

APPROVED BY BOARD May 18, 2020

PATRICK HENRY COMMUNITY COLLEGE
College Board Meeting
12:00 p.m.—January 27, 2020

Minutes

The Patrick Henry Community College Board held its regular meeting at noon on Monday, January 27, 2020, in the Frith Economic Development Center, with Barry Helmstutler, Chair, presiding.

Members Present

Dr. Dennis Casey
Gary Collins
Janet Copenhaver
Robert Haley
Roger Hayden
Barry Helmstutler

George Hippisley
Barry Jarrett
Becky Lovell
Dr. John McCraw, Jr.
Wrenn Williams

Members Absent

Paul Geib

College Staff Present: Amanda Broome, David Deal, Meghan Eggleston, Dr. Colin Ferguson, Jencie Gibson, Dr. Angeline Godwin, Jack Hanbury, Dr. Greg Hodges, Rhonda Hodges, Dr. Virginia Jones, Shannon Peters, Letitia Pulliam, Matthew Ratliff, Belinda Stockton, Tiffani Underwood, Amy Webster, Roberta Wright, Terry Young, Michelle Zollars

Others Present: Holly Kozelskky, *Martinsville Bulletin*; Brandon Martin, *Henry County Enterprise*

Barry Helmstutler, Chair, called the meeting to order recognized media representatives Holly Kozelsky and Brandon Martin.

Approval of Minutes of the November 18, 2019 Meeting

The minutes of the November 18 meeting were approved as distributed.

Announcements

President's Report

Dr. Angeline Godwin reported the following:

- PHCC, along with the Harvest Foundation, MHC Economic Development Corporation, and many non-profits, agencies and industry partners, is participating in a community-wide initiative that is looking at housing, transportation, and childcare, which have been identified as major barriers to education as well as economic and workforce development. The Virginia Community College System has also been looking at these barriers. Housing needs for students, seniors, the disabled, and the workforce are high in our community, as are transportation needs. PHCC is front and center in the childcare discussion because of its extraordinary early child care program. A number of recommendations will be coming from

the childcare subgroup, including a new child care center and an increase in the number and quality of childcare providers. PHCC's property is one option for the location for a new childcare facility. Dr. Angeline Godwin met with the Facilities Committee of the State Board for Community Colleges to seek permission to move forward in this section process, which would require a lease from the state handled through the PHCC Foundation. The State Board Facilities Committee first, and then the full state board, gave permission to continue working through this process, and when final determination is made, if successful, to begin a fundraising phase for the center.

- G3 (Get Trained, Get a Job, Give Back) is a program included in the Governor's budget proposal, and the State Board for Community Colleges has passed a resolution in its favor. Its focus is on choosing high-demand areas (Health, Information Technology, Manufacturing Skill Trades, Early Childhood Education, and Public Safety) and focusing funds to help students complete training with a three-year period of time. It does not really compete with PHCC's current funding for students, as only a small portion of SEED students would be eligible for G3. Participants will be funded regardless of age, and there will be no restriction on geographical location. G3 funding will also cover costs of education beyond tuition and books. There may also be some incentive offers to students for completion. Dr. Godwin said that this is still a work in progress, and information is constantly changing, so we will try share new information as it is received.

Barry Jarrett made a motion to authorize Barry Helmstutler, Board Chair, to write a letter, on behalf of the Board, to the state in favor of the G3 initiative. The motion was seconded by Roger Hayden and approved by the Board.

- The State Board for Community Colleges will be on the PHCC campus in March for their regular meeting. More information will be shared with the PHCC Board as the time approaches.

BUDGET & FINANCE

Report on Local Funds Expenditures

Jack Hanbury, Vice President for Financial & Administrative Services, reported that the Local Funds balance exceeds \$2,130,000. Almost all locality contributions have been received, and there have been few expenses to date. Lighting improvements outside the Walker building are estimated at \$20-\$25,000. Auxiliary revenues will not be as much as in the past because of declining enrollment and lower commission rates. Investment performance continues to be strong. \$600,000 was originally invested in conservative mutual funds; the return was up 16% for calendar year 2019, and 23.5% over two years. There is a small deficit in student activities. All parking revenues were budgeted to spend on sidewalk improvements this year, but the entire amount will not be used so there should be a surplus for the year.

