

PATRICK & HENRY COMMUNITY COLLEGE
Office of the President

Board Report #436
May 15, 2023

**BOARD TO CONSIDER APPROVAL OF
FISCAL YEAR 2024 LOCAL FUNDS BUDGET**

Report:

For the past ten years the college has focused on increasing its local funds balances in order to build a reserve to accommodate future capital projects without the necessity of state appropriations. The college has pursued this strategy by several methods including: 1) Reversing the trend of declining locality contributions by requesting small increases in existing funding; 2) Eliminating the use of local funds for expenses that can be paid with state funds; 3) Increasing the non-mandatory fees. This strategy enabled the college to devote over \$700,000 of local funds to the renovation of the Manufacturing and Engineering Technologies Complex (the "MET"). It has also enabled the college to contribute \$1,300,000 for renovation of the MET II.

Locality Fund. The college has been successful in obtaining modest increases in locality contributions. Patrick County reduced its contribution by 70% in 2023. Accordingly, the college anticipates Locality Fund revenues to be flat for FY24. The College anticipates spending \$50,000 for a terrazzo floor in the foyer of the MET II building.

Auxiliary Fund. The college anticipates that bookstore commissions and vending commission revenues for fiscal 2024 to be essentially flat. The college anticipates transferring \$35,000 from Auxiliary Funds to support increased Student Activities.

Student Activities Fund. Traditionally, this fund has been augmented by transfers from the Auxiliary Fund. The college's FY 2024 budget reserves a transfer of \$35,000 to Student Activities and provides for substantial foundation support. Student Activities expenses for FY 2023 were substantially higher, due to the resumption of athletics and student activities.

Parking Fund. The college anticipates FY24 revenues of \$50,000.00. The college does not anticipate any parking lot or sidewalk repairs during the upcoming fiscal year. However, the college has budgeted \$25,000.00 as a contingency.

Recommendation:

It is the recommendation of the college administration that the Board approve the Local Funds Budget for fiscal year 2024.


Greg Hodges, President

PATRICK & HENRY COMMUNITY COLLEGE
LOCALITY FUND BUDGET
Period Ending June 30, 2024

REVENUES		BUDGET	ACTUAL	VARIANCE
401020	Henry County	\$62,414.00		\$62,414.00
401040	Martinsville	\$19,835.00		\$19,835.00
401030	Patrick County	\$10,000.00		\$10,000.00
	<u>Bank Interest</u>	<u>\$200.00</u>		<u>\$200.00</u>
TOTAL REVENUES		\$92,449.00	\$0.00	\$92,449.00

EXPENSES		BUDGET	ACTUAL	VARIANCE
460040	61257 Physical Plant Repair & Maintenance	\$10,000.00		\$10,000.00
460010	68800 Contingency Expenses	\$7,500.00		\$7,500.00
460060	61246 Bank Charges	\$2,000.00		\$2,000.00
470010	<u>62320 Plant & Improvements-Construction</u>	<u>\$50,000.00</u>		<u>\$50,000.00</u>
TOTAL EXPENSES		\$69,500.00	\$0.00	\$69,500.00

NET INCOME		\$22,949.00	\$0.00	\$22,949.00
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PATRICK HENRY COMMUNITY COLLEGE
AUXILIARY FUND BUDGET
Period Ending June 30, 2024

REVENUES			BUDGET	ACTUAL	VARIANCE
406500	40751	College Bookstore	\$30,000.00		\$30,000.00
406510	40751	Vending	\$10,000.00		\$10,000.00
		Auxiliary Fees	\$21,000.00		\$21,000.00
<u>406530</u>	<u>40751</u>	<u>Miscellaneous</u>	<u>\$500.00</u>		<u>\$500.00</u>
TOTAL REVENUES			\$61,500.00	\$0.00	\$61,500.00
EXPENSES			BUDGET	ACTUAL	VARIANCE
		Transfer to Student Activities	\$35,000.00		\$35,000.00
465020		President's Office/Community Relations	\$5,000.00		\$5,000.00
465030		Administration Local Expenses	\$2,500.00		\$2,500.00
465040		Local Board Expenses	\$3,500.00		\$3,500.00
<u>465050</u>		<u>Contingency</u>	<u>\$5,000.00</u>		<u>\$5,000.00</u>
TOTAL EXPENSES			\$51,000.00	\$0.00	\$51,000.00
NET INCOME			\$10,500.00	\$0.00	

**PATRICK HENRY COMMUNITY COLLEGE
STUDENT ACTIVITIES BUDGET
Period Ending June 30, 2024**

REVENUES		BUDGET	ACTUAL	VARIANCE
100850	Student Activity Fees	\$115,000.00		\$115,000.00
	From Foundation	\$88,000.00		\$88,000.00
	From Auxiliary Funds	\$35,000.00		\$35,000.00
	<u>Club Receipts</u>	<u>\$2,000.00</u>		<u>\$2,000.00</u>
TOTAL REVENUES		\$240,000.00	\$0.00	\$240,000.00
EXPENSES		BUDGET	ACTUAL	VARIANCE
<u>90101</u>	<u>Student Activities & Cultural Events</u> (See Following Schedule)	<u>\$240,000.00</u>		<u>\$240,000.00</u>
TOTAL EXPENSES		\$240,000.00	\$0.00	\$240,000.00
NET INCOME		\$0.00	\$0.00	\$0.00

