

Approved by Board May 9, 2022

**PATRICK HENRY COMMUNITY COLLEGE
College Board Meeting
12:00 p.m. – March 21, 2022**

Minutes

The Patrick & Henry Community College Board held its regular meeting at noon on Monday, March 21, 2022, in the Hooker Exhibit Hall, Frith Economic Development Center, with Ms. Janet Copenhaver, Chair, presiding.

MEMBERS PRESENT: Ms. Janet Copenhaver, Chair; Mr. Robert Haley, Vice Chair; Mr. Gary Collins; Dr. Clyde DeLoach; Ms. Jewell Drewery; Mr. Paul Geib; Ms. Monica Hatchett; Mr. Roger Hayden; Mr. Barry Helmstutler; Mr. George Hippisley; Dr. Shana LeGrant; Dr. John McCraw, Jr.; Mr. Wayne Moore; Mr. Brandon Scott; Mr. Robert Vogler.

MEMBERS ABSENT: None.

OTHERS PRESENT:

Dr. Greg Hodges, Amanda Broome, Ronnie Carter, Sharon Claggett, David Deal, Meghan Eggleston, Sue Ann Ehmann, Dr. Colin Ferguson, Jack Hanbury, Brian Henderson, Rhonda Hodges, Shannon Peters, Letitia Pulliam, Matthew Ratliff, Tiffani Underwood, Chris Wikstrom, Roberta Wright, and Terry Young.

Ms. Janet Copenhaver, Chair, called the meeting to order at 12:25 pm. A quorum was present. Media representative, Monique Holland, *Martinsville Bulletin*, was welcomed.

RECOGNITION OF NEW BOARD MEMBERS

- Brandon Scott, representing Franklin Co, will sit on the Academic & Student Affairs Committee. Brandon is a Professional Civil Engineer at Earth Environmental and Civil (EEC) in Rocky Mount, VA. Their focus is on civil/site development projects in the Appalachian Region. He holds an Associate of Applied Science degree in Engineering Technology from Virginia Western Community College, and a Bachelor of Science degree in Engineering Technology from Old Dominion University.
- Jewell Drewery, representing Martinsville, will sit on the Budget and Finance Committee. Jewell is a 1995 graduate of Martinsville High School and attended Hampton University. She returns to her hometown area to work with Rives S. Brown Realtors. She provides Strategic Marketing services to her clients across many markets, and supports several initiatives to revitalize Martinsville, including technology initiatives at Fayette Street Christian Church.
- Dr. Clyde DeLoach, representing Patrick Co., will sit on the Budget and Finance Committee. Dr. DeLoach worked as a respiratory therapist for 15 years before getting a doctoral degree from Baylor University, and he has been a Methodist minister for 27 years, serving most recently at Stuart United Methodist Church until

2007. He is now retired and serves on the Patrick County Board of Supervisors representing the Blue Ridge District.

- Robert Haley has agreed to step in as Vice-Chair through the end of this term and will serve as Chair of the Legislative Committee.
- These members will fill the Committee seats that were vacated by their predecessors, and will serve on those committees until June 30, 2022. The new Board Chair will assign/reassign Committee Chairs and members that will take effect for the next year, July 1, 2022 – June 30, 2023.
- After these introductions the rest of the Board members introduced themselves.

APPROVAL OF MINUTES OF THE NOVEMBER 15, 2021 MEETING

Motion #1. A motion to approve the minutes of the November 15, 2021 regular meeting was made by Mr. Roger Hayden, and seconded by Mr. Robert Haley. The motion passed by unanimous vote, and the minutes were approved as recorded.

PRESIDENT'S REPORT

Given by Dr. Greg Hodges

- Dr. Hodges welcomed our new Board members and told them we would soon have an orientation for them in conjunction with a regular Board meeting. He explained that this Board serves the college in an advisory capacity.
- Chancellor DuBois has updated our mask policy to an optional policy. P&HCC continues to provide masks to anyone who needs or wants one.
- Graduation this year will be in person on May 14, 2022, at 10:00 am. Twelve of our Board members will be participating. Dr. Lynn Tincher-Ladner, Phi Theta Kappa President and CEO will be our guest speaker. Phi Theta Kappa is the largest international honor society in our country for two-year graduates. Our campus PTK program is doing well and one of our PTK students is running for the International Student of the Year which will be awarded in Denver, CO in four weeks.
- Martinsville & Henry County are experiencing an Economic Renaissance. Our community is taking an entirely new direction. We are lifting students out of poverty as job opportunities in our area continue to grow. Associate Degree graduates are in demand with local employers, and P&HCC is answering that need. These Associate Degree graduates can earn a substantial salary right off the bat.

