this time last year. We have almost reached our summer enrollment goal, and think that we will meet or exceed last summer's enrollment, which also exceeded the previous summer.
- Dr. Hodges reported that 20% of PHCC's state budget is dependent on our performance, and that we currently rank first in the VCCS in meeting performance funding goals, which means an extra \$240,000 for next year. Performance Based Funding totals are based on the following:
 - Developmental math student performance
 - College math student performance
 - Development English performance
 - College English performance
 - Full-time fall to spring persistence
 - Full-time fall to fall retention
 - Part-time fall to spring persistence
 - Part-time fall to fall retention
 - Completed 12 credits in one semester
 - Completed 24 credits in two semesters
 - Degrees awarded

- Certificates awarded
- Extra points for underserved populations (low-income, first generation, minority)

BUDGET & FINANCE

Report on Local Funds Expenditures

Jack Hanbury, Vice President for Financial & Administrative Services, reported that overall income was up \$116,000. There were no expenditures from locality funds except for bank charges. Under Auxiliary Funds, bookstore and vending commissions were higher than projected due to increased enrollments. Bookstore commissions will increase more due to renegotiating the contract for higher commissions. Expenditures from Auxiliary Funds were below budget. The initial \$600,000 investment of Auxiliary Funds has grown to \$701,000, with a cumulative return of 16.85%. Student Activities is over budget, mostly due to athletics. A new budget procedure is being developed for athletics to help them monitor expenses and stay within budget. Under Parking Funds, repairs and resurfacing of the lots was \$1,080 more than planned.

Approval of Fiscal Year 2020 Local Funds Budget (Board Report # 405)

Jack Hanbury said that the revenue side of the 2020 Local Funds Budget remains flat because no funding increases were requested from the localities. Expenses are also projected to remain about the same. There is a placeholder of \$30,000 in case of needed construction or improvements. Mr. Hanbury noted that the line item for Bank Charges on the Locality Fund Budget page should be \$1,000 rather than \$11,000. Higher bookstore and vending revenues are projected next year, and expenses should be about the same. Under Parking Funds, \$54,000 is being budgeted for two planned projects: renovating lighting from the parking lot into the Walker Building, and \$35,000 for repairing selected sections of the sidewalks. Barry Jarrett reported that the Budget & Finance Committee met prior to the Board meeting, and made a motion that the proposed 2020 Local Funds Budget be approved. Motion seconded by Paul Geib and approved by the Board.

ACADEMIC & STUDENT AFFAIRS

Approval of Two New Career Studies Certificates: Lathe Operator and Machining Technician (Board Report #406)

Rhonda Hodges, Vice President for Workforce, Economic and Community Development, reported that PHCC is requesting approval of two new Career Studies Certificates (CSCs) in Lathe Operator and Machining Technician to begin enrollment in the fall. These are the result of several initiatives and the local and national level, and PHCC is working with Danville Community College (DCC) and the Institute for Advanced Learning and Research (IALR) through the Go Tec and G3 initiatives. Students would complete training in the programs at PHCC and obtain skills that would be fully stackable into the diploma and degree programs at DCC. Janet Copenhaver reported that the Academic & Student Affairs Committee met prior to the Board meeting, and made a motion that the two proposed CSCs be approved. Motion seconded by Pam Foley and approved by the Board.

MISCELLANEOUS

Update Report on Foundation Activities

Tiffani Underwood, who was recently named as the permanent Director of Development and Director of the PHCC Foundation, announced that thirteen alumni were recognized at the Distinguished Alumni Dinner held on April 12. They are:

- Debra Buchannan – Henry County Board of Supervisors
- Pam Cobbler – Community Advocate for the Disability Rights and Resources Center
- Katina Dalton – Business Application Manager for Hooker Furniture
- David Dillard – Associate Professor of General Engineering at PHCC
- Latala Hodges – Communications Director at The Harvest Foundation
- Amy Nester – Special Education teacher at Patrick Henry Elementary
- David Shockley – President of Surry Community College, NC
- Lisa Smith – Community Recovery Program Manager at PCS
- Manker Stone – Retired President of Nolan & Stone Furniture Company
- Robert Vogler – Retired as Director of Student Services with Henry Co Schools
- Stephanie Wagoner – Nursing and EMS Instructor at PHCC
- Ricky Walker – Director of Operations for ANCHOR commission
- Charles Williams—Owner of Williams Auction Company

The PHCC Foundation nominated the Harvest Foundation for the VCCS Chancellor's Award for Philanthropy, and several Harvest staff members attended the recognition luncheon in Richmond in April. In honor of the Harvest Foundation and their award, the VCCS provided a \$3,000 scholarship to PHCC, which was awarded to Cierra Warren from Martinsville High School.