**STUDENT ACTIVITIES FUNDS
BUDGET
PERIOD ENDING June 30, 2023**

DEPT. CODE	ACTIVITY	BALANCE FORWARD 6/30/2018	TRANSFER FROM FOUNDATION	TRANSFER FROM AUXILIARY	CLUB RECEIPTS	STUDENT ACTIVITIES FEE BUDGET	STUDENT ACTIVITIES FEES-ACTUAL	AVAILABLE FUNDS	CLUB EXPENSES	ENDING BALANCE
	BUDGETED REVENUES		\$88,000	\$35,000.00	\$2,000.00	\$115,000.00				
994010	INTERNATIONAL CLUB					\$500.00	\$0.00	\$0.00		\$0.00
994020	ALLIANCE FOR EXCELLENCE					\$600.00	\$0.00	\$0.00		\$0.00
994030	EARLY CHILDHOOD CLUB					\$500.00	\$0.00	\$0.00		\$0.00
994060	CAMPUS LIFE					\$6,000.00	\$0.00	\$0.00		\$0.00
994070	PHI THETA KAPPA					\$1,000.00	\$0.00	\$0.00		\$0.00
994080	INTERCOLLEGIATE ATHLETICS					\$90,000.00	\$0.00	\$0.00		\$0.00
994090	INTRAMURALS					\$1,500.00	\$0.00	\$0.00		\$0.00
994100	STUDENT GOV ASSOC					\$2,150.00	\$0.00	\$0.00		\$0.00
994120	ENVIRONMENTAL CLUB					\$200.00	\$0.00	\$0.00		\$0.00
994130	STUDENT NURSES ASSOC					\$500.00	\$0.00	\$0.00		\$0.00
994140	CULINARY CLUB					\$0.00	\$0.00	\$0.00		\$0.00
994160	STUDENT SERVICES ADV					\$300.00	\$0.00	\$0.00		\$0.00
994180	PLAY DAY, FALL FEST					\$3,000.00	\$0.00	\$0.00		\$0.00
994200	BROWN BAG SEMINAR					\$750.00	\$0.00	\$0.00		\$0.00
994210	DISCRETIONARY SA FUND					\$3,000.00	\$0.00	\$0.00		\$0.00
994230	VETERANS CLUB					\$500.00	\$0.00	\$0.00		\$0.00
994250	CULTURAL EVENTS					\$3,000.00	\$0.00	\$0.00		\$0.00
994260	STUDENT AWARDS BANQUET					\$1,000.00	\$0.00	\$0.00		\$0.00
994360	ADMIN OF JUSTICE ASSOC					\$0.00	\$0.00	\$0.00		\$0.00
994390	SMA					\$500.00	\$0.00	\$0.00		\$0.00
BUDGET TOTALS		\$0.00		\$0.00	\$0.00	\$115,000.00	\$0.00	\$0.00	\$0.00	\$0.00

**PATRICK HENRY COMMUNITY COLLEGE
PARKING FUNDS BUDGET
Period Ending June 30, 2024**

REVENUES	BUDGET	ACTUAL	VARIANCE
409010 Student Parking Fees	<u>\$50,000.00</u>		<u>\$50,000.00</u>
TOTAL REVENUES	\$50,000.00	\$0.00	\$50,000.00
EXPENSES	BUDGET	ACTUAL	VARIANCE
490000 Site Improvements/Parking	<u>\$25,000.00</u>		<u>\$25,000.00</u>
TOTAL EXPENSES	\$25,000.00	\$0.00	\$25,000.00
NET INCOME	\$25,000.00	\$0.00	

**PATRICK & HENRY COMMUNITY COLLEGE
LOCALITY FUND BUDGET
Period Ending April 30, 2023**

REVENUES		BUDGET	ACTUAL	VARIANCE
401020	Henry County	\$62,414.00	\$62,414.00	\$0.00
401040	Martinsville	\$19,835.00	\$19,835.00	\$0.00
401030	Patrick County	\$10,000.00	\$7,500.00	\$2,500.00
	<u>Bank Interest</u>	<u>\$100.00</u>	<u>\$195.62</u>	<u>(\$95.62)</u>
TOTAL REVENUES		\$92,349.00	\$89,944.62	\$2,404.38

EXPENSES		BUDGET	ACTUAL	VARIANCE
460040	61257 Physical Plant Repair & Maintenance	\$10,000.00	\$8,693.90	\$1,306.10
460010	68800 Contingency Expenses	\$7,500.00		\$7,500.00
460060	61246 Bank Charges	\$2,000.00	\$1,718.26	\$281.74
470010	62320 <u>Plant & Improvements-Construction</u>	<u>\$70,000.00</u>		<u>\$70,000.00</u>
TOTAL EXPENSES		\$89,500.00	\$10,412.16	\$79,087.84
NET INCOME		\$2,849.00	\$79,532.46	(\$76,683.46)

LOCALITY FUND BALANCE

<u>BEGINNING</u> <u>BALANCE</u>	<u>NET</u> <u>INCOME</u>	<u>ENDING</u> <u>BALANCE</u>
\$140,784.97	\$79,532.46	\$220,317.43

PATRICK & HENRY COMMUNITY COLLEGE
LOCAL FUNDS SUMMARY
Period Ending April 30, 2023

<u>FUND BALANCES</u>	<u>BEG. BAL.</u>	<u>NET INCOME</u>	<u>END. BAL.</u>
LOCALITY FUNDS	\$140,784.97	\$79,532.46	\$220,317.43
AUXILIARY FUNDS ¹	\$916,342.47	\$61,124.03	\$977,466.50
STUDENT ACTIVITY FUNDS	\$48,912.87	(\$21,183.67)	\$27,729.20
PARKING FUNDS	<u>\$224,222.16</u>	<u>\$13,726.62</u>	<u>\$237,948.78</u>
TOTAL LOCAL FUNDS	\$1,330,262.47	\$133,199.44	\$1,463,461.91

¹Including Investment Gain/Loss

PATRICK & HENRY COMMUNITY COLLEGE
AUXILIARY FUND BUDGET
Period Ending April 30, 2023

REVENUES			BUDGET	ACTUAL	VARIANCE
406500	40751	College Bookstore	\$40,000.00	\$29,311.29	\$10,688.71
406510	40751	Vending	\$10,000.00	\$12,449.39	(\$2,449.39)
		Auxiliary Fees	\$0.00	\$20,360.00	(\$20,360.00)
<u>406530</u>	<u>40751</u>	<u>Miscellaneous</u>	<u>\$500.00</u>	<u>\$8.75</u>	<u>\$491.25</u>
TOTAL REVENUES			\$50,500.00	\$62,129.43	(\$11,629.43)

EXPENSES			BUDGET	ACTUAL	VARIANCE
		Transfer to Student Activities	\$35,000.00	\$35,000.00	\$0.00
465020		President's Office/Community Relations	\$5,000.00	\$4,177.69	\$822.31
465030		Administration Local Expenses	\$2,500.00	\$1,199.85	\$1,300.15
465040		Local Board Expenses	\$3,500.00	\$2,382.20	\$1,117.80
<u>465050</u>		<u>Contingency</u>	<u>\$4,500.00</u>	<u>\$2,524.50</u>	<u>\$1,975.50</u>
TOTAL EXPENSES			\$50,500.00	\$45,284.24	\$5,215.76
NET INCOME			\$0.00	\$16,845.19	

AUXILIARY FUND BALANCE				
	<u>BEGINNING</u> <u>BALANCE</u>	<u>INVEST.</u> <u>GAIN/LOSS</u>	<u>NET</u> <u>INCOME</u>	<u>ENDING</u> <u>BALANCE</u>
	\$916,342.47	\$44,278.84	\$16,845.19	\$977,466.50