- A new partnership has been established between Old Dominion University (ODU), P&HCC, and the Institute for Advanced Learning and Research (IALR). This partnership is funded through the Dept of Defense and flows through the Virginia Dept of Veterans Affairs to create an Applied Engineering pathway. This new pathway provides the aptitude to apply what is learned in textbooks to real world situations. P&HCC was approached for this because we already had a General Engineering Technology degree in place which can be tweaked to become the first two years of a transfer program with ODU housed at the IALR. This program will enable our community to get engineers in advanced machining without them having to leave the region.
- Localities with Board members whose terms are expiring have been notified. We hope to have their replacement or reappointment submissions before the end of June.
- In an effort to join the digital world (and be environmentally responsible by saving paper) Sue Ann will contact all Board members to determine who wants to continue to have hard copies of all documents mailed to them. Digital/Electronic documents will continue to be emailed to everyone.

BUDGET & FINANCE

Report on Local Funds Expenditures – Month Ending February 28, 2022

Report given by Mr. Jack Hanbury, Vice President for Financial & Administrative Services.

- **Local Funds Summary**
All four major funds are doing well, except for Student Activities.
- **Locality Fund Budget** (According to State law, any expenditures we undertake that fall beyond five feet of the footprint of a building must be paid for with Local Funds, not State Funds. Each year we solicit contributions from Martinsville, Henry County, and Patrick County to provide these Local Funds which are used for improvements to buildings and new construction.) Locality funds are up \$82,000. The new marquee that was to cost \$70,000 is actually going to cost \$30,000. We should end with a significant surplus.
- **Auxiliary Funds Budget** (These funds come primarily from vending machines and the Bookstore.) Most of our Bookstore revenues occur in Sept and February. Revenues are on target to meet expenditures. Expenses are up slightly now that our Local Board can meet in person again. Those expenses were originally budgeted under COVID restrictions.

- **Auxiliary Funds Investments**

A few years back we invested \$600,000 in liquid investments and mutual funds. Since that time those investments have grown 47.18%. Investments are up 2.29% for the fiscal year, and up about \$20,000 since the beginning of the year.

- **Student Activities Budget**

Revenues are on target. Athletics shows a deficit of \$22,839 because almost all athletic expenses have been incurred, but all revenues have not come in. We anticipate breaking even once we receive the anticipated Activity Fees.

- **Student Activities Funds** (Funds here come from Student Activity fees that are tacked onto tuition.) Athletics is showing over budget, but after the anticipated fees are collected, we should end up in the black.

- **Parking Funds** (Funds here come from fees assessed per credit hour and are used for improvements to parking lots and streets.) Parking revenues are on target. Minor expenses have been incurred for repairs to the softball field. In the Fall we anticipate putting a new warning track on the softball field, all within budget.

Board Report #426 – 2022-2024 Biennial Parking Plan

Mr. Helmstutler reported that the Budget & Finance Committee and the Facilities Committee met jointly to review this plan. Both committees approved the plan unanimously.

Motion #2. A motion to approve Board Report #426 was made by Mr. Barry Helmstutler, and seconded by Mr. George Hippisley. Jack Hanbury reported that the college is required to submit to the VCCS a Biennial Parking Plan. With no further discussion, the motion passed unanimously.

RECOMMENDATION OF 2022-2024 SLATE OF OFFICERS

Mr. Helmstutler reported that the ad hoc Nominating Committee met on January 24, 2022, and is recommending for the 2022-2024 terms that Robert Haley serve as Chair, and Monica Hatchett serve as Vice Chair. Both candidates are willing to serve.

Motion #3. A motion to accept this slate of officers was made by Mr. Barry Helmstutler, and seconded by Dr. Shana LeGrant. There was no further discussion. The motion passed with two abstentions.

ACADEMIC & STUDENT AFFAIRS

Report given by Terry Young, Interim Vice President of Academic & Student Success Services

- **Spring Enrollment**

This Spring's Full Time Enrollment (FTE) is at 1161, down 4.16% from last Spring. The overall Virginia Community College System (VCCS) enrollment is down 5.1%. Dual Enrollment is up.

- **G3 Funding** (Get Skilled, Get a Job, Get Ahead)
On the academic/credit side, 68 students have been awarded \$319,500 funding through G3.

