

PATRICK & HENRY COMMUNITY COLLEGE
Local Board
Budget & Finance Committee
May 20, 2024

Minutes

The Patrick & Henry Community College Board Budget & Finance Committee met at 11:15 a.m. on Monday, May 20, 2024, in Room 125 of the Frith Economic Development Center,

Mr. George Hippisley, Budget & Finance Committee Chair, called the Committee to order at 11:15 a.m. Other Committee members present were Mr. Gary Collins, Mr. Robert Foster, and Dr. Shana LeGrant. A quorum was present.

Others present were Mr. Jack Hanbury, P&HCC Liaison, Dr. Greg Hodges, and Ms. Sue-Ann Ehmann, recorder.

Consideration of Board Report #445, Reallocation of Budgeted Local Funds.

George Hippisley, Chair, asked Jack Hanbury to summarize the proposed Board Report #445.

Mr. Hanbury explained that there is \$67,500 in Locality Funds that was budgeted but had not been spent and is no longer needed for any projects. The Auxiliary Fund has a balance of \$21,000 that was also not spent. He recommended that these funds be reallocated to the Student Activities Fund for this current year.

After a brief discussion, Gary Collins moved to approve, and Dr. LeGrant seconded the motion. With unanimous approval the Committee voted to recommend approval of Board Report #445 by the full Board.

Consideration of Board Report #446, Fiscal Year 2025 Local Funds Budget.

Dr. Hodges reported that in the past we have utilized Student Activities to partly support our athletic programs. This year we are overhauling our Student Activities budget, including Athletics. VCCS colleges cannot have an Athletics Fee. In the past, we have used Student Activity fees to help supplement athletics, but we need to decrease that percentage. In the proposed budget, athletics support from Student Activities is reduced to 48.5%. Jack reported that we not only had to reduce student activity fees, but we have had to increase the amount of salaries charged to Local Funds. To offset this, we propose transferring \$45,000 from the Locality Fund to Student Activities. We want to increase the funds we usually transfer from Auxiliary Funds from \$35,000 to \$50,000 and withdraw \$20,000 of dividends and capital gains from Auxiliary Fund Investments and put into Student Activities.

Jack went on to say that we anticipate revenues of \$50,000 for the Parking Fund. We do not have any repairs pending but we are budgeting \$25,000 as a contingency.

Discussion arose regarding how monies for athletics are raised. Dr. Hodges said the entire Athletics budget has been revamped. Every team will have a fund-raising quota to fill, and the coaches will be tasked with making that happen. Expenses for athletics have increased substantially. Hotel, food, transportation, etc. have all increased. We are also instituting travel rosters in the coming year. Everyone cannot go on every trip. We are also sunsetting Men's and Women's Tennis, Women's Soccer, and Indoor Cross Country. We suspended Women's Basketball for the year but hope to rebuild it next year. Cheerleading and Bass Fishing are club sports, so they are not listed under Athletics.

Dr. LeGrant asked if any of these changes would impact student enrollment. Dr. Hodges did not think there would be a negative impact. Dr. LeGrant then asked how the fund-raising requirements were set up. Dr. Hodges said the formula was based on the number of athletes in each sport.


With no further discussion, Dr. Collins moved to approve the Fiscal Year 2025 Local Funds Budget, and Robert Foster seconded the motion. With unanimous approval the Committee voted to recommend approval of Board Report #446 by the full Board.

Mr. Hippisley adjourned the Budget and Finance Committee at 11:46 a.m.



George Hippisley, Chair, Budget & Finance Committee

Recorded by:



Sue Ann Ehmann

PATRICK & HENRY COMMUNITY COLLEGE
Local Board
Executive Committee
May 20, 2024

Minutes

The Patrick & Henry Community College Executive Committee met at 11:45 a.m. on Monday, May 20, 2024, in the Frith Economic Development Center, room #124.

Ms. Jewell Drewery, Chair, called the meeting to order at 11:50 a.m. Other Committee members present were Mr. Wayne Moore, Academic & Student Affairs Committee Chair, and Mr. George Hippisley, Budget & Finance Committee Chair. Mr. Roger Hayden, Facilities Committee Chair was absent. A quorum was present.


Others present were Ms. Sue Ann Ehmann, recorder.

Consideration of Presidential Evaluation Letter for 2023-2024

Ms. Jewell Drewery, Chair, explained that the letter was a requirement by the Chancellor as a means to evaluate the performance of Dr. Hodges during the past fiscal year. The letter outlines the accomplishments and positive results achieved by Dr. Hodges during that period. It will be sent to Chancellor Doré if approved by the committee and then by the full board. All committee members had read the letter and discussed it briefly.

Motion #1. A motion to offer approval of the letter to the full board was made by Mr. George Hippisley and seconded by Mr. Wayne Moore. The motion carried unanimously.

There being no further business to discuss, Ms. Drewery adjourned the meeting at 11:53 a.m.



Jewell Drewery, Chair

Minutes Recorded by:



Sue Ann Ehmann