**PATRICK & HENRY COMMUNITY COLLEGE
AUXILIARY FUNDS INVESTMENT PERFORMANCE
April 30, 2023**

	<u>Amount</u>
BEGINNING VALUE	\$824,545.90
Plus cash deposits	\$0.00
<u>Less cash withdrawals</u>	<u>\$0.00</u>
ADJUSTED BASIS	\$824,545.90

			<u>Month</u> <u>Return</u>	<u>FYTD</u> <u>Return</u>	<u>Cum.</u> <u>Return</u>
PORTFOLIO VALUE AS OF	7/31/2022	\$848,558.88	2.91%	2.91%	41.43%
	8/31/2022	\$830,501.12	-2.19%	0.72%	38.42%
	9/30/2022	\$777,903.51	-6.38%	-5.66%	29.65%
	10/31/2022	\$817,096.23	4.75%	-0.90%	36.18%
	11/30/2022	\$861,176.17	5.35%	4.44%	43.53%
	12/31/2022	\$847,928.06	-1.61%	2.84%	41.32%
	1/31/2023	\$873,725.91	3.13%	5.96%	45.62%
	2/28/2023	\$849,567.41	-2.93%	3.03%	41.59%
	3/31/2023	\$856,158.87	0.80%	3.83%	42.69%
	4/30/2023	\$868,824.74	1.54%	5.37%	44.80%

Gain/Loss **\$44,278.84**

PATRICK & HENRY COMMUNITY COLLEGE
STUDENT ACTIVITIES BUDGET
Period Ending April 30, 2023

REVENUES		BUDGET	ACTUAL	VARIANCE
100850	Student Activity Fees	\$92,000.00	\$116,713.53	(\$24,713.53)
	From Foundation	\$88,000.00	\$41,758.20	\$46,241.80
	From Auxiliary Funds	\$35,000.00	\$35,000.00	\$0.00
	HEERF	\$21,675.00	\$21,675.00	\$0.00
	Athletics Fundraising	\$8,000.00		\$8,000.00
	<u>Club Receipts</u>	<u>\$2,000.00</u>	<u>\$2,526.00</u>	<u>(\$526.00)</u>
TOTAL REVENUES		\$246,675.00	\$217,672.73	\$29,002.27

EXPENSES		BUDGET	ACTUAL	VARIANCE
90101	<u>Student Activities & Cultural Events</u> (See Following Schedule)	<u>\$240,000.00</u>	<u>\$238,856.40</u>	<u>\$1,143.60</u>
TOTAL EXPENSES		\$240,000.00	\$238,856.40	\$1,143.60
NET INCOME		\$6,675.00	(\$21,183.67)	\$27,858.67

STUDENT ACTIVITIES FUND BALANCE

<u>BEGINNING</u> <u>BALANCE</u>	<u>NET</u> <u>INCOME</u>	<u>ENDING</u> <u>BALANCE</u>
\$48,912.87	(\$21,183.67)	\$27,729.20

STUDENT ACTIVITIES FUNDS

BUDGET

PERIOD ENDING April 30, 2023

DEPT. CODE	ACTIVITY	BALANCE FORWARD 6/30/2018	TRANSFER FROM AUXILIARY	ANNUAL FOUNDATION SUPPORT	HEERF	FUNDRAISING & CLUB RECEIPTS	STUDENT ACTIVITIES FEE BUDGET	STUDENT ACTIVITIES FEES-ACTUAL	AVAILABLE FUNDS	CLUB EXPENSES	ENDING BALANCE
	BUDGETED REVENUES		\$35,000.00	\$88,000.00	\$21,675.00	\$10,000.00	\$92,000.00	\$116,713.53			
994010	INTERNATIONAL CLUB	\$800.09					\$500.00	\$634.31	\$1,434.40	\$781.11	\$653.29
994020	ALLIANCE FOR EXCELLENCE	\$2,130.41					\$600.00	\$761.18	\$2,891.59		\$2,891.59
994030	EARLY CHILDHOOD CLUB	\$800.09					\$500.00	\$634.31	\$1,434.40		\$1,434.40
994060	CAMPUS LIFE	\$4,347.96					\$5,000.00	\$6,343.13	\$10,691.09	\$7,894.80	\$2,796.29
994070	PHI THETA KAPPA	\$4,065.32					\$1,000.00	\$1,268.63	\$5,333.95	\$165.32	\$5,168.63
994080	INTERCOLLEGIATE ATHLETICS	\$0.00	\$35,000.00	\$41,758.20	\$21,675.00	\$2,512.00	\$70,000.00	\$88,803.77	\$189,748.97	\$219,790.69	(\$30,041.72)
994090	INTRAMURALS	\$530.59					\$1,500.00	\$1,902.94	\$2,433.53	\$1,648.18	\$785.35
994100	STUDENT GOV ASSOC	\$6,996.94					\$2,150.00	\$2,727.54	\$9,724.49		\$9,724.49
994120	ENVIRONMENTAL CLUB	\$320.03					\$200.00	\$253.73	\$573.76		\$573.76
994130	STUDENT NURSES ASSOC	\$5,707.02				\$14.00	\$500.00	\$634.31	\$6,355.33	\$140.47	\$6,214.86
994140	CULINARY CLUB	\$0.00					\$0.00	\$0.00	\$0.00		\$0.00
994160	STUDENT SERVICES ADV	\$299.50					\$300.00	\$380.59	\$680.09	\$735.20	(\$55.11)
994180	PLAY DAY, FALL FEST	\$6,400.71					\$2,000.00	\$2,537.25	\$8,937.96	\$3,937.00	\$5,000.96
994200	BROWN BAG SEMINAR	\$960.98					\$750.00	\$951.47	\$1,912.45	\$648.51	\$1,263.94
994210	DISCRETIONARY SA FUND	\$8,135.14					\$2,000.00	\$2,537.25	\$10,672.39	\$1,500.00	\$9,172.39
994230	VETERANS CLUB	\$2,247.60					\$500.00	\$634.31	\$2,881.91		\$2,881.91
994250	CULTURAL EVENTS	\$623.54					\$3,000.00	\$3,805.88	\$4,429.41	\$700.00	\$3,729.41
994260	STUDENT AWARDS BANQUET	\$767.20					\$1,000.00	\$1,268.63	\$2,035.83	\$915.12	\$1,120.71
994360	ADMIN OF JUSTICE ASSOC	\$1,000.00					\$0.00	\$0.00	\$1,000.00		\$1,000.00
994390	SMA	\$2,779.76					\$500.00	\$634.31	\$3,414.07		\$3,414.07
BUDGET TOTALS		\$48,912.87	\$35,000.00	\$41,758.20	\$21,675.00	\$2,526.00	\$92,000.00	\$116,713.53	\$266,585.60	\$238,856.40	\$27,729.20