WORKFORCE, ECONOMIC, AND COMMUNITY DEVELOPMENT (WECD)

Report given by Rhonda Hodges, VP of WECD

- **Fast Forward (Short-Term, Non-Credit programs that lead to industry recognized credentials/certification.**
As of March 21, 2022, 204 students are enrolled in Fast Forward programs for FY22, compared to 136 students in FY21 – up 50% over last year.
- **G3 Funding** (Funding from the General Assembly for specific areas of study, typically career technical education workforce development programming.)
P&HCC has awarded G3 financial aid to 169 students registered in Fast Forward programs for a total of \$127,852. We are fourth in the State in number of WECD students awarded G3 funding, behind Northern Virginia, John Tyler, and Tidewater Community Colleges, all three of which are in highly populated urban regions of the state.
- **Henry County Adult Detention Center**
P&HCC has had discussions with the Henry County Sheriff's Office about providing training programs, both workforce and academics, in the new Henry County Adult Detention Center. Much research has been done showing that job training and preparation while incarcerated helps reduce recidivism.
- **NC3 National CTE Letter Signing Day on April 26, 2022**
This year, we are holding two in-person events – a morning event at the MET for students in Martinsville and Henry County Schools, and an afternoon event at the Baliles-Reynolds Learning Center for students in Patrick County. This is to recognize students who are coming to P&HCC to get the career and technical skills they need to go into these new jobs that are opening in our area.
- **Small Businesses are Critical to Economic Development**
Since 2016, P&HCC has partnered with the Chamber's Partnership for Economic Growth (CPEG) to offer the Success Mindset entrepreneurial training for their StartUp Martinsville Henry County business plan competition. P&HCC also offers the Growth Mindset entrepreneurial training for CPEG's Grow Martinsville Henry County business plan competition. Since 2016, the initiative has successfully

graduated 231 individuals and awarded 52 businesses with over \$204,750 in cash and in-kind funding. These businesses have created over \$3,556,000 in new capital investments and created over 190 jobs. The current Success Mindset bootcamp has 25 participants. In reviewing the diversity of the program, 53% of Success Mindset participants identify as Black/African American, 43% as White, 1% as American Indian/Alaska, and 3% are unknown. 51% of participants are male, 48% female, and 1% not provided. Of those participants who operated a business, CPEG reports that 49% are minority and 53% are female owned.

Dr. Hodges added that we are experiencing an enrollment realignment between our credit and non-credit students. Female and minority owned businesses are out-pacing the actual minority population of our community. Our WECD division is doing a stellar job and has been receiving a lot of national and local attention.

INSTITUTIONAL ADVACEMENT

Report given by Tiffani Underwood, Director of Development and the P&HCC Foundation.

Annual Report. Lots of good information in this report. Thanks to Amy Reed for putting the report together.

Lapel Pins were given to all Board members.

60th Anniversary (a few of the things planned for the year)

- We have a new 60th Anniversary webpage, featuring milestones, pictures, bingo, and a trivia game. <https://www.patrickhenry.edu/60/>
- #60for60 – employee giving campaign.
- Sharing 60 facts on social media.
- 60 hours of service.
- Campus wide Birthday Bash, held March 16th, with cupcakes and games.
- Alumni cookout/tailgate event in the fall.
- Diamond Anniversary Celebration in November.

Scholarships

- P&H Scholars applications are currently being accepted.
 - Please encourage students to apply for this incredible honor that is based on both academic and leadership qualities.
 - Deadline to apply is March 31, 2022.
- P&HCC Foundation Scholarship applications (more than 200) will go live on our website April 1, 2022.

- Thanks to a very nice donation to the Patrick County Education Foundation, we have established the Wanda Ayers-Slate Nursing Scholarship for Patrick County residents. Press release and additional details on that will be coming out soon.

Mini Grant Awards

- Each year in the Fall, the Foundation provides mini-grant opportunities for Faculty & Staff to pursue creative and innovative ideas in the classroom or for their programs. A committee reviews all the grant applications and makes the awards. Since we had some additional funds left over from our Fall mini-grant cycle, we were able to solicit proposals and award 6 mini-grants for the spring semester.

Teaching Faculty Awards

- Thanks to the support of an anonymous donor the foundation will once again be awarding the P&HCC Teaching Faculty Member of the Year Award. This award comes with a \$2000 cash prize plus a \$1250 professional development account.
- The runner up will receive the P&HCC Distinguished Faculty member award, which comes with a \$750 cash prize.
- Nominations are open through March 25, 2022.
- Award winners will be announced during graduation on May 14, 2022.

Patriot Players

- The patriot Players will be back in action this spring with Steel Magnolias kicking off on May 19th.
- Auditions will be held on Monday, March 21st and Wednesday, March 23rd.

Distinguished Alumni Dinner

- We will finally be recognizing our Distinguished Alumni Class of 2020 on June 10, 2022, at Chatmoss Country Club.

ATHLETICS

Report given by Mr. Brian Henderson, Asst Vice President of Student Engagement & Inclusion/Athletic Director.

- P&HCC Athletics has grown from 6 sports programs in 2006 to 13 programs in 2022, with 205 student athletes.
- Our athletes are consistently receiving scholarships and moving to 4-year schools.
- In the first year of our new Wrestling program, we sent a wrestler to compete in the NJCAA National Championship in Council Bluffs, Iowa. We already have 15 athletes joining our Wrestling program for next year.
- We have more than 40 international athletes from 8 different countries.

