

APPROVED BY BOARD NOVEMBER 18, 2019

PATRICK HENRY COMMUNITY COLLEGE

College Board Meeting

12:00 p.m.—September 16, 2019

Minutes

The Patrick Henry Community College Board held its regular meeting at noon on Monday, September 16, 2019, in the Frith Economic Development Center, with Barry Helmstutler, Chair, presiding.

Members Present

Dr. Dennis Casey
Gary Collins
Janet Copenhaver
Paul Geib
Robert Haley

Roger Hayden
Barry Helmstutler
Rebecca Lovell
Wren Williams.

Members Absent

Ashley Carter
George Hippisley
Barry Jarrett
Dr. John McCraw, Jr.
Johnathan Phillips

College Staff Present: Amanda Broome, Sharon Claggett, David Deal, Meghan Eggleston, Dr. Colin Ferguson, Jencie Gibson, Dr. Angeline Godwin, Jack Hanbury Brian Henderson, Rhonda Hodges, Dr. Virginia Jones, Matthew Ratliff, Belinda Stockton, Tiffani Underwood, Amy Webster, Michelle Zollars

Others Present: Paul Collins, *Martinsville Bulletin*; Kim Meeks, *Henry County Enterprise*

Barry Helmstutler, Chair, called the meeting to order recognized the media representatives present.

Approval of Minutes of the July 15, 2019 Meeting

The minutes of the July 15 meeting were approved as distributed.

President's Report

Dr. Angeline Godwin reported the following:

- The summer session was very busy, and fall semester has been very busy so far. A number of individuals are involved in the Transfer Virginia initiative, a statewide initiative led by SCHEV which seeks to enhance the ease of transfer. Our faculty has always been focused on helping students transfer, and PHCC has good relationships with four-year institutions where many of our students transfer. Faculty members often put in extra time and effort to help students work out difficulties they encounter in transferring. The goal is to have a package of credits that every four-year institution will accept.
- The new Patrick County expansion is now in use. The town of Stuart stepped up and purchased the former Food Lion building, which enabled us to form a wonderful partnership. The facility provided PHCC with a 5000-square-foot, state-of-the-art advanced manufacturing space that is focused on mechatronics, in which PHCC is a leader in the Commonwealth of Virginia. We are very excited about opportunities in Patrick County.

- The Harvest Foundation launched a broad-based, community-wide study initiative to explore barriers in our area. PHCC has been involved in these studies, along with the EDC, Department of Housing & Community Development, and public and private stakeholders. PHCC has a vested interest in these areas because they directly face our students.. Two widely recognized gaps are housing and child care. The VCCS Chancellor has also put together a statewide task force, Power of Possible, to look at barriers, and the local initiative parallels that initiative.
- Rhonda Hodges, Vice President for Workforce, Economic, and Community Development, announced that Board members will soon receive invitations for an event at the MET on October 2 from 1:00 to 3:30 p.m. Representatives from the National Coalition of Certification Centers (NC3) and PHCC will be sharing information about a talent development pipeline with the FESTO industry certification program. PHCC is the national leader for Festo 4.0 certifications, with 328 certifications this year. Tours of the MET will be offered, and local manufacturers and employers, as well as elected officials, are being invited.
- David Deal, Dean of Technology, reported that PHCC recently applied for the Governor's Technology Award under the "use of technology in the classroom" category. The application was based on the anatomage 3-D digital tables provided by the Harvest Foundation for use by nursing and health sciences students in the human anatomy and physiology labs. These tables cost approximately \$75,000 each, and PHCC would not have the resources to purchase them without the Harvest Foundation funds. Most of the winners of the Governor's Award have been large colleges with great resources, but PHCC was notified that our submission was selected as a winner. Mr. Deal and Frances Moore, who teaches the A&P classes, traveled to Richmond to accept the award.
- Dr. Godwin reported that Karen Jackson, former Secretary of Technology for Virginia, is now the executive director at NCI. She has met with Dr. Godwin to discuss how the two institutions can work together in the future, and she is especially excited about Industry 4.0 and 5.0. Ms. Jackson's area of expertise is cybersecurity, and she gave Dr. Godwin and three PHCC faculty members the opportunity to attend the Virginia Cybersecurity Education Conference at George Mason University in August.

