

**PATRICK HENRY COMMUNITY COLLEGE
LOCAL FUNDS SUMMARY
Period Ending April 30, 2021**

<u>FUND BALANCES</u>	<u>BEG. BAL.</u>	<u>NET INCOME</u>	<u>END. BAL.</u>
LOCALITY FUNDS	\$635,166.57	\$32,454.24	\$667,620.81
AUXILIARY FUNDS ¹	\$1,202,598.11	\$120,297.18	\$1,322,895.29
STUDENT ACTIVITY FUNDS	\$42,746.59	\$45,057.10	\$87,803.69
PARKING FUNDS	<u>\$193,349.31</u>	<u>\$20,748.69</u>	<u>\$214,098.00</u>
TOTAL LOCAL FUNDS	\$2,073,860.58	\$218,557.21	\$2,292,417.79

¹Including Investment Gain/Loss

**PATRICK HENRY COMMUNITY COLLEGE
LOCALITY FUND BUDGET REPORT
Period Ending April 30, 2021**

REVENUES		BUDGET	ACTUAL	VARIANCE
401020	Henry County	\$59,442.00	\$59,442.00	\$0.00
401040	Martinsville	\$19,835.00	\$19,835.00	\$0.00
401030	Patrick County	\$17,322.00	\$17,080.50	\$241.50
	<u>Bank Interest</u>	<u>\$10,000.00</u>	<u>\$775.30</u>	<u>\$9,224.70</u>
TOTAL REVENUES		\$106,599.00	\$97,132.80	\$9,466.20
EXPENSES		BUDGET	ACTUAL	VARIANCE
460040	61257 Physical Plant Repair & Maintenance	\$10,000.00		\$10,000.00
460010	68800 Contingency Expenses	\$7,500.00	\$8,704.30	(\$1,204.30)
460060	61246 Bank Charges	\$2,000.00	\$1,645.76	\$354.24
<u>470010</u>	<u>62320 Plant & Improvements-Construction</u>	<u>\$61,000.00</u>	<u>\$54,328.50</u>	<u>\$6,671.50</u>
TOTAL EXPENSES		\$80,500.00	\$64,678.56	\$15,821.44
NET INCOME		\$26,099.00	\$32,454.24	(\$6,355.24)

LOCALITY FUND BALANCE

<u>BEGINNING</u> <u>BALANCE</u>	<u>NET</u> <u>INCOME</u>	<u>ENDING</u> <u>BALANCE</u>
\$635,166.57	\$32,454.24	\$667,620.81

**PATRICK HENRY COMMUNITY COLLEGE
AUXILIARY FUND BUDGET REPORT
Period Ending April 30, 2021**

REVENUES			BUDGET	ACTUAL	VARIANCE
406500	40751	College Bookstore	\$40,000.00	\$34,839.51	\$5,160.49
406510	40751	Vending	\$25,000.00	\$5,364.90	\$19,635.10
406530	40751	Miscellaneous	\$500.00	\$113.41	\$386.59
		<u>CRRSAA Reimbursement</u>	<u>\$0.00</u>	<u>\$17,588.00</u>	<u>(\$17,588.00)</u>
TOTAL REVENUES			\$65,500.00	\$57,905.82	\$7,594.18

EXPENSES			BUDGET	ACTUAL	VARIANCE
		Transfer to Student Activities	\$37,500.00	\$37,500.00	\$0.00
465020		President's Office/Community Relations	\$7,500.00	\$3,408.00	\$4,092.00
465030		Administration Local Expenses	\$5,000.00	\$26.35	\$4,973.65
465040		Local Board Expenses	\$3,000.00		\$3,000.00
465050		Contingency	\$2,500.00	\$5.00	\$2,495.00
470010	62320	<u>Plant & Improvements-Construction</u>	<u>\$10,000.00</u>	<u>\$24,608.23</u>	<u>(\$14,608.23)</u>
TOTAL EXPENSES			\$65,500.00	\$65,547.58	(\$47.58)

NET INCOME			\$0.00	(\$7,641.76)	
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AUXILIARY FUND BALANCE

