

Approved by Board July 17, 2023

PATRICK & HENRY COMMUNITY COLLEGE
College Board Meeting
12:30 p.m. – May 15, 2023

Minutes

The Patrick & Henry Community College Board held its regular meeting at 12:30 p.m. on Monday, May 15, 2023, in the Hooker Exhibit Hall, Frith Economic Development Center, with Mr. Robert Haley, Chair, presiding.

MEMBERS PRESENT: Mr. Robert Haley, Chair; Ms. Pamela Allen; Mr. Gary Collins; Ms. Jewell Drewery; Mr. Robert Foster; Mr. George Hippisley; Dr. Shana LeGrant; Mr. Ouss Sahhar; and Mr. Tim Stone.

MEMBERS ABSENT: Ms. Belinda Graham, Mr. Roger Hayden, Mr. Wayne Moore, Mr. Brandon Scott, and Mr. Stu Warren.

OTHERS PRESENT:

Dr. Greg Hodges, Sue Ann Ehmann, Jennifer Bowles, Meghan Eggleston, Dr. Colin Ferguson, Jack Hanbury, Monica Hatchett, Brian Henderson, Rhonda Hodges, Shannon Peters, Letitia Pulliam, Tiffani Underwood, Amy Webster, Chris Wikstrom, Roberta Wright, Jentonia Wilson, Amber Shelton, and Tracy Mosley.

Mr. Robert Haley, Chair, called the meeting to order at 12:28 p.m. A quorum was present. Media representative Monique Holland, *Martinsville Bulletin*, was welcomed.

APPROVAL OF MINUTES OF THE MARCH 20, 2023, MEETING

Motion #1. Mr. Tim Stone made a motion to approve the minutes of the March 20, 2023, regular meeting. Seconded by Mr. Ouss Sahhar, the motion passed by unanimous vote.

PRESIDENT'S REPORT

Given by Dr. Greg Hodges

Dr. Hodges reported the following:

- We are wrapping up a very successful year. We had 488 total graduates for 2023, with 586 credentials. 207 graduates walked at Commencement on May 13th.
- He expressed his appreciation to the Board for their involvement not just in our meetings but with attending and participating in other events as well, such as the visit by Chancellor, the Presidential Inauguration, and Commencement. It is a true pleasure to have Board members who are so engaged and committed to P&HCC.
- Every year college presidents are evaluated by the Chancellor. This year, our new Chancellor asked the Senior Vice Chancellor to handle the evaluation which consists of a letter from our Board Chair outlining this year's accomplishments, and an in-person meeting with the Assistant Chancellor.

- Dr. Hodges then introduced our new full-time employees who had come aboard since our March meeting.
 - Jentonia Wilson – Magna Vista High School Career Coach
 - Amber Shelton – G3 Advisor
 - Monica Hatchett – Director of Public Relations and Marketing
 - Tracy Mosley – Nursing & Health Science Assistant

BUDGET & FINANCE

Report on Local Funds Expenditures – Period Ending April 30, 2023

Report given by Mr. Jack Hanbury, Vice President of Financial & Administrative Services.

- **Local Funds Summary**

All funds are in the black except Student Activities. Our ending balance is \$1,463,4461.91.
- **Locality Fund Budget**

We are showing a surplus because we didn't use the money for the terrazzo floor at MET II yet. We are still waiting for back-ordered supplies.
- **Auxiliary Funds Budget**

Bookstore commissions are lower due to lower enrollment and the fact that students are not buying as many textbooks from the Bookstore. We may try to re-negotiate the commission fee. Expenses are in line with the budget.
- **Auxiliary Funds Investments Performance**

A good report on our investments again. We are up 5.37% for the fiscal YTD.
- **Student Activities Budget**

All income has not yet been received, but we still expect to end in the black.
- **Student Activities Funds**

All student clubs are doing well and remain within budget.
- **Parking Funds**

Funds have been set aside to finish the crosswalk in front of the Walker building. Pavers in the shape of a compass will go into the middle of the crosswalk. These are still on back-order.

BUDGET & FINANCE COMMITTEE REPORT

- **Board to consider approval of Fiscal Year 2024 Local Funds Budget (Board Report #436)** (George Hippisley/Jack Hanbury)

Committee Chair, George Hippisley, reported that the committee had met, discussed, and unanimously approved this proposal. He recommended that the Board approve. Jack Hanbury explained the following:

- **Locality Fund:** We are requesting the same amount as last year from all localities. The only expense difference is \$50,000 for construction instead of \$70,000, since the terrazzo floor at MET II is expected to be less than originally anticipated.
- **Auxiliary Fund:** Bookstore commissions have been reduced due to a decline in the purchase of textbooks.
- **Student Activities Fund:** With a projected 3% decline in enrollment we budgeted it to be flat this year. Summer enrollment is down 3% which is a pretty good barometer.
- **Parking Fund:** We plan to re-paint the parking lot curbs over the summer, and we may install LED lights in the parking lot. These lights will be more cost efficient, plus they offer brighter light.

Motion #2. George Hippisley made a motion to accept the 2024 Local Funds Budget (Board #436). Jewell Drewery seconded the motion and it passed unanimously.

ACADEMIC & STUDENT AFFAIRS

Report by Dr. Chris Wikstrom, VP of Academic & Student Success Services.

- **Enrollment**
 - We are up 4% for the year, 6% for Spring, and Summer enrollment is strong.
 - P&HCC has the highest Dual Enrollment Conversion Rate (55%) of all 23 colleges in the VCCS.

ACADEMIC & STUDENT AFFAIRS COMMITTEE REPORT

Board to consider approval of Associate of Applied Science: Motorsports Technology Program (Board Report #437)

Jewell Drewery, acting chair of the Academic & Student Affairs Committee reported that the committee had met, discussed, and approved Board Report #437. Dr. Wikstrom elaborated that the program was transitioning from Technical Studies into a true Associate of Applied Science program. We are the only school in Virginia with a racing program, which makes us exceptionally unique.