BUDGET & FINANCE

Report on Local Funds Expenditures

Jack Hanbury, Vice President for Financial & Administrative Services, reported that, for the first time, local funds have exceeded \$2 million. We have tried to save these funds for larger projects, and will probably use some for the MET II project. We have received the locality contribution from Martinsville and partial payment from Patrick County, and will submit a request for drawdown of funds from Henry County this week. Some funds from the contingency fund were used for repair of a burst water pipe in the parking lot. Auxiliary Funds show a deficit because we began the year with a \$20,000 transfer to student activities. Bookstore commissions will catch up, as the big month for bookstore sales is not shown on the current report. Investments continue to do well, and the balance is up to \$718,000 from an initial investment of \$600,000. Student Activities shows a surplus because of the \$20,000 transfer from Auxiliary Funds. Parking shows a small deficit because fees haven't yet caught up with expenses. \$8,700 has been spent for repairing the

maintenance shed entrance, and all parking revenues for this year are projected to be spent on sidewalk repairs and lighting enhancements.

ACADEMIC & STUDENT AFFAIRS

Final Report on Summer Enrollment and Preliminary Report on Fall Enrollment

Dr. Virginia Jones, Dean of Student Success and Enrollment Services, reported that FTEs for summer 2019 were lower than summer 2018. The main reason is that in 2018, all dual enrollment students, both juniors and seniors, enrolled in and completed SDV 100 with the tuition paid from the Harvest SEED grant. In 2019, only new juniors enrolled in SDV 100, since seniors had already completed the course. As of Monday, September 9, 2019, the fall semester FTE enrollment of 1666 was identical to the same date in 2018. This is important because, even though there were fewer students graduating from high school, the number of FTEs stayed up. The average number of credits taken by each student is up and remains the highest in the VCCS. There are still some late-starting classes in which students may enroll, so the FTE count may still increase.

Update report on the Reconsideration Process for Candidacy Approval for Physical Therapy Assistant (PTA) Program

Amy Webster, Director of Nursing & Allied Health, reported that next week PHCC will be submitting documents to the Commission on Accreditation in Physical Therapy Education (CAPTE) requesting reconsideration of the application for candidacy to start a PTA program. The hearing will be held in Alexandria on October 25; Ms. Webster and Dr. Colin Ferguson, Dean of STEM, Health, & Applied Programs, will attend, as well as Dr. Julie Martin, Program Director/Faculty and Dr. Lucy Williams, Academic Coordinator of Clinical Education/Faculty. PHCC will receive official notification of the program's candidacy status within 30 days of the closing of the fall CAPTE meeting. The estimated date of notification is late November. A copy of Ms. Webster's report to the Board, which details milestones in the candidacy approval process, is attached to these minutes. Dr. Angeline Godwin commended the team that has worked so diligently to make this happen, and said that it will provide an extraordinary opportunity for students in PHCC's service area. If approval is granted in November, we will have students in class in January.

FACILITIES

Update Report on MET II Renovation Project

Jack Hanbury reported that the goal for the MET II renovation is to move along faster than MET I, with the following steps:

- Submitted RFP for architectural and engineering firm.
- Narrowed to three who were interviewed.
- RRM Architects of Roanoke have been selected.
- To finalize this week or next, with work proposed to start on October 7.
- The plans have to be submitted to BCOM at each stage of development.
- We hope to complete the project and be in the facility in 2020 or 2021.

MISCELLANEOUS**Update Report on Foundation Activities**

Tiffani Underwood, Director of Development and the PHCC Foundation, reported that the Patriot Players ended their sixth season in July with performances of "Beauty and the Beast." Season seven will begin with "Frozen Jr.," which is targeted to children in the community. Auditions for ages 5-18 only will be held on September 25 and 28, and the production will be November 7-10. We hope to announce the rest of the Season 7 lineup soon. The fall golf tournament will be held on October 7 at Chatmoss, and openings are still available for sponsorships. The Foundation's annual scholarship luncheon will be held on October 29 at 12:00 noon in the Frith Economic Development Center. This event provides a chance to meet students who are recipients of scholarships at PHCC.

Update Report on Athletic Activities

Brian Henderson Athletic Director, reported that PHCC has 205 student athletes this semester, which is the largest number on record. New coaches this year are Nick Holley, Esports; Randi Robertson, volleyball; and Brennan Murphy, men's soccer. We have brought in 30 international students this fall, and more may be coming in the spring. Several student athletes have already received scholarship offers. The Student Athlete Advisory Council is starting with several strong contenders for president of the organization. Student athletes will be helping with the Pumpkin Patch, Gentlemen by Choice, and the golf tournament.

MISCELLANEOUS

Barry Helmstutler shared a thank you note from Nautica Campbell, the nursing student who received the Betty Jane Simpson Memorial Scholarship for the 2019-20 academic year.

Wren Williams thanked those who attended the opening of the Patrick County Expansion on August

Adjournment

The meeting adjourned at 1:20 p.m. The next meeting will be November 18, 2019.


