

Approved by Board, March 20, 2023

PATRICK & HENRY COMMUNITY COLLEGE
College Board Meeting
12:30 p.m. – January 23, 2023

Minutes

The Patrick & Henry Community College Board held its regular meeting at 12:30 pm on Monday, January 23, 2023, at the Dalton IDEA Center, 26 Fayette Street, Martinsville, VA, with Mr. Robert Haley, Chair, presiding.

MEMBERS PRESENT: Mr. Robert Haley, Chair; Ms. Monica Hatchett, Vice Chair; Mr. Sean Adkins; Ms. Pamela Allen; Mr. Gary Collins; Ms. Jewell Drewery; Mr. Robert Foster; Ms. Belinda Graham; Mr. George Hippisley; Dr. Shana LeGrant; Mr. Wayne Moore; Mr. Ouss Sahhar; and Mr. Tim Stone.

MEMBERS ABSENT: Mr. Roger Hayden, and Mr. Brandon Scott.

OTHERS PRESENT:

Dr. Greg Hodges, Sue Ann Ehmann, Jennifer Bowles, Kaitlin Bryant, Meghan Eggleston, Dr. Colin Ferguson, Randy Ferguson, Jack Hanbury, Brian Henderson, Rachel Hodge, Shannon Peters, Jennifer Puckett, Letitia Pulliam, Matthew Ratliff, Amy Reed, Terrence Strickland, Seberina Tatum, Travis Tisdale, Tiffani Underwood, Christopher Wagoner, Amy Webster, Chris Wikstrom, Roberta Wright, and Terry Young.

Mr. Robert Haley, Chair, called the meeting to order at 12:30 pm. A quorum was present. Media representative Monique Holland, *Martinsville Bulletin*, was welcomed.

RECOGNITION OF NEW BOARD MEMBERS

- Pamela Allen, representing Martinsville City. Mrs. Allen is no stranger to P&HCC. She received her associate degree from P&HCC and was named a P&HCC Distinguished Alumna. She has also served on the Patrick & Henry Foundation Board for several years. She has worked locally with many non-profit organizations including Grace Network, United Way, Christmas Cheer, and Piedmont Arts.

APPROVAL OF MINUTES OF THE NOVEMBER 21, 2022 MEETING

Motion #1. A motion to approve the minutes of the November 21, 2022, regular meeting was made by Ms. Jewell Drewery, and seconded by Mr. Wayne Moore. The motion passed by unanimous vote, and the minutes were approved as recorded.

PRESIDENT'S REPORT

Given by Dr. Greg Hodges

Dr. Hodges welcomed everyone to the IDEA Center (Innovate Design Engineer Accelerate). He introduced Matthew Ratliff, Coordinator of Community Development

Programs, and asked him to tell the Board what they do at the IDEA Center. Matthew reported that the IDEA Center works closely with our community and with the schools (K-7 and into High School). In conjunction with Verizon, 150 middle school students got to participate in a STEM (Science, Technology, Engineering, and Math) program this past summer. "Digital Ready" is another program we are offering in conjunction with Verizon. Our Entrepreneurial Bootcamp has been very successful with community partners. Start-Up-and-Grow is a program offered in conjunction with the Martinsville Henry County Chamber of Commerce and is run through the IDEA Center.

Dr. Hodges then introduced our new full-time employees who were hired since November 1, 2022.

- Rachel Hodge – Early Childhood Education (ECE) and Education Navigator (Joint Position between P&HCC and Longwood)
- Jennifer Bowles – Human Resource Director
- Kaitlin Bryant – Graphic Designer & Social Media Manager
- Seberina Tatum - Student Success Center Coordinator
- Meghan Eggleston - Dean of Student Success
- Terrence Strickland - FastForward & Technical Studies Advisor

We are scheduling the presidential inauguration on April 14, 2023, and all Board members are welcome to attend and participate in the processional. The college will provide regalia for those Board members who would like to take part in these proceedings and/or our graduation ceremonies which will be held on May 13, 2023.