**PATRICK & HENRY COMMUNITY COLLEGE
PARKING FUNDS BUDGET
Period Ending April 30, 2023**

REVENUES	BUDGET	ACTUAL	VARIANCE
409010 Student Parking Fees	<u>\$50,000.00</u>	<u>\$32,914.62</u>	<u>\$17,085.38</u>
TOTAL REVENUES	\$50,000.00	\$32,914.62	\$17,085.38

EXPENSES	BUDGET	ACTUAL	VARIANCE
490000 Site Improvements/Parking	<u>\$30,000.00</u>	<u>\$19,188.00</u>	<u>\$10,812.00</u>
TOTAL EXPENSES	\$30,000.00	\$19,188.00	\$10,812.00

NET INCOME	\$20,000.00	\$13,726.62	
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PARKING FUND BALANCE		
<u>BEGINNING BALANCE</u>	<u>NET INCOME</u>	<u>ENDING BALANCE</u>
\$224,222.16	\$13,726.62	\$237,948.78

PATRICK & HENRY COMMUNITY COLLEGE
Office of the President

Board Report #437
May 15, 2023

**BOARD TO CONSIDER APPROVAL OF
ASSOCIATE OF APPLIED SCIENCE:
MOTORSPORTS TECHNOLOGY PROGRAM**

Report:

Patrick & Henry Community College is proposing an Associate of Applied Science: Motorsports Technology program. According to the Bureau of Labor Statistics data, the employment of Motorsports Technology is a stable industry with more than 5,000 jobs in the performance racing and fabrication region between P&HCC and Charlotte, NC. Average wages exceed \$30/hr and consist of jobs such as Assemblers and Fabricators, Electrical and Electronic Equipment Assemblers, and Team Assemblers. Employment in this field has increased 3.8% YoY and unemployment in Motorsports is 10% below the national average. Coupled together, Motorsports is a promising field that can provide immediate and long-term employment with family sustaining wages.

Recommendation:

It is the recommendation of the college administration that the Board approve the Associate of Applied Science: Motorsports Technology Program.


Greg Hodges, President

Motorsports Technology, AAS

Length: 67 credits

Purpose: To provide a rapid response to an anticipated workforce shortage for the motorsports industry within the mid-Atlantic region. The student will be engaged in mastering the academic and technical skill sets required for employment.

Employment Objective: Employment opportunities for graduates of this program include chassis technician, set-up assistant, crew member, block assembly assistant, engine builder, or engine machine technician in racing environments.

Program Learning Outcomes: Upon completion of the AAS in Motorsports Technology, graduates will be able to:

1. Demonstrate knowledge of auto racing and race vehicles, their characteristics, specifications, rules, regulations, systems, current technology, and testing methods.
2. Demonstrate knowledge about components, systems, configuration, classification, terminology, and principles of functioning of high-performance engines used in race competitions.
3. Demonstrate the ability to assemble, test, and apply corrective methods to resolve technical issues related to maximum power performance of race engines.
4. Demonstrate knowledge of aerodynamics, stability, and control of race vehicles, and the ability to design, model, and fabricate structures and bodies of race vehicles using blueprints and safety specifications.
5. Demonstrate knowledge of engineering materials, manufacturing processes, testing techniques, fabricate and/or assemble suspension, traction, steering and braking systems of race vehicles.

General Education Requirements

HUM EEE - Humanities/Fine Arts Elective Credits: 3

MTH 111 - Basic Technical Mathematics Credits: 3

SOC EEE - Social Sciences Elective Credits: 3

CST 110 - Introduction to Communication Credits: 3

ENG 115 - Technical Writing Credits: 3

Total Credits: 15

Program Requirements

MTS 130 - Motorsports Structural Technology I Credits: 3

MTS 131 - Motorsports Structural Technology II Credits: 3

MTS 132 - Motorsports Structural Technology III Credits: 3

MTS 135 - Sheet Metal Fabrication Credits: 3

MTS 140 - Stock Car Engines I Credits: 3

MTS 210 - Race Car Setup I Credits: 3

MTS 211 - Race Car Setup II Credits: 3

MTS 240 - Stock Car Engines II Credits: 3

MAC 161 - Machine Shop Practices I Credits: 3

MTS 298 - Dyno Engine Performance Credits: 3

PED/HLT EEE - Wellness Elective Credits: 1

WEL 135 - Inert Gas Welding Credits: 2

MTS 120 - Introduction to Motorsports Technology Credits: 3

MTS 125 - Motorsports Technology I Credits: 3

MTS 150 - Engine Machining Processes I Credits: 4

MTS 250 - Engine Machining Processes II Credits: 3

MAC 121 - Numerical Control I Credits: 3

SDV 100 - College Success Skills Credits: 1

MTS 295 - Introduction to Pit Stop Credits: 2

Total Credits: 52

Description of General Education Requirements Courses

HUM EEE - Humanities/Fine Arts Elective - HUM EEE - Humanities/Fine Arts Elective (HUM EEE)

Credits: 3

MTH 111 - Basic Technical Mathematics

Provides a foundation in mathematics with emphasis in arithmetic, unit conversion, basic algebra, geometry and trigonometry. This course is intended for CTE programs.

Lecture 3 hours. Total 3 hours per week.

3 credits

SOC EEE - Social Sciences Elective - Social Sciences Electives (SOC EEE)

Credits: 3

CST 110 - Introduction to Human Communication

Examines the elements affecting human communication in individual (e.g., intrapersonal, interpersonal), small group, and public communication contexts with an emphasis on the practice of communication skills in each context. The assignments in the course require college-level reading and analysis of scholarly studies and coherent communication through written reports including the production of at least one APA/MLA-formatted individual writing assignment.

This is a UCGS transfer course.

Lecture 3 hours. Total 3 hours per week.

3 credits

Eng 115 - Technical Writing

Develops ability in technical writing through extensive practice in composing technical reports and other documents. Guides students in achieving voice, tone, style, and content in formatting, editing, and graphics. Introduces students to technical discourse through selected reading. This course applies to career/technical education (cte) programs. Eng 113 serves both transfer and cte programs.

Lecture 3 hours per week.

3 credits

Description of Program Requirements Courses

MAC 121 - Numerical Control I

Focuses on numerical control techniques in metal forming and machine processes. Includes theory and practice in lathe and milling machine computer numerical control program writing, setup and operation. Part I of II.

Lecture 1-2 hours. Laboratory 2-3 hours. Total 3-5 hours per week.