<u>BEGINNING</u> <u>BALANCE</u>	<u>INVEST.</u> <u>GAIN/LOSS</u>	<u>NET</u> <u>INCOME</u>	<u>ENDING</u> <u>BALANCE</u>
\$1,202,598.11	\$127,938.94	(\$7,641.76)	\$1,322,895.29

**PATRICK HENRY COMMUNITY COLLEGE
AUXILIARY FUNDS INVESTMENT PERFORMANCE
April 30, 2021**

	<u>Amount</u>
BEGINNING VALUE	\$701,015.93
Plus cash deposits	\$0.00
<u>Less cash withdrawals</u>	<u>\$0.00</u>
ADJUSTED BASIS	\$701,015.93

			<u>Month Return</u>	<u>FYTD Return</u>	<u>Cum. Return</u>
PORTFOLIO VALUE AS OF	7/31/2020	\$727,267.05	3.74%	3.74%	21.21%
	8/31/2020	\$742,820.60	2.22%	5.96%	23.80%
	9/30/2020	\$732,522.26	-1.47%	4.49%	22.09%
	10/31/2020	\$718,945.30	-1.94%	2.56%	19.82%
	11/30/2020	\$770,794.75	7.40%	9.95%	28.47%
	12/31/2020	\$788,861.59	2.58%	12.53%	31.48%
	1/31/2021	\$787,925.56	-0.13%	12.40%	31.32%
	2/28/2021	\$804,073.27	2.30%	14.70%	34.01%
	3/31/2021	\$828,954.87	3.55%	18.25%	38.16%
	4/30/2021	\$848,279.76	2.76%	21.01%	41.38%

Gain/Loss	\$127,938.94
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**PATRICK HENRY COMMUNITY COLLEGE
STUDENT ACTIVITIES BUDGET REPORT
Period Ending April 30, 2021**

REVENUES	BUDGET	ACTUAL	VARIANCE
100850 Student Activity Fees	\$114,000.00	\$96,875.72	\$17,124.28
From Auxiliary Funds	\$37,500.00	\$37,500.00	\$0.00
<u>Club Receipts</u>	<u>\$6,000.00</u>	<u>\$1,041.42</u>	<u>\$4,958.58</u>
TOTAL REVENUES	\$157,500.00	\$135,417.14	\$22,082.86

EXPENSES	BUDGET	ACTUAL	VARIANCE
<u>90101 Student Activities & Cultural Events</u> (See Following Schedule)	<u>\$157,500.00</u>	<u>\$90,360.04</u>	<u>\$67,139.96</u>
TOTAL EXPENSES	\$157,500.00	\$90,360.04	\$67,139.96

NET INCOME	\$0.00	\$45,057.10	(\$45,057.10)
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STUDENT ACTIVITIES FUND BALANCE