ACADEMIC & STUDENT AFFAIRS

Approval of New Career Studies Certificates: (Board Report # 409)

Janet Copenhaver, Chair of the Academic & Student Affairs Committee, reported that the committee met prior to the Board meeting to discuss the proposed Career Studies Certificates (CSCs). Dr. Greg Hodges said that in 2019, the VCCS put out a request for proposals and funding to align pathways statewide to make the G3 pathways stackable. PHCC already has a sizeable welding program, but Robotic Welding will become the third credential to stack on the welding program, and will allow welders to get advanced training in robotic welding. Robotics and Automation Technology is part of the associate degree in General Engineering Technology. The Substance Abuse Counselor/Assistant program will help fill a well-documented need in our community to help people overcome addictions. We have had to rely on counselors with bachelor degrees for this work. With this CSC, a person who already has an associate degree can complete the certificate program and then sit for the licensing exam. Janet Copenhaver made a motion that the proposed CSCs be approved. The motion was seconded by Becky Lovell and approved by the Board.

FACILITIES

Update Report on MET II Project

Jack Hanbury reported that there are several steps in the renovation process.

1. Get approval from the State Board for Community Colleges
2. Set funding aside in a special account
3. Put out an RFQ to select an architectural/engineering firm and award a contract.
4. Submit a schematic design.
5. Submit a preliminary design
6. Submit final working drawings

Each step in the design process has to be submitted to and approved by the VCCS and the Department of Engineering & Buildings (DEB). Currently, we have completed the schematic design phase and anticipate receiving preliminary drawings soon. These will be submitted to the VCCS and DEB. We anticipate completing the design phase and putting the project out for bid this summer, with completion by summer 2021. This renovation will allow us to expand the number of welding booths from 16 to 40 or 42, and will also allow space for robotic welding.

MISCELLANEOUS

Report from Nominating Committee

Gary Collins, who along with Becky Lovell served on this year's Nominating Committee, announced that Janet Copenhaver has agreed to serve as Chair of the Board for a two-year term beginning in July 2020. Dennis Casey has agreed to serve as Vice Chair for the same period. The Board will vote on these officers at the March meeting.

Update Report on Foundation Activities

Tiffani Underwood, Director of Development and the PHCC Foundation, distributed copies of the Foundation's Annual Report and thanked those who participated in the year-end annual appeal. She said that giving by the Board increased by more than 10% over last year. PH Scholars applications will go live on the website on February 1, and the application deadline is March 31. The Foundation is now accepting nominations for the 2019 class of Distinguished Alumni. Anyone who knows persons deserving of recognition are encouraged to submit nominations by February 14, and the nomination form is available on the website. The Distinguished Alumni dinner will be held on May 1 at Chatmoss. The Patriot Players presented their "Christmas Spectacular" in December. Auditions have been held for their next production, "Sister Act," and that show will open on April 16. They will finish this season with a production of "Cinderella" this summer.

Update Report on Athletic Activities

Dr. Godwin said that Brian Henderson Athletic Director, was attending a national conference. She reported that the VCCS has established its first peer group of athletic directors and coaches, and Brian was asked to chair this group, which recently held its first meeting in Richmond. We are also trying to do some upgrades with PH sports online presence.

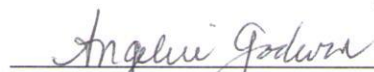
2020 PHCC Commencement

Barry Helmstutler stated that PHCC's commencement exercises will be on Saturday, May 16 at 10:00 a.m., and encouraged all who are able to participate. In addition, he reported that the grand opening of the hospital's Sim Lab will be on Thursday, February 6, from 3:00 to 5:00 p.m. He also thanked Gary Collins and Becky Lovell for presenting two good nominations for Board officers for the next two years.

Adjournment

The meeting adjourned at 1:05 p.m. The next meeting will be March 16, 2020.


Barry Helmstutler, Chair


Angelina Godwin, Secretary to the Board