Motion #3. Jewell Drewery made a motion to approve the Associate of Applied Science: Motorsports Technology Program (Board Report #437). Robert Foster seconded the motion and it passed unanimously.

WORKFORCE, ECONOMIC, AND COMMUNITY DEVELOPMENT (WECD)

Report given by Rhonda Hodges, VP of WECD

- **Fast Forward** (Short-Term, Non-Credit programs that lead to industry recognized credentials/certification.)

- As of May 15, 2023, we have 316 students enrolled in Fast Forward programs for fiscal year 2023, a 43.6% increase over fiscal year 2022.
- West Piedmont Workforce Development Board – YouthBuild grant award of \$1.5million. P&HCC is the training partner for this 4-year grant to provide occupational training, which will be through Fast Forward NCCER Core Craft Skills and Certified Nurse Aide programs. 65 participants will be working with Habitat for Humanity to actually build a house.
- **Community Development**
 - Startup MHC and Grow MHC have completed the bootcamp training.
 - Startup MHC awarded a total of \$20,000 to 6 of the 8 businesses who pitched.
- **NC3 National CTE Letter Signing Day – April 20, 2023**
 - Celebrating students from Martinsville & Henry County and Patrick County intending to attend P&HCC this fall and study: CAD, General Engineering Technology, HVAC, Industrial Electronics Technology, Motorsports Technology, Power Line Worker, Precision Machining, Residential/Commercial/Industrial Electrician, and Welding.
 - A total of 31 students signed letters of intent to attend P&HCC this fall in a technical field of study.

INSTITUTIONAL ADVANCEMENT

Report given by Tiffani Underwood, Director of Development and the P&HCC Foundation.

- **Scholarships**
 - Patrick & Henry Scholars applications closed on March 31. The committee met to review the applications and awarded 9 P&H Scholars and 1 Commonwealth Legacy Scholar for the 23-24 academic year.
 - Awardees are being notified during their school award ceremonies and a press release will be forthcoming.
 - Applications for all other P&HCC Foundation scholarships will remain open through May 31, 2023.
 - The 19th Annual Jonathan Bowling Memorial Scholarship ride was held on April 29th, and raised over \$14,000 for students from Patrick County who are going into a public service field
- **Patriot Players** – Matilda the Musical closed in April and the Patriot Players are now preparing for SpongeBob the Musical, which will open July 20th.
- **Other Announcements**
 - We honored ValleyStar Credit Union in April with the Chancellor's Award for Philanthropy. We were thrilled to be able to recognize the more than

- 30-year partnership we have shared with ValleyStar.
- The P&HCC Foundation was pleased to be able to recognize two well deserving members of the faculty with awards that were announced during the graduation ceremony on May 13, 2023.
 - Professor Gerry Bannan was awarded the P&HCC Teaching Faculty of the Year Award, which comes with a \$2000 cash prize as well as a \$1250 professional development account.
 - April Neblett was awarded the Distinguished Faculty Member of the Year award, which comes with a \$750 cash prize.
- Both of these awards are made possible by an anonymous donor and we were thrilled to be able to recognize our outstanding faculty for their amazing work.
- We received a donation from Sentara Health Foundation for \$8,850 to provide support to students in Healthcare programs.
 - We received a number of nominations for Distinguished Alumni and the committee has named 11, who will be recognized during a celebration dinner on June 9th. Invitations will be mailed soon, we would love to have you join us as we recognize the remarkable accomplishments of our alumni.

ATHLETICS

Mr. Brian Henderson, Asst Vice President of Student Engagement & Inclusion/Athletic Director, distributed copies of the “P&HCC Athletics Year In Review” which outlined the many accomplishments of our student athletes throughout the year.

Dr. Hodges thanked Brian for all the community service programs in which our athletes participate. As an example, 150 athletes helped with the Kiwanis Pancake Day. Many of them also had breakfast and read to elementary students throughout the semester.

MISCELLANEOUS

Board to consider Recommendation of Jewell Drewery as Vice-Chair

Robert Haley reported that the ad hoc Nominating Committee met on March 23, 2023, and is recommending Jewell Drewery to serve as Vice Chair until June 30, 2024, filling the seat vacated by Monica Hatchett. Ms. Drewery indicated that she was willing to serve.

Motion #4. A motion to accept the nomination of Jewell Drewery was made by Mr. George Hippisley, and seconded by Ms. Pamela Allen. There was no further discussion. The motion passed with a majority vote. Jewell Drewery abstained.

Board to Consider the Presidential Evaluation Letter for 2022-2023

Robert Haley reported that the Executive Committee met prior to this meeting and unanimously approved the Presidential Evaluation Letter regarding Dr. Greg Hodges' yearly review which will be sent to Vice Chancellor Sharon Morrissey. Members of the Board received copies of the letter and other than a question regarding the mention of the

P&HCC Strategic Plan there was no indication that further discussion was warranted – so going into Closed Session was not required.

Motion #5. A motion to accept the Presidential Evaluation Letter as written was made by Mr. George Hippisley, and seconded by Dr. Shana LeGrant. The motion passed unanimously.

A copy of the Strategic Plan will be sent out to all Board members again.

ADJOURNMENT

With no further discussion or comments brought forth, Robert Haley, Chair, reminded the Board that the next regular meeting of the Board will be July 17, 2023. He then adjourned the meeting at 1:05 pm.

Minutes Approved By:



Robert W. Haley, Board Chair



Greg Hodges, Secretary to the Board

Minutes Recorded By:



Sue Ann Ehmann