<u>BEGINNING BALANCE</u>	<u>NET INCOME</u>	<u>ENDING BALANCE</u>
\$42,746.59	\$45,057.10	\$87,803.69

**STUDENT ACTIVITIES FUNDS
BUDGET REPORT
PERIOD ENDING April 30, 2021**

DEPT. CODE	ACTIVITY	BALANCE FORWARD 6/30/2020	TRANSFER FROM AUXILIARY	CLUB RECEIPTS	STUDENT ACTIVITIES FEE BUDGET	STUDENT ACTIVITIES FEES-ACTUAL	AVAILABLE FUNDS	CLUB EXPENSES	ENDING BALANCE
	BUDGETED REVENUES		\$37,500.00	\$9,000.00	\$114,000.00	\$96,875.72	\$143,375.72		
994010	INTERNATIONAL CLUB				\$500.00	\$424.89	\$424.89		\$424.89
994020	ALLIANCE FOR EXCELLENCE	\$1,220.31			\$600.00	\$509.87	\$1,730.18	\$50.00	\$1,680.18
994030	EARLY CHILDHOOD CLUB				\$500.00	\$424.89	\$424.89		\$424.89
994060	CAMPUS LIFE	\$21,500.57			\$6,000.00	\$5,098.72	\$26,599.29	\$11,444.18	\$15,155.11
994070	PHI THETA KAPPA	\$3,784.42			\$1,000.00	\$849.79	\$4,634.21	\$52.00	\$4,582.21
994080	INTERCOLLEGIATE ATHLETICS		\$37,500.00	\$535.42	\$76,500.00	\$65,008.71	\$103,044.13	\$78,472.50	\$24,571.63
994090	INTRAMURALS	\$2,814.10			\$1,500.00	\$1,274.68	\$4,088.78		\$4,088.78
994100	STUDENT GOV ASSOC	\$3,556.56			\$2,150.00	\$1,827.04	\$5,383.60		\$5,383.60
994120	ENVIRONMENTAL CLUB				\$200.00	\$169.96	\$169.96		\$169.96
994130	STUDENT NURSES ASSOC	\$4,890.62		\$52.00	\$500.00	\$424.89	\$5,367.51		\$5,367.51
994140	CULINARY CLUB				\$0.00	\$0.00	\$0.00		\$0.00
994160	STUDENT SERVICES ADV	\$1,029.84		\$54.00	\$300.00	\$254.94	\$1,338.78	\$41.36	\$1,297.42
994180	PLAY DAY, FALL FEST				\$4,000.00	\$3,399.15	\$3,399.15		\$3,399.15
994200	BROWN BAG SEMINAR	\$1,266.85			\$750.00	\$637.34	\$1,904.19		\$1,904.19
994210	CAMPUS LIFE DISCRETIONARY FUND	\$4,370.14			\$14,500.00	\$12,321.91	\$16,692.05		\$16,692.05
994230	VETERANS CLUB	\$1,551.31			\$500.00	\$424.89	\$1,976.20		\$1,976.20
994250	CULTURAL EVENTS				\$3,000.00	\$2,549.36	\$2,549.36		\$2,549.36
994260	STUDENT AWARDS BANQUET	\$2,295.72			\$1,000.00	\$849.79	\$3,145.51		\$3,145.51
994360	LAMBDA ALPHA EPSILON	\$1,000.00			\$0.00	\$0.00	\$1,000.00		\$1,000.00
994390	SMA	\$1,276.17		\$400.00	\$500.00	\$424.89	\$2,101.06	\$300.00	\$1,801.06
BUDGET TOTALS		\$50,556.61	\$37,500.00	\$1,041.42	\$114,000.00	\$96,875.72	\$185,973.75	\$90,360.04	\$95,613.71

**PATRICK HENRY COMMUNITY COLLEGE
PARKING FUNDS BUDGET REPORT
Period Ending April 30, 2021**

REVENUES	BUDGET	ACTUAL	VARIANCE
409010 Student Parking Fees	<u>\$49,000.00</u>	<u>\$44,548.69</u>	<u>\$4,451.31</u>
TOTAL REVENUES	\$49,000.00	\$44,548.69	\$4,451.31
EXPENSES	BUDGET	ACTUAL	VARIANCE
490000 Site Improvements/Parking	<u>\$24,000.00</u>	<u>\$23,800.00</u>	<u>\$200.00</u>
TOTAL EXPENSES	\$24,000.00	\$23,800.00	\$200.00
NET INCOME	\$25,000.00	\$20,748.69	

PARKING FUND BALANCE

<u>BEGINNING BALANCE</u>	<u>NET INCOME</u>	<u>ENDING BALANCE</u>
\$193,349.31	\$20,748.69	\$214,098.00

PATRICK HENRY COMMUNITY COLLEGE
Office of the President

Board Report #422
May 17, 2021

**BOARD TO CONSIDER APPROVAL OF
FISCAL YEAR 2022 LOCAL FUNDS BUDGET**

Report:

For the past eight years the college has focused on increasing its local funds balances in order to build a reserve to accommodate future capital projects without the necessity of state appropriations. The college has pursued this strategy by several methods including: 1) Reversing the trend of declining locality contributions by requesting small increases in existing funding; 2) Eliminating the use of local funds for expenses that can be paid with state funds; 3) Increasing the non-mandatory fees. This strategy enabled the college to devote over \$700,000 of local funds to the renovation of the Manufacturing and Engineering Technologies Complex (the "MET"). It has also enabled the college to contribute \$350,000 for renovation of the MET II.

