

Approved by Board September 20, 2021

PATRICK HENRY COMMUNITY COLLEGE
College Board Meeting
12:00 p.m.—July 19, 2021

Minutes

The Patrick Henry Community College Board held its regular meeting at noon on Monday, July 19, 2021, in the Frith Economic Development Center, with Janet Copenhaver, Chair, presiding.

Members Present:

Dr. Denny Casey
Gary Collins
Janet Copenhaver
Paul Geib

Robert Haley
Monica Hatchett
Roger Hayden
Barry Helmstutler

Dr. Shana LeGrant
Dr. John McCraw
Wayne Moore
Robert Vogler

Members Absent:

George Hippisley
Wren Williams

College Staff present:

Dr. Greg Hodges
Sharon Claggett
Gary Dove
Meghan Eggleston
Sue Ann Ehmann

Jack Hanbury
Rhonda Hodges
Shannon Peters
Letitia Pulliam
Belinda Stockton

Tiffani Underwood
Amy Webster
Chris Wikstrom
Roberta Wright

Others Present:

Holly Kozelsky, *Martinsville Bulletin*

Ms. Janet Copenhaver, Chair, called the meeting to order at 12:30 pm. A quorum was present. She welcomed newly appointed president, Dr. Greg Hodges, as the Secretary of the Board.

APPROVAL OF MINUTES OF THE MAY 17, 2021 MEETING

Motion #1. A motion to accept the minutes of the May 17, 2021 meeting was made by Mr. Robert Haley, seconded by Mr. Barry Helmstutler, and passed unanimously by the Board.

APPROVAL OF MINUTES OF THE SPECIAL CALLED JUNE 3, 2021 MEETING

Motion #2. A motion to accept the minutes of the Special Called June 3, 2021 meeting was made by Dr. John McCraw, seconded by Mr. Roger Hayden, and passed unanimously by the Board.

APPROVAL OF MINUTES OF THE SPECIAL CALLED JUNE 10, 2021 MEETING

Motion #3. A motion to accept the minutes of the Special Called June 10, 2021 meeting was made Mr. Wayne Moore, seconded by Mr. Paul Geib, and passed unanimously by the Board.

APPROVAL OF MINUTES OF THE SPECIAL CALLED JUNE 15, 2021 MEETING

Motion #4. A motion to accept the minutes of the Special Called June 15, 2021 meeting was made Dr. Shana LeGrant, seconded by Mr. Roger Hayden, and passed unanimously by the Board.

APPROVAL OF MINUTES OF THE SPECIAL CALLED JUNE 21, 2021 MEETING

Motion #5. A motion to accept the minutes of the Special Called June 21, 2021 meeting was made Mr. Robert Haley, seconded by Dr. Denny Casey, and passed unanimously by the Board.

ANNOUNCEMENTS

Ms. Copenhagen announced the resignation on May 19, 2021 of Board member, Mr. Bill O'Brien, representative from Franklin County. A request for a new representative to be appointed will be sent to Franklin County.

PRESIDENT'S REPORT

Dr. Greg Hodges stated that it was an honor to be the 4th president of PHCC, following Dr. Godwin who he considers to be an icon of PHCC. He then reported the following:

- **Equity Grant** (Lumina Foundation/SCHEV)
 - PHCC was one of only two (2) colleges in Virginia to have been invited to apply for this grant.
 - We requested \$75,000 and were awarded \$105,000. This was to fund 45 faculty (full-time and adjunct) to engage in inclusive teaching practices for equitable learning, building on the work we have been doing for the last 15 years in cooperative learning.
 - 66 faculty requested to participate and with funding from alternate resources we were able to ensure that all could participate.
- **College Renaming**
 - Dr. Hodges met with 15 African American leaders in our community – (education, economic and community development, and faith-based leaders) in order to take their opinions to the State Board meeting on July 22, 2021. The overwhelming opinion was to either leave the name as is, or insert a hyphen between the two names to clarify that we are named for the counties we serve.
 - In May, the Local Board sent their request to the State Board to retain the name as is. Under the impression that this request was rejected, the Local Board then requested the insertion of the hyphen as the college was originally named.
 - The State Board then requested that we reconsider our name in consideration of the policy adopted by the State Board which stressed equity, diversity, and inclusion and geographic location.

- Dr. Craig Herndon, Senior Vice Chancellor for Administration, Finance, and Technology, communicated to Dr. Hodges that the State Board had received all the documents submitted by our Local Chair, and they appreciated the on-going communication from our Board. He also said that our original request had not necessarily been rejected, as we had clearly indicated that we were named for our geographical areas. He asked the Local Board to submit to the State Board the names we are requesting in order of preference.