Eleven new Patrick Henry Scholars from Patrick County High School have been announced:

- Jessica Amos
- Allyson Boyd
- Brooklyn Caviness
- Logan Dalton
- Lydia Gunter
- Samantha Helms
- Allyson Lawson
- Ashlee Mesot
- Montana Moorefield
- Faith Stow
- Oceanna Torres

The following awards were presented during the Annual Student Art Show. These awards range in value from \$25 to \$150.

- Honorable Mentions:
 - *Reflections* by Morgan Wood of Bassett.
 - *Magic Scene* by Jordan Menefee from Martinsville.
 - *Still Life* by Marizol Rivas from Axton.
 - *Unsure* by Charles Edwards from Fieldale.
- Awards of Excellence:
 - *Those Dainty Daffodillies* by John Christian from Martinsville.
 - *White Forms* by Hannah Martin from Stuart.
 - *Subsiding Waters* by Hannah Mason from Martinsville.
- Best-In-Show: *In Time of Peril* by Kenny Nguyen from Ridgeway.
- Purchase Prize: *Magnolia Pod* by Jamir Cabrera from Martinsville.

The Foundation provided faculty awards that were given at graduation

- Daniel Edwards was named the Outstanding Faculty Member of the Year. He received a \$2000 cash prize along with \$1250 in professional development
- Michelle Zollars was named the Distinguished Faculty Member of the Year. She received a \$750 cash prize

The Patriot Players will present “Beauty and the Beast” on July 18-21 and 25-28.

A Chamber Music concert, “Odds and Ends,” will be presented on June 16 at 3:00 p.m. in the Walker Theater. Admission is \$10 for adults and \$5 for students.

Applications are still being accepted for approximately 120 Foundation Scholarships, which cover a variety of subject and interest areas. To date we have received 249 applications, and the deadline is Friday, May 31 at 4:00 p.m.

Update Report on Athletic Activities

Brian Henderson, Athletic Director, was unable to attend the meeting due to a golf tournament obligation, and the athletics update was given as part of the President’s Report.

Reappointment of Board Members

Barry Helmstutler reported that Wren Williams and Roger Hayden have been reappointed for four-year terms as representatives of Patrick County.

Recognition of Retiring Board Members

Barry Helmstutler presented Nancy Baker (Martinsville) and Pam Foley (Henry County) with framed resolutions in honor of their service to the Board. Both will rotate off the Board on June 30 after serving two four-year terms.


Betty Jane Simpson Memorial Scholarship

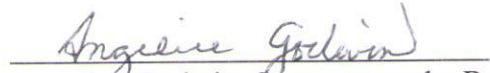
In 2010, the PHCC Board established a scholarship in memory of Betty Jane Simpson, a member who passed away in December 2009, during her second term on the Board. Despite a long battle with cancer, Betty Jane attended meetings faithfully, and was a very strong supporter of the college. The scholarship is funded by donations from Board members. The amount of the scholarship is determined by the amount of donations received each year. Because of Betty Jane's background in nursing and her special interest in PHCC's nursing program, the scholarship was designated to be given to a nursing student with a grade point average of at least 3.0. Scholarships have been awarded to deserving nursing students each fall semester since 2010.

Dr. John McCraw made a motion that the Board continue the scholarship for the 2019-2020 academic year. Motion seconded by Becky Lovell and approved by the Board. Information on how to donate to the scholarship will be mailed to all Board members.

Adjournment

The meeting adjourned at 1:40 p.m. The next meeting will be July 15, 2019.


Barry Helmstutler, Chair


Angeline Godwin, Secretary to the Board