Locality Fund. The college has been successful in obtaining modest increases in locality contributions. However, the college received no increases from the localities for FY22. Accordingly, the college anticipates Locality Fund revenues to be flat for FY22. The College anticipates spending \$70,000 replacing the antiquated analog informational sign in front of West Hall with a digital sign.

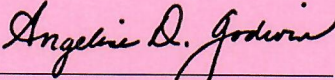
Auxiliary Fund. The college anticipates that bookstore commission revenues for fiscal 2022 to be flat. The college anticipates that vending commission revenues will continue to suffer from the lack of students on campus due to COVID. The college anticipates transferring \$35,000 from Auxiliary Funds to support increased Student Activities. Apart from this transfer, expenses for the year should be minimal due to COVID.

Student Activities Fund. Traditionally, this fund has been augmented by transfers from the Auxiliary Fund. The college's FY 2022 budget reserves a transfer of \$35,000 to Student Activities. Student Activities expenses for FY 2021 were substantially lower, resulting in a significant carry forward of these funds. While the college anticipates that athletics will resume a full schedule, other student activities will be reduced due to COVID.

Parking Fund. The college anticipates FY22 revenues of \$49,000.00. The college does not anticipate any parking lot or sidewalk repairs during the upcoming fiscal year. However, the college has budgeted \$24,000.00 as a contingency.

Recommendation:

It is the recommendation of the college administration that the Board approve the Local Funds Budget for fiscal year 2022.



Angeline Godwin, President

**PATRICK HENRY COMMUNITY COLLEGE
LOCALITY FUND BUDGET
Period Ending June 30, 2022**

REVENUES		BUDGET	ACTUAL	VARIANCE
401020	Henry County	\$59,442.00		\$59,442.00
401040	Martinsville	\$19,835.00		\$19,835.00
401030	Patrick County	\$17,322.00		\$17,322.00
	<u>Bank Interest</u>	<u>\$1,000.00</u>		<u>\$1,000.00</u>
TOTAL REVENUES		\$97,599.00	\$0.00	\$97,599.00

EXPENSES		BUDGET	ACTUAL	VARIANCE
460040	61257 Physical Plant Repair & Maintenance	\$10,000.00		\$10,000.00
460010	68800 Contingency Expenses	\$7,500.00		\$7,500.00
460060	61246 Bank Charges	\$2,000.00		\$2,000.00
470010	<u>62320 Plant & Improvements-Construction</u>	<u>\$70,000.00</u>		<u>\$70,000.00</u>
TOTAL EXPENSES		\$89,500.00	\$0.00	\$89,500.00

NET INCOME		\$8,099.00	\$0.00	\$8,099.00
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LOCALITY FUND BALANCE

PATRICK HENRY COMMUNITY COLLEGE
AUXILIARY FUND BUDGET
Period Ending June 30, 2022

REVENUES			BUDGET	ACTUAL	VARIANCE
406500	40751	College Bookstore	\$40,000.00		\$40,000.00
406510	40751	Vending	\$6,000.00		\$6,000.00
<u>406530</u>	<u>40751</u>	<u>Miscellaneous</u>	<u>\$500.00</u>		<u>\$500.00</u>
TOTAL REVENUES			\$46,500.00	\$0.00	\$46,500.00
EXPENSES			BUDGET	ACTUAL	VARIANCE
		Transfer to Student Activities	\$35,000.00		\$35,000.00
465020		President's Office/Community Relations	\$6,000.00		\$6,000.00
465030		Administration Local Expenses	\$2,500.00		\$2,500.00
465040		Local Board Expenses	\$1,000.00		\$1,000.00
<u>465050</u>		<u>Contingency</u>	<u>\$2,000.00</u>		<u>\$2,000.00</u>
TOTAL EXPENSES			\$46,500.00	\$0.00	\$46,500.00
NET INCOME			\$0.00	\$0.00	

