

Approved by Board, November 21, 2022

**PATRICK & HENRY COMMUNITY COLLEGE
College Board Meeting
12:00 p.m. – September 19, 2022**

Minutes

The Patrick & Henry Community College Board held its regular meeting at 12:30 pm on Monday, September 19, 2022, in the Hooker Exhibit Hall, Frith Economic Development Center, with Mr. Robert Haley, Chair, presiding.

MEMBERS PRESENT: Mr. Robert Haley, Chair; Ms. Monica Hatchett, Vice Chair; Mr. Sean Adkins; Ms. Belinda Bryant; Mr. Robert Foster; Mr. Roger Hayden; Mr. George Hippisley; Dr. Shana LeGrant; Mr. Wayne Moore; Mr. Brandon Scott; Mr. Robert Vogler.

MEMBERS ABSENT: Mr. Gary Collins; Ms. Jewell Drewery; Dr. John McCraw, Jr.

OTHERS PRESENT:

Dr. Greg Hodges, Sue Ann Ehmann, Gerry Bannan, David Deal, Meghan Eggleston, Dr. Colin Ferguson, Randy Ferguson, Jack Hanbury, Brian Henderson, Rhonda Hodges, Shannon Peters, Letitia Pulliam, Matthew Ratliff, Tiffani Underwood, Amy Webster, Chris Wikstrom, and Roberta Wright.

Mr. Robert Haley, Chair, called the meeting to order at 12:32 pm. A quorum was present. Media representatives, Bill Wyatt, *Martinsville Bulletin*, and Maddy Oliver, *Henry County Enterprise*, were welcomed.

RECOGNITION OF NEW BOARD MEMBERS

- Sean Adkins, representing Patrick County.
Sean Adkins is the Director of Economic Development and the Executive Director for the Economic Development Authority (EDA) for Patrick County, VA. His career has almost entirely been spent as a public servant for non-profits and local governments in the fields of community and economic development. He earned his undergraduate degree in Business/Organizational Studies from the University of Connecticut, his Master of Public Administration (MPA) degree from the University of Miami, and originally came to Virginia for the PhD program in Public Policy at Virginia Tech.

APPROVAL OF MINUTES OF THE JULY 11, 2022 MEETING

Motion #1. A motion to approve the minutes of the July 11, 2022 regular meeting was made by Mr. Roger Hayden, and seconded by Mr. Wayne Moore. The motion passed by unanimous vote, and the minutes were approved as recorded.

PRESIDENT'S REPORT

Given by Dr. Greg Hodges

Dr. Hodges asked Letitia Pulliam to introduce a special guest, Caleb Murphy. Letitia informed the Board that this young man came to P&HCC after graduating from Patrick County High School in 2021. He was accepted into our Patrick & Henry Scholars program (our top tier scholarship – 2 years of free tuition and textbooks). He came to us with a lot of leadership abilities: Junior class Vice President, Senior Class President, Graduation speaker, and Eagle Scout. He is a 2nd year student studying Business and Law and has a 3.9 GPA. He was just accepted into the first cohort of the VA Banking Fellows program offered through the VFCCE (the Foundation for all the Community Colleges in Virginia). He was one of 13 students selected from the entire Virginia system. Caleb shared that, as part of the program, he recently had a very informative experience when went to Richmond and met with representatives of the banking industry.

Dr. Hodges then noted the following highlights from 2022:

P&HCC Reflections from FY 2022

- Won the Workforce Development Award from Community Colleges of Appalachia
- Won the Excellence Award for Industry 4.0 from VCCS and VDOE
- Awarded \$50,000 from the VFCCE for RVHI
- Named “School on the Rise” by National Coalition of Certification Centers (NC3)
- Awarded a \$210,000 grant from the Virginia Tobacco Region Revitalization Commission to create a Healthcare Skills Lab and expand Nurse Aide training
- Awarded \$3,400 from Virginia Foundation for Community College Education (VFCCE) and the Anthem Blue Cross and Blue Shield Foundation for food bank
- Awarded \$100,000 from the Davenport Foundation for continuation of the Davenport Institute for Early Childhood
- Awarded certification from the Transatlantic Business Investment Council (TBIC) for four CTE programs
- Named and dedicated The Gerald L. Baliles and Richard S. Reynolds, Sr. Learning Center in Patrick County
- Received a gift of \$25,000 from the Bobby Scruggs Charitable Foundation to create an endowed scholarship