2-3 credits

MAC 161 - Machine Shop Practices I

Introduces safety procedures, bench work, hand tools, precision measuring instruments, drill presses, cut-off saws, engine lathes, manual surface grinders, and milling machines. Part I of II. Lecture 2 hours. Laboratory 2-3 hours. Total 4-5 hours per week.

3 credits

MTS 120 - Introduction to Motorsports Technology

Introduces the student to a survey of the Motorsports Industry. Explores the student to a broad overview of the industry, terminology and technology associated with developing a competition racecar.

Lecture 3 hours per week.

3 credits

MTS 125 - Motorsports Technology I

Introduces the student to the various systems of the racecar. Focuses on the inter-related functions and the theoretical concepts of the high performance race engine. Emphasizes hands-on skills with identification and installation of component parts of a race engine.

Lecture 2 hours. Laboratory 2 hours. Total 4 hours per week.

Prerequisite: MTS 120.

3 credits

MTS 130 - Motorsports Structural Technology I

Introduces the student to the basic design and fabrication of a racecar. Develops skills for use of the tools, equipment, and materials in the production of a racecar. Emphasizes safety, accuracy, and aesthetics of the racecar and the work environment.

Lecture 2 hours. Laboratory 2 hours. Total 4 hours per week.

Prerequisites: MTS 125 and WEL 130.

3 credits

MTS 131 - Motorsports Structural Technology II

Introduces the student to the design and fabrication of a roll cage. Develops skills in the use of tools, equipment, and materials selection to bend, form, and fabricate the primary structural safety component. Emphasizes NASCAR and other sanctioning bodies' specifications.

Lecture 1 hour. Laboratory 4 hours. Total 5 hours per week.

Prerequisite: MTS 130.

3 credits

MTS 132 - Motorsports Structural Technology III

Introduces the student to the design and fabrication of body parts. Develops skills in the use of tools, equipment, and materials selection to bend, form, and fabricate the primary structural safety component. Emphasizes NASCAR and other sanctioning bodies' specifications.

Lecture 1 hour. Laboratory 4 hours. Total 5 hours per week.

Prerequisite: MTS 130 and MTS 131.

3 credits

MTS 135 - Sheet Metal Fabrication

Introduces sheet metal terminology, fabrication, and installation for covering structural framework of race cars. Provides project oriented, problem-based experiences with equipment and machinery used in the Motorsports industry.

Lecture 2 hours. Laboratory 2 hours. Total 4 hours per week.

3 credits

MTS 140 - Stock Car Engines I

Provides a comprehensive study concerning all areas of race engines including cylinder block configuration and classification. Covers principles of race engine operation and subsystems.

Includes lubrication systems (both wet and dry sump) and specialized cooling systems.

Lecture 2 hours. Laboratory 2 hours. Total 4 hours per week.

3 credits

MTS 150 - Engine Machining Processes I

Introduces general machining techniques and practices relating to engines and fabrication of Stock Car engine parts. Includes applied mathematic operations found in machining race engines.

Lecture 2 hours. Laboratory 4 hours. Total 6 hours per week.

4 credits

MTS 210 - Race Car Setup I

Introduces the student to basic chassis geometry. Develops skills to square the wheelbase, set ride heights, and establish proper weight distribution. Emphasizes teamwork, communication of settings, and accuracy in set up.

Lecture 2 hours. Laboratory 2 hours. Total 4 hours per week.

Prerequisite: MTS 131.

3 credits

MTS 211 - Race Car Setup II

Exposes the student to advanced racecar geometry. Develops skills to engage in on-track adjustments for top performance of the vehicle. Emphasizes application of skills on-site and under race conditions.

Lecture 1-2 hours. Laboratory 4 hours. Total 5-6 hours per week.

Prerequisite: MTS 210.

3-4 credits

MTS 240 - Stock Car Engines II

Introduces the student to the engine short block assembly and proper machining of the cylinder block. Employs various machining techniques needed to bore final size, relieve pressure, and lighten the cylinder block for assembly.

Lecture 1 hour. Laboratory 4 hours. Total 5 hours per week.

Prerequisite: MTS 140 and MTS 150.

3 credits

MTS 250 - Engine Machining Processes II

Introduces the student to comprehensive machining techniques related to engine and fabrication processes of race engine parts. Demonstrates and performs modern CNC machining operations for race engines.

Lecture 1 hour. Laboratory 4 hours. Total 5 hours per week.

Prerequisite: MTS 150, MTS 140.

3 credits

MTS 295 - Topics In

Provides an opportunity to explore topical areas of interest to or needed by students.

May be used also for special honors courses. May be repeated for credit. Variable hours.

3 credits

MTS 298 - Seminar and Project

Requires completion of a project or research report related to the student's occupational objectives and a study of approaches to the selection and pursuit of career opportunities in the field. May be repeated for credit. Variable hours.

3 credits

WEL 135 - Inert Gas Welding

Introduces practical operations in use of inert gas shielded arc welding. Studies equipment operation, setup, safety and practice of GMAW (MIG) and GTAW (TIG).

Lecture 1 hour. Laboratory 3 hours. Total 4 hours per week.

2 credits

SDV 100 - College Success Skills

Assists students in transition to colleges. Provides overviews of college policies, procedures, curricular offerings. Encourages contacts with other students and staff. Assists students toward college success through information regarding effective study habits, career and academic planning, and other college resources available to students. May include English and Math placement testing. Strongly recommended for beginning students. Required for graduation.

Lecture 1-3 hours per week.

1-3 credits

PED/HLT EEE - Wellness Elective - Wellness Electives (PED/HLT EEE)

Credits: 1

May 15, 2023

Dr. Sharon Morrissey, Senior Vice Chancellor,
Academic and Workforce Programs
Virginia Community College System
300 Arboretum Place, Suite 200
Richmond, Virginia 23236

Dear Dr. Morrissey:

As chair of the Patrick & Henry Community College Board, I am writing to provide our assessment of Dr. Greg Hodges as president for academic year 2022/2023.

Dr. Hodges has the full support and respect of the entire P&HCC Board as well as the administration, faculty, and staff. Importantly, he maintains a place of profound respect within our community and is deeply engaged with the economic development efforts associated with our service region. He is also at the forefront of the many initiatives in which P&HCC makes an impact for our community and our students. Because of his leadership, our fiscal management remains strong.