PATRICK HENRY COMMUNITY COLLEGE
STUDENT ACTIVITIES BUDGET
Period Ending June 30, 2022

REVENUES		BUDGET	ACTUAL	VARIANCE
100850	Student Activity Fees	\$114,000.00		\$114,000.00
	From Auxiliary Funds	\$35,000.00		\$35,000.00
	<u>Club Receipts</u>	<u>\$2,000.00</u>		<u>\$2,000.00</u>
TOTAL REVENUES		\$151,000.00	\$0.00	\$151,000.00
EXPENSES		BUDGET	ACTUAL	VARIANCE
<u>90101</u>	<u>Student Activities & Cultural Events</u> (See Following Schedule)	<u>\$151,000.00</u>		<u>\$151,000.00</u>
TOTAL EXPENSES		\$151,000.00	\$0.00	\$151,000.00
NET INCOME		\$0.00	\$0.00	\$0.00

STUDENT ACTIVITIES FUNDS									
BUDGET									
PERIOD ENDING June 30, 2022									
DEPT. CODE	ACTIVITY	BALANCE FORWARD 6/30/2018	TRANSFER FROM AUXILIARY	CLUB RECEIPTS	STUDENT ACTIVITIES FEE BUDGET	STUDENT ACTIVITIES FEES-ACTUAL	AVAILABLE FUNDS	CLUB EXPENSES	ENDING BALANCE
	BUDGETED REVENUES		\$35,000.00	\$2,000.00	\$114,000.00		\$37,000.00		
994010	INTERNATIONAL CLUB				\$500.00	\$0.00	\$0.00		\$0.00
994020	ALLIANCE FOR EXCELLENCE				\$600.00	\$0.00	\$0.00		\$0.00
994030	EARLY CHILDHOOD CLUB				\$500.00	\$0.00	\$0.00		\$0.00
994060	CAMPUS LIFE				\$6,000.00	\$0.00	\$0.00		\$0.00
994070	PHI THETA KAPPA				\$1,000.00	\$0.00	\$0.00		\$0.00
994080	INTERCOLLEGIATE ATHLETICS		\$35,000.00		\$87,000.00	\$0.00	\$35,000.00		\$35,000.00
994090	INTRAMURALS				\$1,500.00	\$0.00	\$0.00		\$0.00
994100	STUDENT GOV ASSOC				\$2,150.00	\$0.00	\$0.00		\$0.00
994120	ENVIRONMENTAL CLUB				\$200.00	\$0.00	\$0.00		\$0.00
994130	STUDENT NURSES ASSOC				\$500.00	\$0.00	\$0.00		\$0.00
994140	CULINARY CLUB				\$0.00	\$0.00	\$0.00		\$0.00
994160	STUDENT SERVICES ADV				\$300.00	\$0.00	\$0.00		\$0.00
994180	PLAY DAY, FALL FEST				\$4,000.00	\$0.00	\$0.00		\$0.00
994200	BROWN BAG SEMINAR				\$750.00	\$0.00	\$0.00		\$0.00
994210	DISCRETIONARY SA FUND				\$4,000.00	\$0.00	\$0.00		\$0.00
994230	VETERANS CLUB				\$500.00	\$0.00	\$0.00		\$0.00
994250	CULTURAL EVENTS				\$3,000.00	\$0.00	\$0.00		\$0.00
994260	STUDENT AWARDS BANQUET				\$1,000.00	\$0.00	\$0.00		\$0.00
994360	ADMIN OF JUSTICE ASSOC				\$0.00	\$0.00	\$0.00		\$0.00
994390	SMA				\$500.00	\$0.00	\$0.00		\$0.00
BUDGET TOTALS			\$35,000.00	\$0.00	\$114,000.00	\$0.00	\$35,000.00	\$0.00	\$35,000.00

**PATRICK HENRY COMMUNITY COLLEGE
PARKING FUNDS BUDGET
Period Ending June 30, 2022**

REVENUES	BUDGET	ACTUAL	VARIANCE
409010 Student Parking Fees	<u>\$49,000.00</u>		<u>\$49,000.00</u>
TOTAL REVENUES	\$49,000.00	\$0.00	\$49,000.00
EXPENSES	BUDGET	ACTUAL	VARIANCE
490000 Site Improvements/Parking	<u>\$24,000.00</u>		<u>\$24,000.00</u>
TOTAL EXPENSES	\$24,000.00	\$0.00	\$24,000.00
NET INCOME	\$25,000.00	\$0.00	