HIRE Virginia

- We are in the second year of Virginia's biennial budget. Only amendments can be proposed right now.
- Virginia is experiencing a critical workforce shortage.
- The demand for workers is very real in Virginia. Every sector is looking for employees.
- Right now, there are 300,000 unfilled jobs in the Commonwealth.
- 90,000 of these are what we call "Middle Skill Jobs".
 - Jobs that require more than a high school diploma, but less than a bachelor's degree.
- Because of retirements and anticipated growth over the next 3 years, the number of middle skill jobs is projected to explode to 470,000 in Virginia.
- The VCCS has put forward a bold plan that includes an investment from the state of \$100 Million in year one and \$250 Million over 3 years that will allow us to scale up our very successful programs of getting people the J-O-B degree.
- The return on investment of this is easy to measure.
- HIRE will produce 75,000 additional skilled workers over the next 3 years with an average cost per credential of \$3,300.
- **8 key components**

- Removing tuition barriers
- Modern labs, classrooms, and equipment
- Expand dual enrollment to include high demand CTE (Career and Technical Education) academies on CC campuses
- Provide more career services
- Expand access to internships and apprenticeships
- Increase advising capacity - entry through completion
- Address mental health barriers
- Statewide information/marketing campaign
- Current funding puts Virginia in the bottom third of the nation and our surrounding states are eating our lunch!
- States all around us are expanding their own Workforce training programs for maximum economic development.
- The first set of budget recommendations will be presented on February 5, 2023.
- We have patrons of the budget amendments on both sides (House and Senate)
- Everyone was given a copy of the HIRE Virginia information sheet, along with information on how to contact legislators in our service region to ask for their support of this program.

BUDGET & FINANCE

Report on Local Funds Expenditures – Period Ending December 31, 2022

Report given by Mr. Jack Hanbury, Vice President for Financial & Administrative Services.

- **Local Funds Summary**

We have a surplus of \$96,424 for a total balance of \$1,426,687.

- **Locality Fund Budget**

We anticipate that much of the \$70,000 that has been budgeted for the terrazzo floor in MET II will not be used. The portion we don't use will be added to our surplus. All other lines are within budget.

- **Auxiliary Funds Budget**

We haven't received Vending commissions so a gentle reminder will be sent for them to send those in. With the vending and January Bookstore commissions we will be able to pay the \$25,000 transfer to Student Activities. Everything else remains within budget.

- **Auxiliary Funds Investments Performance**

Investments were down only 1.61% in December and for the fiscal year up to date we are up 2.84%. Overall, our investments have outperformed the markets, so we are very pleased. Gary Collins reported to the Budget & Finance Committee that Morning Star follows 15,000 mutual funds and only 30 are named to their premier list. Our fund is one of those 30.

- **Student Activities Budget**
Revenues tend to lag behind expenses. Most of our athletic expenses occur in the fall. Not all of our revenues are received until the spring. We anticipate the budget will be balanced by the end of the fiscal year.
- **Student Activities Funds**
All student clubs are within budget.
- **Parking Funds**
Funds have been set aside to finish the crosswalk in front of the Walker building. Pavers in the shape of a compass will be added in the middle of the crosswalk.

Budget & Finance Committee Report

- **Board to consider approval of Fiscal Year 2024 Local Funds Requests (Board Report #431)** (George Hippisley/Jack Hanbury)
Committee Chair, George Hippisley, reported that the committee had met, discussed, and unanimously approved this proposal. He recommended that the Board also approve. Jack Hanbury explained that Patrick County had requested we submit our Local Funds request in December – on very short notice, which he did. Last year Patrick County had cut our funding from \$17,000 to \$10,000. Jack asked that the \$17,000 request be reinstated. He also requested a 5% increase from the city of Martinsville. He did not request an increase from Henry County because they had granted a 5% increase this past fiscal year. Ouss Sahhar seconded George Hippisley's motion. The motion carried with unanimous Board approval.

Academic & Student Affairs Committee Report

- **Board to consider approval of Program Discontinuances (4), (Board Report #432)** (Wayne Moore/Chris Wikstrom)
Committee Chair, Wayne Moore, reported that the committee had met, discussed, and unanimously approved this proposal. He recommended that the Board also approve. Dr. Wikstrom explained that we are realigning these programs with State standardized degrees. Jewell Drewery seconded the motion made by Wayne Moore to accept Board Report #432. The motion carried with unanimous Board approval.
- **Board to consider approval of New Program (Automotive Maintenance and Light Repair (Board Report #433))** (Wayne Moore/Chris Wikstrom)
Committee Chair, Wayne Moore, reported that the committee had met, discussed, and unanimously approved this proposal. He recommended that the Board also approve. Dr. Wikstrom explained that this Career Studies Certificate will fill a need in our service region for employees trained in these skills. Sean Adkins seconded

the motion made by Wayne Moore to accept Board Report #433. The motion carried with unanimous Board approval.

Legislative Committee Report

- **Board to consider approval of Amendment of Sexual Misconduct Policy (Board Report #430)** (Monica Hatchett/Jack Hanbury)
Committee Chair, Monica Hatchett reported that the committee had met, discussed, and unanimously approved this proposal. The amendment essentially aligns language with current terminology, The main update is that the burden of proof no longer lies with the complainant, but with the investigator. Ouss Sahhar seconded the motion made by Monica Hatchett to accept Board Report #430. The motion carried with unanimous Board approval.