The local board began the year by approving the P&HCC strategic plan presented by President Hodges which focuses on closing opportunity gaps and achieving excellence for all students regardless of race/ethnicity, gender, or socioeconomic status. With an intentional alignment with *Opportunity 2027* from the VCCS, the P&HCC plan has three main goals: enrollment stabilization (both academic and workforce), Gateway course completion, and credential attainment. We are pleased that we are already seeing results in the first year of implementation. Please note the following:

- A 4% increase in annualized FTE over the previous academic year.
- A 40% increase (as of April 24, 2023) in workforce enrollment over the previous academic year.
- The launch of a new CDL program.
- The opening of a new “Fab Lab” in Patrick County.
- The launch of a new C.N.A. pathway offered for dual enrollment students.
- The opening of a new powerline program in conjunction with Wytheville Community College.
- 72.4% completion rate for academic Gateway courses (Goal: 70%)
- 94.1% completion rate for workforce courses (Goal: 70%)
- An increase in total credentials earned from the previous year (830) to the current year (1004).

Because of Dr. Hodges’ keen focus on our community’s economic development and the college’s vision of economic mobility for our citizens, Patrick & Henry Community College continues to receive national attention and accolades. Please note the following:

- P&HCC’s Advanced Manufacturing program won the first Rural Community College Alliance (RCCA) Innovation and Access Award for its partnership with Festo Didactic and the National Coalition of Certification Centers (NC3).

- P&HCC was selected to become part of the first cohort of the MakerUSA Learning Network with 34 institutions and organizations across 20 states. The Learning Network is a national community of practice designed to facilitate the exchange of resources and ideas and strengthen collaboration across organizations that are taking a community-driven approach to “maker” education and career pathways into “maker” industries.
- Dr. Hodges was featured on the Ascendium Rural Matters podcast discussing the ways in which P&HCC is helping drive the economic renaissance occurring in our community.
- P&HCC is one of 17 colleges in the nation to be selected for the Achieving the Dream Community Vibrancy Cohort.
- “Startup and Grow Martinsville-Henry County” (our small business development programs offered in conjunction with the local Chamber of Commerce) has been selected by the Community Colleges of Appalachia as the recipient of the 2023 Workforce Development Award.
- P&HCC was heavily featured in the Aspen Institute publication entitled *Rural Community College Excellence: A Guide to Delivering Strong Opportunity for Students and Communities*.
- The college is one of 16 institutions across the country taking part in the Rural Pathways work with the National Center for Inquiry and Improvement (NCII).

While P&HCC is thrilled to receive such a tremendous amount of national attention, it is Dr. Hodges’ focus on regional economic development that excites us the most. Recently, we opened the second building in our Manufacturing, Engineering, and Technology (the MET) Complex, a 103,000 square foot facility that is dedicated to good paying jobs in our service region. With programs such as mechatronics, engineering, CADD, robotics, precision machining, and the Racing College of Virginia, the MET has rightfully been referred to as our region’s *Crown Jewel of Economic Development*. Students are already occupying our newly opened second building which triples our welding capacity. The grand opening of this facility is slated for early fall.

At the same time, Dr. Hodges has led the institution as it expanded our transfer partnerships and programs with our university partners and brought to scale new healthcare credentials (including a new C.N.A. lab) to meet the needs of our community. Further, P&HCC is a partner along with Longwood University and Virginia Western Community College in the \$1.45 million NSF Robert Noyce Teacher Scholarship Program which will help fill the pipeline of STEM teachers in our service region. Other local accomplishments shepherded by Dr. Hodges include the following:

- Awarded a grant from The Gene Haas Foundation for \$18,000.00 to support mechatronics scholarships and student competition teams.
- Received \$16,000 from ValleyStar Credit Union for scholarships and support of the motorsports program.
- Awarded \$43,000 from the Tobacco Commission to help cover the costs of credentialing embedded in academic programs.
- Received \$48,000 from Carter Bank & Trust to support workforce development.
- Awarded \$118,545 from Go Virginia Region 3 to fund welding instruction for dual enrollment students in Martinsville and Henry County.

Athletics has become an important part of the culture of Patrick & Henry Community College, and in this arena, President Hodges leads a tremendous staff. Our athletics department boasts the Region 10 soccer

champions as well as the number one runner in cross-country in the region who is also leading a record-breaking cross-country team. P&HCC's outdoor track and field teams had many athletes qualify for nationals which is a first for our program. Additionally, our wrestling team sent seven wrestlers to the national tournament, the most in our history. In its first year of existence, our women's tennis team also sent three students to nationals.

While these athletic accomplishments are outstanding on their own, what we on the board are specifically proud of is the fact that President Hodges leads an athletics team that is focused on academics! More than half of our scholar-athletes posted GPAs greater than 3.0, and the entire student-athlete roster turned in an average GPA of 3.1 which exceeds the average GPA of the rest of the student body. Impressively, 33 of our athletes had perfect 4.0 GPAs. President Hodges leads an athletic department where success on the field is matched by success in the classroom!

Finally, Dr. Hodges remains dedicated to diversity and inclusion at P&HCC. Under his leadership, the diversity of P&HCC's employment base now exceeds that of the community we serve. The college has a rich history of identifying and closing student opportunity gaps, and Dr. Hodges remains demonstrably committed to these efforts. His relationships with our K-12 and university partners, business and industry leaders, and regional non-profits helps ensure that P&HCC remains squarely focused on the economic mobility of our students.

Our local board has been extremely pleased with Dr. Hodges this past year and we look forward to his continued leadership of Patrick & Henry Community College.

Thank you for your consideration of our board's evaluation. If you have any questions or comments, please do not hesitate to contact me.

Sincerely,



Robert W. Haley, Board Chair

PATRICK & HENRY



ATHLETICS
YEAR
IN
REVIEW

2022
-2023





FROM THE DESK OF AD/AVP BRIAN HENDERSON

Dear PHAMILY,

If you're like me, you are absolutely amazed at the amount of accomplishments from both our student-athletes and coaching staffs this year. Nothing was more spectacular than the "Golden Goal" that gave our men's soccer team its first Region 10 soccer championship. While that was definitely one of the most exciting moments of my year, there were many more successes I'm proud to celebrate this year.

That soccer championship wasn't the only first of this year. We had the number one runner in cross-country for the region in Alheli-Ramos Garcia, who went on to defeat every runner at the Region 10 XC Championships this Fall 2022. Our cross-country teams broke many school records. Our outdoor track and field programs had many qualify for nationals in Syracuse, NY, which are the first of our program. The P&H wrestling team sent seven wrestlers to the national tournament, the most in its history. These are triumphs that certainly show that P&H is growing and trending in an upward direction.

Along with these successes, we had both men's basketball and men's soccer compete in nationally televised contests on ESPN+. Our Lady Pats softball program and the men's soccer team spent time this season being nationally ranked in the NJCAA weekly polls, with both gaining the highest rankings either has ever had.