Barry Helmstutler, Chair


Angeline Godwin, Secretary to the Board



PHYSICAL THERAPIST ASSISTANT

PATRICK HENRY COMMUNITY COLLEGE

PTA PROGRAM DEVELOPMENT MILESTONES

2015/2016 Academic Year

- College initiated work to pursue a PTA program
- Submitted and received the TICR grant to begin program development
- Identified credentials required by CAPTE for Program Director and initiated recruitment
- Purchased PTA Laboratory equipment using secured Tuition Differential Investment Pool

PTA PROGRAM DEVELOPMENT MILESTONES

2016/2017 Academic Year

- Hired Dr. Julie Martin, PT, DPT, – PTA Program Director September, 2016 (full-time faculty role) (27 years of PT experience to date)
- Attended New and Developing Program Meeting, Phoenix Arizona (CAPTE requirement)
- PTA Program Director developed curriculum program proposal and obtained local approval February, 2017
- PTA Program Director completed 9 credit hours of EDU type courses to comply with CAPTE
- Secured a Candidacy Cycle assigned by CAPTE of December, 2018 (date application for program may be submitted for review of candidacy)
- May, 2017 received notification from Dr. Dan Lewis, Coordinator of Academic Programs that the PTA program had received approval by College State Board

PTA PROGRAM DEVELOPMENT MILESTONES

2017/2018 Academic Year

- Prospectus for SCHEV approval developed and approved in collaboration with the VCCS office January, 2018
- Submitted the prospectus for notification of substantive change for new associate degree program per SACSCOC requirements on May 29, 2018 which was due by July 1, 2018
- CAPTE allowed public notification of developing program post submission of SACSCOC submission
- Continued PTA program development per CAPTE Standards & Required Elements which includes but is not limited to: ongoing, formal, and comprehensive assessment processes for program effectiveness; admission processes and criteria; program enrollment guidelines, detailed syllabi; comprehensive curricular plan; descriptive program model with rationale for integration into didactic and clinical education
- Recruited the 2nd full time faculty member that must be hired and in place prior to submission of the application for candidacy
- Laboratory Setup which included additional equipment and supply purchases

PTA PROGRAM DEVELOPMENT MILESTONES

- **2018/2019 Academic Year**
- Dr. Lucy Williams, PT, DPT, MHS, ATC, CWC hired as Academic Coordinator of Clinical Education (ACCE) as required by CAPTE (full-time faculty role) (35 years of PT experience to date)
- PTA Program Director and ACCE continued the program development based on Standards and Required Elements established by CAPTE to fully develop the Application for Candidacy (AFC)
- AFC submitted on November 30, 2018
- Participated in the onsite review conducted by CAPTE site visitors January 22-24th
- Site Visit Report received and responded to Feb-March, 2019
- Held pending program application period, received 24 applications for the pending program
- Received official notification of action to deny candidacy from CAPTE on May 25, 2019

PTA PROGRAM DEVELOPMENT MILESTONES

- **2018/2019 Academic Year Continued**
- The Executive Leadership Team in collaboration with Program Administrators decided to pursue the Reconsideration Process and submitted the required paperwork to CAPTE
- Officially notified the pending program applicants of the Candidacy for Application Status
- Retained a Developing Program Consultant to facilitate the CAPTE reconsideration process
- Consultant is a DPT, who is a program director in North Dakota and CAPTE site visitor
- Hired the PTA Program Director and ACCE for Summer 2019 to prepare the elements for the reconsideration process (adjunct summer contract)

PTA PROGRAM DEVELOPMENT MILESTONES

- **2019/2020 Academic Year**
- Dr. Martin, PTA Program Director, and Dr. Lucy Williams, ACCE continue to collaborate with the PTA Consultant revising programmatic documents to address standards and elements that were concerns in the programs Summary of Action report and preparing for the reconsideration submission and hearing
- The reconsideration documents must be submitted 30 days prior to the start of the fall CAPTE meeting, the documents will be sent on September 23rd, with the arrival of documents no later than September 25th
- The reconsideration hearing is scheduled for October 25th of this year

PTA PROGRAM DEVELOPMENT MILESTONES

- **2019/2020 Academic Year Continued**
- The PTA Program Director and ACCE will continue to prepare for the 90 minute hearing where they will present and defend the elements of the program for obtaining the required candidacy status
- The Dean of STEM-HAR, Dr. Colin Ferguson, and the Director of Nursing and Allied Health, Amy Webster will be in attendance and prepared to assist the PTA Program Director and ACCE in the hearing process
- The program will receive official notification of the program's candidacy status within 30 days of the closing of the fall CAPTE meeting. The estimated date of notification is late November