PATRICK HENRY COMMUNITY COLLEGE
Office of the President

Board Report #423
May 17, 2021

**BOARD TO CONSIDER APPROVAL OF LOCAL FUNDS INFUSION FOR
RENOVATION OF PHCC MANUFACTURING & ENGINEERING TECHNOLOGY COMPLEX
(THE “MET”)**

Report:

In 2012, PHCC received approval to reallocate funds to purchase two 50,000 square feet facilities previously known as the Virginia Motorsports Technology Center (VMTC) located on 37 acres in the Patriot Centre’s Beaver Creek Industrial Park, located just one mile from main campus. The entire facility (both buildings) has been re-branded as the **PHCC Manufacturing & Engineering Technology Complex** (the “MET”). The newly renovated building allowed the college to expand program opportunities in high-demand industrial sectors. In particular, the facility now houses STEM, Advanced Manufacturing, and Workforce Development programs. Programs utilizing this space include Motorsports, General Engineering, Industrial Engineering, Computer Aided Drafting & Design, Industrial Controls, Industrial Maintenance, Electrician, Siemens, CISCO, Mechatronics, and others.

Arrington Performance occupied most of the other building (the “**Arrington Performance Building**”) located at the front of the property under a lease that expired on February 1, 2019. That company ceased operations and the lease was terminated in January, 2018. At a special meeting of the board in December, 2018, the board authorized PHCC to renovate a portion of the former **Arrington Performance Building** (now “**MET II**”) in order to expand its highly successful and high demand welding program.

In order to increase welding capacity, the final design proposes renovate a portion of the **MET II Building** to increase the training capacity from the current 16 welding booths to 45 welding booths. Renovated space will house robotics, classroom space, welding booths, office space, and will double enrollment in the welding program.

The original cost estimate for the project was \$3.8 million. The college secured grants of \$3.2 million from the Harvest Foundation and \$600,000 from the Tobacco Commission. However, after value engineering it was determined that additional funding of up to \$500,000 would be needed to cover all costs of the project. The college requested that the board authorized the infusion of up to \$500,000 to the MET II Renovation Project. This request was approved by the board on May 18, 2020.

Due to the intervention of COVID-19 and other factors, in the three years since the original cost estimate, the cost of building materials and wages have skyrocketed. When bids were opened for the project, the low bid significantly exceeded the earlier estimates. The cost of the project is as follows:

Construction =	\$4,471,740
Design & Related Services =	\$404,080

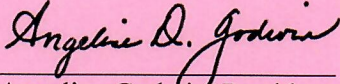
Inspection/Testing =	\$20,000
Project Management =	\$30,000
Contingency =	\$174,800
Total Project Cost =	\$5,100,620

The total available funding for the project, including the \$500,000 previously approved by the board, is \$4,300,000, leaving a shortfall of \$800,620. The college has met with the engineers and the low bidder to engage in another round of value engineering, reducing the cost by another \$300,000. Further reductions were not possible without substantially compromising the quality of the project.

For the past eight years the college has focused on increasing its local funds balances in order to build a reserve to accommodate future capital projects without the necessity of state appropriations. The college has pursued this strategy by several methods including: 1) Reversing the trend of declining locality contributions by requesting small increases in existing funding; 2) Eliminating the use of local funds for expenses that can be paid with state funds; 3) Increasing the non-mandatory fees. This strategy, coupled with the investment of local funds, resulted in an increase in local funds from \$1,403,809 in 2013 to a current balance of \$2,294,652, a gain of \$890,843 or 64%. This enabled the college to devote over \$700,000 of local funds to the renovation of the Manufacturing and Engineering Technologies Complex ("MET I"). It also enabled the college to contribute \$500,000 for renovation of the MET II. The funds are available to contribute an additional \$500,000 to the project.

Recommendation:

It is recommended that the State Board for Community Colleges approve the infusion of additional funds up to \$500,000 to the MET II Renovation Project.


 Angeline Godwin, President