Let's also not forget about the student part of student-athlete. In the classroom, the scholar-athletes of Patrick & Henry were equally impressive. More than 50 percent of the women and men in our PHAMILY posted fall term grade point averages of greater than 3.0. The entire student-athlete roster turned in an average of 3.1 gpa for the fall semester. Additionally, 33 student-athletes had a perfect 4.0 gpa.

The growth of our PHAMILY is apparent. We're winning more on and off the court and/or fields. This is GREAT news for Patrick & Henry Community College. Please enjoy reading about the great things our student-athletes and coaching staffs are doing. If at anytime you want to support and join our PHAMILY, we have several ways you can help these student-athletes represent our community.

Gratefully,

Brian Henderson

Brian Henderson / Asst. Vice-President - Athletic Director
Patrick & Henry Community College





2022-2023

SPORT RECAPS



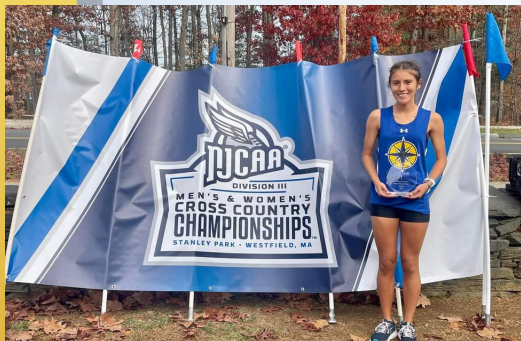
BASEBALL

Under the guidance of first-year head coach Brandon Nania, the P&H Baseball team will make it to the Region 10 Tournament with a record of 22-17. With strong senior leadership and good freshman play, the Pats seek to go on another remarkable run to a Region 10 championship. Several student-athletes have already received scholarships to 4-year universities (with more to come).



BASS FISHING

Coach John Robinson's Bass Fishing team is comprised of Shelby Rigney, Ethan Hubbard, David Bryant, and Zach Heath. They have had the opportunity to compete in various tournaments throughout the spring from North Carolina to Alabama.



CROSS-COUNTRY

In October, Alheli Ramos-Garcia broke a program record in the women's 6K with a time of 25:19. Ramos-Garcia is also the school record holder in the women's 5k with a speedy time of 20:10, while freshman Riley Brim finished as P&HCC's top male with a time of 32:47.

Riley Brim earned All Region 10 honors while Alheli Ramos-Garcia raked in first place at the Region 10 Cross Country Championships, NJCAA Region 10 Division 3 Player of the Year, and was also named the Region 10 Runner of the Year.



GOLF

This spring, our P&H golf program was able to secure the Region 10 Championship, along with the Region 10 Player of the Year (Ethan Cuddeback - Freshman), and Region 10 Coach of the Year (Coach James Draper) awards for Division 2.

In the fall, the P&H golf team participated in four matches, accumulating one win and a second-place finish. Freshmen Ethan Cuddeback and Seth Moore received All-Tournament team honors during their fall season.



SPORT RECAPS CONTINUED...



MEN'S HOOPS

In year two of Coach Chris Mayshack's tenure with the men's basketball program, our Pats competed in the NJCAA Game of the Week on ESPN+ against Catawba Valley, while also having the chance to host the first round of Region 10 play. Redshirt freshman Jaylen Faber was able to walk away with Third Team All-Region 10 honors with 25 games played, an average of 13.9 point per game, 3.9 rebounds per game, and a 37.7% three-point percentage.



WOMEN'S HOOPS

Women's Basketball, led by Coach Herb Daniel, also made it to the first round of Region 10 tournament play with an 11-14 record. Sophomore Ty'Nasia Witcher earned First Team All-Region 10 honors with 19 games played, an average of 25.1 points per game, 5.4 rebounds per game, and a solid 43.2% three-point percentage. Witcher also led the region and Division 2 NJCAA women's basketball in the leading scorer category.



MEN'S SOCCER

After winning men's soccer's first Region 10 Championship this season, defender Carlos Trott, midfielder Chris Rosales Blanco and forward Enrique Jacobs all earned first team All-Region honors. Goalkeeper Martin Morse, defender Salvador Bernal Parra and midfielders Richard Salinas and Sean Paul Negrón received 2nd team recognition. Kau Mendes was also an honorable mention. Coach Brennan Murphy received his fifth Region 10 Coach of the Year honor while sophomore Carlos Trott earned Region 10 Player of the Year for the season.



WOMEN'S SOCCER

Under first year head coach and former P&HCC student athlete Arthur de Souza, the 2022 Lady Pats season concluded with a 9-0 defeat at the hands of Cape Fear CC in the Region 10 tournament on October 27. The Patriots finished their latest campaign with an overall record of 1-9-1, securing their lone victory 4-0 over Lenoir CC on September 27. P&HCC midfielder Deon Cruickshank earned second team All-Region 10 honors, while goalkeeper Grace Webster was an honorable mention.



SPORT RECAPS CONTINUED...



SOFTBALL

Lady Pats Softball set Region 10 Division 3 on fire as they competed half of their season nationally ranked in NJCAA Division 3. With 15 sophomores on their roster, Coach Robbi Campbell's team was able to acquire Coach Campbell's 100th Career Win while also having multiple players leading in categories nationally at the Junior College level.



TENNIS

With the inception of our tennis programs, all three of our women's team members (Blair Cole, Bree Tatum, Emily Vaught) competed in the NCAA Women's National Tournament along with our solo men's player, Francisco Coronado. All three Lady Pats were able to make it to a consolation final in Peachtree City, Georgia with first-year head coach Jon Smith at the helm.



TRACK & FIELD

For the first time in program history, the Patrick & Henry Community College track and field team will send five participants to the 2023 Division III men's and women's track and field National Championships.

P&HCC will have Cameron Easley, Jamari Johnson, Conner Stanley, Tahli Clanton, and Alheli Ramos-Garcia as representatives in the national championships. Easley, Johnson, Stanley and Clanton all qualified with a 46.54 in the men's 4x100m relay, while Ramos-Garcia finished with 21:42:85 in the women's 5000m.



VOLLEYBALL

Under the leadership of first year head coach Brandi Woods, P&HCC's volleyball team finished the season with an overall record of 2-13 and a 2-8 mark in conference play. Both of the Patriots' victories came over Southwest Virginia CC, including a 3-0 sweep on September 8 and a thrilling five-set road match 3-2 on October 6. The Lady Pats were led by freshman middle blocker Emma Hankins, who earned second team All-Region 10 honors.