Motion #6. Gary Collins made the motion to submit to the State Board these names in order of preference:

1. Patrick Henry Community College
2. Patrick-Henry Community College
3. Patrick & (and) Henry Community College
4. Patriot Heights Community College
5. Patriot Hills Community College

Robert Haley seconded the motion. Discussion ensued over how many names to submit. It was suggested that submitting all five names could prevent us from having to start a naming process all over should the State Board decide against keeping any iteration of our original name. After confirmation that this motion represented the hierarchy of preferred names, the motion passed with a majority vote. This list will be sent immediately after the meeting to the State Board. (Exhibit A)

BUDGET & FINANCE

Year End Report on Local Funds Expenditures – Year Ending June 30, 2020

Report given by Jack Hanbury, Vice President for Financial & Administrative Services.

- **Local Funds Summary**

He reminded the Board that the objective over the last several years was to hoard Local Funds towards the occasion of a special project for which no State funds were available. At our last meeting we voted to infuse up to \$1,000,000 toward the expansion of MET II. It appears on the report as a transfer of funds from the Locality Fund and the Auxiliary Fund to the Construction Fund in order to leave investments intact. We will only use what is necessary.

- **Locality Fund Budget**

Ended slightly under budget with a net income of \$30,395.
Transferred \$547,742 to Construction Fund (for MET II)

- **Auxiliary Funds Budget**

We transferred \$400,000 to Construction Fund (for MET II)
We ended slightly over budget due to the unbudgeted Hooker Field turf payments.

- **Auxiliary Funds Investments**

Investments continue to perform well with a balance of \$863,327.

- **Student Activities**

Over budget due to the expense of sending our Baseball team to the World Series and our Men's Soccer Team to the Nationals. The PHCC Foundation has graciously offered to reimburse us those expenses. With the Foundation's help we are trying to put together a pool of funds that would be available to our teams in the event they perform as well in future years with post season tournaments.

- **Parking Funds**

Within budget. Net income of \$17,630.

Discussion ensued regarding the MET II project. Mr. Hanbury was hopeful that we would not need to use all the funds we set aside for it.

ACADEMIC & STUDENT AFFAIRS

Update on Summer Enrollment and Overall Structure of G3.

In the absence of Terry Young, Interim Vice President of Academic & Student Success Services, Dr. Greg Hodges provided the following report:

- When he became president, he asked Terry Young to serve as a year-long Interim Vice President of Academic & Student Success Services, which makes him ineligible to apply for the position. Search for applicants for this position will begin in the Spring of 2022. Mr. Young's vacated position of Dean of Academic Success and College Transfer will be filled temporarily by Dr. Chris Wikstrom, who will continue as Director of Institutional Research and Effectiveness at the same time.
- On July 30, 2021, the college will resume operating in person on Fridays.
- Neither the Virginia Dept of Health nor the VCCS have given mandates on how to re-open after COVID. We have reengaged our Safe Welcome Back Task Force, chaired by Roberta Wright, to create a Reopening 2.0 plan which should be in place by July 30, 2021. College leadership will continue to monitor regional conditions in order to serve students and maximize safety.
- Fall Enrollment is up significantly from fall of last year AND up double digits compared to this date for fall of two years ago.
- G3 enrollment is going strong. As of Friday, 100 students have been approved for G3. This means that tuition, textbooks, and fees are paid 100%, and they are eligible for a Student Success Incentive Grant.
- If a student is eligible for both G3 and SEED, G3 pays first (which extends the life of SEED funds), and with G3 there are Student Success funds to help with living expenses that SEED does not offer.
- There has never been a more opportune time for students to attend PHCC.

WORKFORCE, ECONOMIC, AND COMMUNITY DEVELOPMENT

Update on TBIC Certification, and Fall programs

Rhonda Hodges, Vice President of Workforce, Economic, and Community Development, reported the following:

- **Transatlantic Business Investment Council (TBIC) Certification.** PHCC is one of only three colleges nationally, and the first in Virginia, to be globally certified. She thanked the PHCC Foundation for their support in going through this costly certification which will benefit the college and the community.
 - TBIC reviewed us on 5 areas.
 - Technical education (mechatronics, industrial electronics, engineering, machining)
 - Integration into the workforce system
 - Practical training, internships, and apprenticeships
 - International orientation
 - Future visioning and strategic planning
 - PHCC will send a small group to Germany to meet with colleagues there to establish working partnerships and possible student exchange programs.
 - Economically, we have been successful in the last few years in attracting European companies to the area, diversifying our employer base, especially in manufacturing. Our college provides a standard of education and training comparable to the European system. This is an excellent recruitment tool for our economic developers.
- **Industry 4.0 – Received 2 Awards**
 - Community Colleges of Appalachia Workforce Development award
 - VDOE/VCCS Creating Excellence award
- **Received the NC3 (National Coalition of Certification Centers) School on the Rise for July 2021 award.** We were chosen out of 1000 schools nationally.
- **New Fast Forward Programs for Fall**
 - 3 Machining programs leading to NIMS credentials
 - Automation & Robotics (Combined Siemens Mechatronics Level 1 and NC3 Festo Industry 4.0 Level 1 into one class)
- **Forklift Simulator** (thanks to PHCC Foundation) for our Heavy Equipment training program.

FACILITIES

Emergency Operation Plan (Board Report #424)

Roberta Wright, Facilities Director reported the following:

- The Reopening Plan is being revised, and personnel changes have been updated. Board Report #424 was approved by the Facilities Committee.

Motion #7. A motion to approve Board Report #424 was made the Facilities Committee, was seconded by Dr. Denny Casey, and passed unanimously by the Board.

MISCELLANEOUS**Update Report on Institutional Advancement**

Tiffani Underwood, Director of Development and the PHCC Foundation, reported the following:

- **Scholarship Updates**

PH Foundation Scholarships deadline was May 31

- Received over 220 applications
- Awarded 162 scholarships

Fall Tobacco Commission scholarships

- Received 154 applications
- Awarding just over \$150,000

Neall scholarships for 2021-2022

- Received \$4500 from the Neall Family Charitable Foundation
- Awarded to fulltime students with financial need and a GPA of at least 2.0

- **Donation Updates**

- Received a \$23,150 donation from an anonymous donor to support our forklift training program. Those funds will be used to purchase a portable forklift simulator for our Heavy Equipment Operator training program which will provide forklift certification training and will allow us the opportunity to provide on-site forklift training as well.
- Appreciation was expressed for all who donated to support sending our Baseball team to the World Series in Oklahoma, and the Men's soccer team to the Nationals in Kansas.

- **Programming Updates**

- The Patriot Players partnered with Charity League and the Virginia Children's Theater to provide a very successful summer camp in June for children in 3rd – 6th grade
- Their next production (Once Upon a Disney 2, a sequel to the 2014 production) will be coming up in August and will again be in partnership with the Charity League for children ages 5 – 17. Auditions will be held August 14 and the show will be open to the public on Saturday, August 21 with 3:30 and 7:00 pm show times.
- The Verizon Innovative Learning Program for Girls is being offered again this year at both the IDEA Center and the Patrick County campus, thanks to NACCE and Verizon. This yearlong program kicked off on July 12, 2021, with a 3-week summer camp and the girls will continue to meet throughout the year for additional program and training opportunities.

Update Report on Athletic Activities

In the absence of Mr. Brian Henderson, Athletic Director, Dr. Greg Hodges reported:

- Currently there are 205 student athletes registered which includes 58 in Men's Soccer alone. The success of our teams this year is expected to generate major enrollment this Fall.
- New role for Coach Henderson. Dr. Hodges has assigned Coach Henderson several additional areas of leadership including:
 - Student engagement, inclusion, and retention efforts (especially for minority students)
 - Chair the Equity Alliance Response Team- which will now be a standing college committee
 - Participate in our local strategic plan development to align with Opportunity 2027 (the VCCS's strategic plan)

Because of these extra assigned duties, Dr. Hodges requested and received permission from the Chancellor to appoint Brian as our **Assistant Vice President of Student Engagement and Inclusion**. He will join the other Vice Presidents and Tiffani Underwood on the Executive Leadership Team.

Adjournment

With no further discussion or comments brought forth, Janet Copenhaver, Chair, reminded the board that the next regular meeting will be September 20, 2021. She then adjourned the meeting at 1:13 pm.

Minutes Recorded By:

Minutes Approved By:



Sue Ann Ehmann



Janet Copenhaver, Chair



Greg Hodges, Secretary to the Board

Attachments Included as Official Part of Minutes

Exhibit A – July 19, 2021 Letter from Local Board to State Board

Exhibit B – Letter to State Board – Renaming July 6, 2021