- Celebrated with several events to commemorate the 60th Anniversary (Diamond Anniversary) of the creation of P&HCC
- Received funds to create the Amy Thompson Ferguson Memorial Scholarship
- Partnered with the IALR and Old Dominion University to create Virginia's first four-year degree in manufacturing engineering technology and its corresponding associate degree program
- Awarded \$70,000 (in partnership with Ferrum) from State Council of Higher Education in Virginia [SCHEV] to launch a new initiative intended to maximize retention of at-risk minority populations.
- Expanded our partnership with Festo to create a STEM Hub
- Added men's and women's tennis as NJCAA sports and boxing as a club sport
- Launched a Fab Lab in Patrick County
- Awarded a grant from the National Center of Inquiry and Improvement (NCII) to be one of 16 rural colleges to expand pathways to employment
- Awarded a grant from the National Center for Community College Entrepreneurship (NACCE) to examine opportunities to become an Entrepreneurial College of the Future
- Developed and launched our new strategic plan
- Signed the Community College Entrepreneurship Pledge ensuring that P&HCC remains committed to regional small business development
- Added males to our successful Verizon Innovative Learning STEM Achievers summer program
- Created (in partnership with Patrick County Education Foundation) the Wanda Ayers Slate endowed scholarship with a \$70,000 gift
- Graduated our first cohort of PTA students
- Named the 2022 "Best Place to Work" from the readers of *The Martinsville Bulletin*
- Led the country in Festo NC3 certifications for the months of May and June
- Announced SEED 2.0 with a gift of \$10.2 million – largest in the college's history

- Named Top 5 in the VCCS for G3 Workforce Credentials!!
- **Awarded in May 542 graduates with 742 academic credentials!!**

BUDGET & FINANCE

Report on Local Funds Expenditures – Period Ending August 31, 2022

Report given by Mr. Jack Hanbury, Vice President for Financial & Administrative Services.

- **Local Funds Summary**
All in all we are on track for this time of year.
- **Locality Fund Budget**
The only significant expenditure was the work done on the softball field to improve the warning track.
- **Auxiliary Funds Budget**
The Auxiliary fund is \$350.00 in the red because we haven't received commissions from the bookstore or vending which usually come through in September and October. Expenditures are in line, just waiting for the revenues to come in.
- **Auxiliary Funds Investments Performance**
Investments were down 2.19%. Overall our investments have performed well.
- **Student Activities Budget**
Actual expenditures were \$21,499.51 primarily due to athletics expenditures for travel. Nevertheless we are under budget.
- **Student Activities Funds**
All student clubs are within budget.
- **Parking Funds**
Parking Funds are \$2,976.64 in the red primarily due to the new crosswalk between Walker and the parking lot. Parking revenues have not come though just yet.

Board Report #428 - Amending Drug and Alcohol Abuse Prevention Policy

Budget & Finance Committee Chair, George Hippisley, asked Jack Hanbury to review the proposed Board Report #428.

Mr. Hanbury reported that the Drug Free Workplace Act of 1988 and the Drug Free Schools and Communities Act Amendments of 1989 require institutions of higher education to certify that they have implemented programs to prevent the abuse of alcohol and illicit drugs by both students and employees. Our existing policy is not in compliance with certain provisions of these two laws; Board approval and staff implementation of the updated policy in Board Report #428, including a program of notification to students and employees, will bring us into compliance.

Motion #2. Mr. Hippisley reported that the Budget & Finance Committee had approved this Budget and made the motion for the Board to accept. Monica Hatchett seconded the motion. The motion passed by a unanimous vote.

Board Report #429 - Presentation of Amended Local Funds Budget for 2022-2023

Mr. Hanbury then discussed with the Committee the proposal for an Amended FY 2023 Local Funds Budget, emphasizing that the only change is a restructuring of certain revenue sources for the Student Activities portion of the Budget. Specifically, funds from the P&HCC Foundation will now go directly to Student Activities instead of passing through our Operating Budget, and supplementary funds from the Higher Education Emergency Relief Fund (i.e., COVID-19 assistance) will be shown.

Elaborating on the first reason for the change, Mr. Hanbury explained that funding sources for Athletics staff salaries had to be revamped after the Systems Office communicated to us that Athletics is considered an "auxiliary enterprise" which cannot be funded with State dollars.

Accordingly, the amended Student Activities Budget for FY 2023 will incorporate two revisions to revenue sources:

- It will include \$88,000 directly from the Foundation.
- It will include \$21,675 in supplementary funds from HEERF.

Motion #3. Mr. Hippisley reported that the Budget & Finance Committee had approved this Budget and made the motion for the Board to accept. Roger Hayden seconded the motion. The motion passed by a unanimous vote.

ACADEMIC & STUDENT AFFAIRS

Report given by Dr. Chris Wikstrom, Vice President of Academic & Student Success Services

- **Summer & Fall Enrollment**
Summer enrollment is up 2.7% over last year. Fall enrollment continues to trend upward. He expressed appreciation to our advising team for the great job they have done.
- Dr. Hodges added that this is the first time in 4 years and the second time in 10 years that we can say that year-over-year enrollment has increased on the academic side. We are hopeful that we are entering a "pre-pandemic" norm for P&HCC enrollment.