SPORT RECAPS CONTINUED...



WRESTLING

Following an impressive fifth place finish at the NJCAA Gulf Atlantic District Championships at Lackawanna College, the Patrick & Henry Community College wrestling team sent five wrestlers to the National Tournament in Council Bluffs, Iowa. Freshmen Hunter Fulp, Jesus Jimenez, Trey Kratko, Josh Wright, and Tony Ray were the five Patriots who competed among the top athletes in the nation. Two of our five athletes were able to make it to the fourth round of the National Tournament. Our wrestling season ended with a total of 34 pins!



CHEER

Our cheer squad was led by first time head coach April Neblett and assistant Shelby White. While also participating in numerous community service projects, you could find our ladies in their blue and gold at every home basketball game this season.



BREAKFAST BUDDIES

As a community service initiative, P&HCC Athletics and Stanleytown Elementary partnered to begin a brand new Breakfast Buddies Program. Our student-athletes visited STE in the mornings to assist in morning work, interact with the children, and focus on developing relationships. We consistently came to the same class on the same days each week to ensure that we built a rapport with the students. At the conclusion of Breakfast Buddies, we invited our new friends at STE to our home baseball game so they could see some of their Buddies compete on the field!

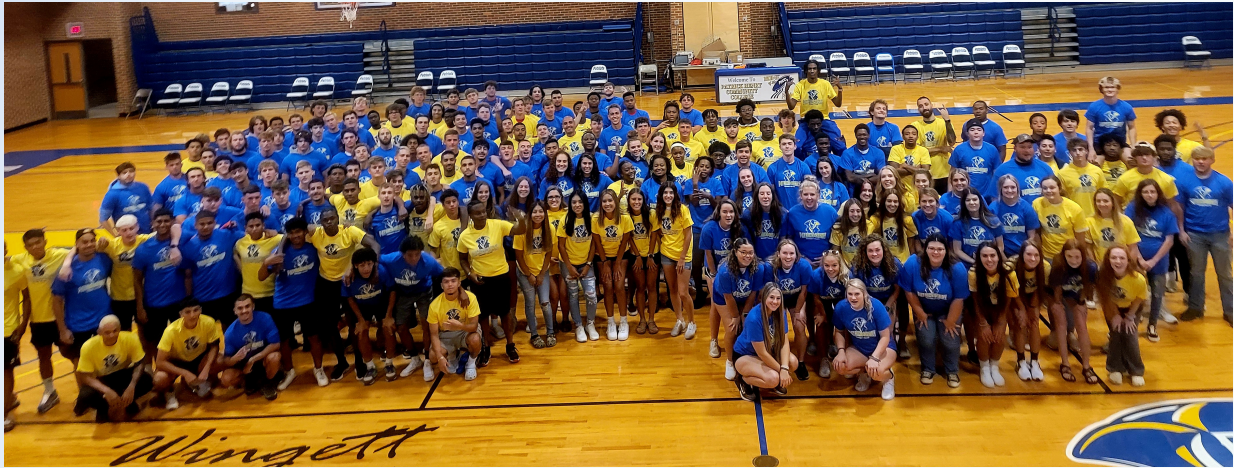


While not required, our student-athletes are given the opportunity to participate in various clubs on campus, such as Fellowship of Christian Athletes (FCA). Once a month they are able to meet, listen to a speaker, and enjoy a meal with their fellow athletes where we average 130 student-athletes at each event.

Speakers consist of local people in ministry and/or athletics, but P&HCC FCA also featured Leah Amico (a former 3x Olympic Gold Medalist with USA Softball, a 2x World Champion, a National Softball Hall of Fame Inductee in 2009, and a 3x National Champion at The University of Arizona).

2022-2023 P&H PATS

ATHLETICS & ACADEMIC ACCOMPLISHMENTS



1 REGULAR SEASON CHAMPIONSHIP

2 REGION 10 CHAMPIONSHIP

4 NJCAA NATIONALS APPEARANCES

1 ALL-AMERICAN TEAM SELECTION

3 REGION 10 PLAYERS OF THE YEARS

1 NJCAA EAST DIVISION RUNNER OF THE YEAR

2 REGION 10 COACHES OF THE YEAR

14 ALL-REGION 10 TEAM HONOREES

OVER 6200 ACADEMIC HOURS COMPLETED

3.1 CUM FALL 2022 GPA FOR ALL P&H PATS

33 STUDENT-ATHLETES WITH A 4.0 GPA

207 STUDENT-ATHLETES

FROM 15+ US STATES

FROM 13+ DIFFERENT COUNTRIES



2022-2023 P&H PATS COMMUNITY SERVICE



Highlighted by the Breakfast Buddies program, started by Assistant AD Ruthanne Duffy, the student-athletes of Patrick & Henry Community College have gone above and beyond in community service this year. The Pats have also given their time to Kiwanis Club Pancake Day, elementary school basketball clinics, youth soccer league volunteering, Harvest Foundation Pumpkin Patch, Altrusa Club Clothes Closet, United Way Read Across America Book Drive, and much more. These are ongoing efforts that will carry on in the years to come.



2022-2023 P&H PATS ATHLETICS BANQUET



The 10th Annual P&H Athletics Banquet was held April 20th, 2023 in the Patrick & Henry Community College MET Complex with over 35 student-student-athletes honored with various awards. Carlos Trott and Alheli Ramos-Garcia took home the top honors of Pat and Lady Pat of the Year awards. Summer Anderson and Aidan Cunningham took home the Academic awards, having the top grade point averages amongst all student-athletes. Corey Gipson, Head Men's Basketball Coach of Austin Peay University, was our guest speaker who gave a powerful message to everyone in attendance.



Athletics Staff Directory

Dr. Greg Hodges, P&HCC President

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Brian Henderson, Athletic Director/Assistant VP of Student Engagement and Inclusion

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Ruthanne Duffy, Assistant Athletic Director of Operations/ Senior Women's Administrator

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Connor Akeman, Sports Information Director/Broadcaster

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Brandon Nania, Head Baseball Coach

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April Neblett, Head Cheerleading Coach

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Nicole Held, Esports Director

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John Robinson, Head Bass Fishing Coach

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Christopher Mayshack, Head Men's Basketball Coach

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Andre Kidd, Head Cross Country/Track & Field Coach

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James Draper, Head Golf Coach

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Brennan Murphy, Head Men's Soccer Coach

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Jon Smith, Head Men's & Women's Tennis Coach

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Robbi Campbell, Head Softball Coach

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Arthur de Souza, Head Women's Soccer Coach

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