

PATRICK & HENRY COMMUNITY COLLEGE
Local Board
Budget & Finance Committee
11:00 a.m., July 11, 2022

Minutes

The Patrick & Henry Community College Board Budget & Finance Committee met at 11:00 a.m. on Monday, July 11, 2022, in the Frith Economic Development Center room #124.

Mr. George Hippisley, Budget & Finance Committee Chair, called the Committee to order at 11:04 a.m. Other Committee members present were: Mr. Gary Collins and Mr. Robert Foster. Dr. Shana LeGrant was absent. A quorum was present.

Others present were: Mr. Jack Hanbury, Vice President for Financial & Administrative Services, and Ms. Sue-Ann Ehmann, recorder.

Report on Local Funds Revenues & Expenditures – Period Ending June 30, 2022

Report given by Mr. Jack Hanbury, Vice President for Financial & Administrative Services.

- **Local Funds Summary**

Overall, the four Local Funds were nearly flat in FY 2022, combining for a very minimal loss of \$1,800.99 — primarily as a result of a shortfall in Student Activity Fund revenues compared to budget.

- **Locality Fund Budget**

We are well within budget this year. Funds from Physical Repair & Maintenance and Plant & Improvement/Construction were repurposed to help with MET II construction — covering a change order for different fume hoods over each welding booth. Local Funds and a grant from Harvest covered this unexpected cost increase.

- **Auxiliary Funds Budget**

The Auxiliary Funds balance declined by \$6,458.29, which is the net of change in investment portfolio value against operating income from the College Bookstore and vending machines, said income including ARPA reimbursements for lost Bookstore and Vending commissions.

- **Auxiliary Funds Investments**

Despite a fairly significant decline in the financial markets in June, year-to-date we are down only 4.49%, which is not bad in the current investment climate. Overall, our investments have performed well.

- **Student Activities Budget**

Due to declining student activity fees, we are restructuring the finances for athletics; consequently, the current budget format will no longer accurately reflect the sources of revenue for those activities. An amended Student Activities Budget that reflects the new method of financing the College's athletics expenses will be presented at the next Board meeting.

- **Student Activities Funds**

This chart will be revised in conjunction with the revisions to the Student Activities Budget, as discussed above.

- **Parking Funds**

Parking revenues are on target, with only minor expenses — for repairs to the softball field — incurred this quarter. Near term, a planned new crosswalk between Walker and the parking lot will provide increased pedestrian safety.

Board Report #427 – Fiscal Year 2023 Local Funds Budget

Mr. Hanbury then discussed the proposed FY 2023 Local Funds Budget with the Committee.

- **Locality Fund Budget**

P&HCC requested a 5% increase from each locality for this fiscal year. Henry County granted the increase, Martinsville declined the increase but remained at the current rate, and Patrick County decreased their funding by about 40%.

The main expense planned at this time is the terrazzo floor that will go into MET II; \$70,000 has been budgeted for that.

- **Auxiliary Fund Budget**

With the expectation that Bookstore and Vending will return to somewhat normal, this part of the budget remains the same. An increase in Local Board expenditures is budgeted, inasmuch as the Local Board is meeting in person again.

- **Student Activities Budget**

Even with an increase in student enrollment the proposed budget figure included in this report will not be met. We will revamp and present at our next meeting an amended Student Activities Budget that more accurately reflects our student revenues and expenses.

- **Student Activities Funds**

This section will be amended, as well.

- **Parking Funds Budget**

No improvements are currently planned. However, \$25,000 has been included in the budget as a contingency.


Motion #1. Moved by Mr. Foster, seconded by Mr. Collins, to recommend to the full Local Board approval of Board Report #427. The Motion passed unanimously.

With no further discussion, Mr. Hippisley adjourned the Budget and Finance Committee at 11:27 a.m.

Recorded by:



George Hippisley, Chair, Budget & Finance Committee



Sue Ann Ehmann