WORKFORCE, ECONOMIC, AND COMMUNITY DEVELOPMENT (WECD)

Report given by Rhonda Hodges, VP of WECD

- **Fast Forward (Short-Term, Non-Credit programs that lead to industry recognized credentials/certification.)**
Enrollment for the year has started strongly. As of this morning's report, we have 99 students enrolled in programs that have started.
- **CDL Training**
After several years hiatus, we have again started offering CDL training in Martinsville and Henry County. We are partnering with Ancora Education, and classes are offered on campus with a driving range in Martinsville.
- **Community Development**
 - **Grow MHC** - We are partnering with the M-HC Chamber of Commerce/C-PEG and Longwood University Small Business Development Center to offer another Grow MHC program this fall, as part of an ongoing expansion of our entrepreneurship/small business development programming. Grow MHC is an entrepreneurial mentoring program with an intensive four-week entrepreneurial boot camp program for growing companies. Deadline to apply is September 28, 2022.
 - **Patrick County Fab Lab** – We held a ribbon cutting on July 27 for the Patrick County Fab Lab, which was started as part of our US Economic Development Administration Build to Scale grant. The lab has had a strong start, already holding classes and assisting organizations and businesses with projects.
 - **MakerUSA** – Patrick & Henry Community College was recently invited to join the MakerUSA Learning Network. The MakerUSA Learning Network will bring together organizations and institutions from across the U.S. focused on taking a community-driven approach to expanding access to maker education and entrepreneurship experiences for students. P&HCC is one of only 31 confirmed institutions and organizations from 19 states who are part of the inaugural cohort of the MakerUSA Learning Network
- **Career Center**
The P&HCC Career Center recently launched Handshake as our new career services portal connecting students and employers for work-based learning and job placement opportunities.

The Career Center will be hosting the following industry sector-based career fairs later this fall:

- Advanced Manufacturing & Skilled Trades – Wednesday, October 26 from 12pm to 4pm, Frith
- Education and Service – Thursday, October 27 from 12pm to 4pm, Frith
- Healthcare & Public Safety – Wednesday, November 2 from 12pm to 4pm, Frith
- Restaurant & Retail – Thursday, November 3 from 12pm to 4pm, Frith

- **Workforce Wednesdays**

P&HCC's division of Workforce, Economic, and Community Development recently partnered with Virginia Career Works – West Piedmont and Registered Apprenticeship to host a series of sector-based Workforce Wednesday sessions with employers. The sessions included facilitated discussions around employers' hiring needs and challenges, as well as participation by workforce resource and service providers from across the region. To date, sessions have been held for Manufacturing, Construction Trades, and Healthcare, and a session is scheduled for Technology. Employers have been very positive about the discussions held and the connections made and have indicated a desire to continue meeting, perhaps quarterly.

INSTITUTIONAL ADVANCEMENT

Report given by Tiffani Underwood, Director of Development and the P&HCC Foundation.

- The Patriot Players, in partnership with the Charity League of Martinsville and Henry County, presented Seussical Kids for rising K-12 graders. The theater camp took place July 25 – 30 with public performances on July 29 and 30th.
- Awarded over \$80,000 from the (VFCCE) Virginia Foundation for Community College Education
 - \$5,100 will be used for textbook assistance and emergency needs
 - \$75,000 is from the Gerald Baliles Annual Award for the Rural Virginia Horseshoe Initiative (RVHI)
- The foundation will once again be awarding \$5,000 in mini grants to faculty to promote innovative and student focused ideas. The deadline for applications just closed last week and the committee will meet to decide the awards this week.
- The foundation has awarded over \$233,000 in scholarship awards to 197 students.

ATHLETICS

Mr. Brian Henderson, Asst Vice President of Student Engagement & Inclusion/Athletic Director, gave a slide presentation highlighting the success of our Athletic programs.

Dr. Hodges then shared that a few weeks previously he had received an email from a hotel where our Men’s Soccer team had been staying. They were highly complimentary of the good behavior and manners that our athletes exhibited while staying there. They congratulated the coaches for instilling such good attributes into these young men. They also said that they look forward to them staying there again.

ADJOURNMENT

With no further discussion or comments brought forth, Robert Haley, Chair, reminded the board that the next regular meeting of the Board will be November 21, 2022. He then adjourned the meeting at 1:09 pm.

Minutes Approve By:

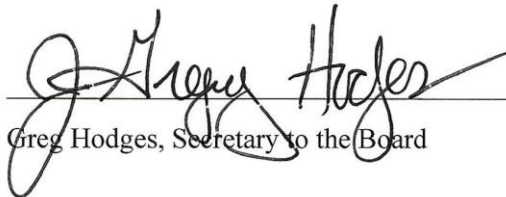
Minutes Recorded By:



Robert W. Haley, Board Chair



Sue Ann Ehmann



Greg Hodges, Secretary to the Board