- Our Softball, Baseball, and Soccer teams were all in the top 20 teams of the nation this year.

MISCELLANEOUS

DIVISION OF TECHNOLOGY ANNUAL REPORT for 2020-2021

David Deal, Dean of Technology Division, gave the following highlights from the Information Technology Department for the year 2020-2022:

Information Technology Department

- Implemented an eSignature solution using the Hyland Perceptive AssureSign system.
- Migrated our P&HCC phone system of 150 Cisco Phones to the VCCS Shared Services Call Manager cloud based phone system.
- Installed 140 webcams for 50 classroom instructor PCs and 90 student loaner laptops.
- Installed a mobile Apple Mac Computer lab for XCode programming classes offered by the Workforce.
- Installed a new Wi-Fi 6 network consisting of 45 Meraki wireless access points at the Main campus, MET, IDEA Center, and Patrick County.
- Replaced over 100 end-of-life staff, faculty, and classroom PCs.
- Replaced 29 Cisco network infrastructure devices in our wiring closets across campus due to end-of-life of existing equipment.

Educational Technology – led by Mark Nelson our Educational Technologist

- Developed a new **Mitigating Circumstances On-line System** - that allows students who have mitigating circumstances relative to grades to petition the committee to have the bad grade dropped.
- Developed a new **Faculty Reassignment and Special Payment On-line System** for faculty members who are reassigned to work on other projects.
- Developed a new **Late Add On-line System** for approval of who can openly enroll in courses including dropping and adding additional courses.
- Finally, our **P&HCC Official Website** was rewritten to provide a secure website by removing the Joomla content management system and replacing it with an in-house application.

Library

- The name change of Patrick & Henry Community College was added to our college library website and all other library related materials.
- A new web-streaming service was implemented for our nursing students to access RN and PN videos, eliminating the need for the students to come to the library and review the videos in our study rooms.

Ms. Copenhaver reminded the Board that during the pandemic the IT Dept loaned laptops to students and created Hotspots on campus so that classes could continue on a remote basis.

BETTY JANE SIMPSON MEMORIAL SCHOLARSHIP

Ms. Copenhaver explained that in 2010, the PHCC Board established a scholarship in memory of Betty Jane Simpson, a member who passed away in December 2009, during her second term on the Board. Despite a long battle with cancer, Betty Jane attended meetings faithfully, and was a very strong supporter of the college. The scholarship is funded by donations from Board members. The amount of the scholarship is determined by the amount of donations received each year. Because of Betty Jane's background in nursing and her special interest in PHCC's nursing program, the scholarship was designated to be given to a nursing student with a grade point average of at least 3.0. Scholarships have been awarded to deserving nursing students each fall semester since 2010.

Letitia Pulliam sent a note of appreciation from the Foundation Scholarship Committee, who awarded the 2022 scholarship to Amber Mize, a 4th semester Nursing student with a 3.8 GPA, who will graduate in May of this year. She received a \$358 scholarship and sent a thank-you note which was read to the Board.

Motion #4. A motion to continue the Betty Jane Simpson Memorial Scholarship was made by Mr. Gary Collins, and seconded by Mr. Barry Helmstutler. There was no further discussion. The motion passed unanimously. Sue Ann will send letters to the Board members giving them the opportunity to donate to this scholarship.

RESOLUTION FOR CHANCELLOR DuBOIS

Dr. Hodges reminded the Board that Chancellor DuBois is retiring from the Virginia Community College System after more than 20 years of service. Each of the 23 community colleges in the VCCS is sending in a resolution from their Boards in honor and appreciation of his service. These will be presented to him at his retirement ceremony. Our resolution was mailed and emailed to all Board members. With the Board's approval, Janet Copenhaver, our Chair, and Dr. Hodges, will sign the Resolution and send it in.

Motion #5. A motion to accept the Resolution for Chancellor DuBois was made by Mr. George Hippisley, and seconded by Dr. Clyde DeLoach. There was no further discussion. The motion passed unanimously.

ADJOURNMENT

With no further discussion or comments brought forth, Janet Copenhaver, Chair, reminded the board that the next regular meeting of the Board will be May 9, 2022 – earlier than usual to accommodate Dr. Hodges’ travel requirements. She then adjourned the meeting at 1:20 pm.

Minutes Recorded By:

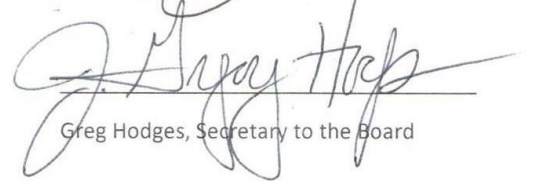
Minutes Approved By:



Sue Ann Ehmann



Janet Copenhaver, Board Chair



Greg Hodges, Secretary to the Board