ACADEMIC & STUDENT AFFAIRS

Report given by Dr. Chris Wikstrom, Vice President of Academic & Student Success Services

- **Fall Enrollment**
 - Fall 2022 enrollment increased 2.69% over Fall of 2021.
 - Spring enrollment is trending in the right direction and we expect to exceed enrollment for this time last year.

WORKFORCE, ECONOMIC, AND COMMUNITY DEVELOPMENT (WECD)

Report given by Dr. Greg Hodges in the absence of Rhonda Hodges, VP of WECD

- **Fast Forward** (Short-Term, Non-Credit programs that lead to industry recognized credentials/certification.) As of January 16, 2023, we have 202 students enrolled in Fast Forward programs, which is an increase of nearly 65.57% over 2022.
- We are currently recruiting adjunct faculty in professional development for quality systems like Six Sigma and Lean Enterprise to meet several local employer needs.
- NC3 National Signing Day is April 20, 2023, to celebrate high school seniors who plan to pursue further education in a Career & Technical Ed (CTE) pathway at P&HCC. Two events are again being held – one at 9:30 a.m. at the MET for Martinsville and Henry County, and one at 12:30 p.m. at the Baliles-Reynolds Learning Center for Patrick County

INSTITUTIONAL ADVANCEMENT

Report given by Tiffani Underwood, Director of Development and the P&HCC Foundation.

- Annual Report – copies were given to all Board members. Special thanks to Amy Reed for her design and layout work.
- Patriot Players – Diamond Divas: A Very Merry Holiday Revue in December was a great success. Be on the lookout for the Patriots Players Season X announcement coming soon.
- Presidential Inauguration for Dr. Hodges
 - April 14, 2023 – 10:00 am at Stone Hall with a reception to follow at the MET.
 - Save-the-date cards have been mailed. Formal invitations will be coming soon.
 - Please mark your calendar and join us for this very special ceremony and the chance to meet our new Chancellor.
- Announcements
 - Distinguished Alumni Nominations are now open, deadline to nominate is February 20. Application available on the P&HCC Foundation website.
 - Patrick & Henry Scholars Application – open February 1, 2023. This is a Prestigious award that provides full tuition and fees. It honors academic achievement, leadership potential and civic engagement.
- Finally, thank you to everyone who participated in our annual year end campaign. If you have not yet made your donation, it's not too late! You can still donate by going to the P&HCC website and simply click donate or, as always, you can also mail your checks directly to the foundation.

ATHLETICS

Mr. Brian Henderson, Asst Vice President of Student Engagement & Inclusion/Athletic Director, gave a report highlighting the success of our Athletic programs. In particular he mentioned:

- Our Student Athletes have achieved the highest GPA since he has been here: 3.1 GPA!!!
- Baseball, Softball, Golf, and Track seasons are getting ready to start.
- Wrestling is going well.
- Men's Soccer has done exceedingly well. We have had games with VMI and our first game of the season will be on August 12, 2023 against the University of Virginia! Congratulations to Coach Brennan Murphy and our team players.
- We have 215 Athletes and that number could grow.
- Housing continues to be a big concern.

MISCELLANEOUS

- **Board to consider approval of Professor Emeritus Appointment (Board Report #434)**

Dr. Hodges reported that due to COVID 19 it has been three years since we have been able to bring forth a nomination for Professor Emeritus. The procedure is that anyone in the P&HCC employment base may recommend a retired faculty member who has at least ten years of service and has made a significant, meritorious contribution to the college. Those letters of recommendation come to the office of the President who confirms with Human Resources that the nominee meets the criteria. Then an ad hoc committee chaired by Dr. Wikstrom, deans, and other personnel meets to review those nominations and then presents those approved nominations to the Board for final approval. This year Professor John Buck has been nominated. He is quite legendary here at P&HCC. Both Pam Allen and Gary Collins moved to approve. Robert Foster seconded the motion and it passed unanimously.


- Dr. Hodges invited Board members to stay after the meeting for a tour of the IDEA Center.

ADJOURNMENT

With no further discussion or comments brought forth, Robert Haley, Chair, reminded the board that the next regular meeting of the Board will be March 20, 2023. He then adjourned the meeting at 1:08 pm.

Minutes Approved By:

Minutes Recorded By:



Robert W. Haley, Board Chair



Sue Ann Ehmann



Greg Hodges, Secretary to the Board