

**PATRICK & HENRY COMMUNITY COLLEGE  
LOCAL FUNDS SUMMARY  
Period Ending August 31, 2024**

<u>FUND BALANCES</u>	<u>BEG. BAL.</u>	<u>NET INCOME</u>	<u>END. BAL.</u>
LOCALITY FUNDS	\$244,598.65	\$21,905.09	\$266,503.74
AUXILIARY FUNDS <sup>1</sup>	\$1,059,773.80	\$61,360.08	\$1,121,133.88
STUDENT ACTIVITY FUNDS	\$33,924.68	(\$16,383.95)	\$17,540.73
PARKING FUNDS	<u>\$277,582.11</u>	<u>\$4,827.57</u>	<u>\$282,409.68</u>
<b>TOTAL LOCAL FUNDS</b>	<b>\$1,615,879.24</b>	<b>\$71,708.79</b>	<b>\$1,687,588.03</b>

<sup>1</sup>Including Investment Gain/Loss

**PATRICK & HENRY COMMUNITY COLLEGE  
LOCALITY FUND BUDGET  
Period Ending August 31, 2024**

<b>REVENUES</b>		<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
401020	Henry County	\$62,414.00		\$62,414.00
401040	Martinsville	\$19,835.00	\$19,835.00	\$0.00
401030	Patrick County	\$10,000.00	\$2,500.00	\$7,500.00
	<u>Bank Interest</u>	<u>\$200.00</u>	<u>\$11.52</u>	<u>\$188.48</u>
<b>TOTAL REVENUES</b>		<b>\$92,449.00</b>	<b>\$22,346.52</b>	<b>\$70,102.48</b>

  

<b>EXPENSES</b>		<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
460040	61257 Physical Plant Repair & Maintenance	\$10,000.00		\$10,000.00
460010	68800 Contingency Expenses	\$7,500.00		\$7,500.00
460060	61246 Bank Charges	\$2,000.00	\$441.43	\$1,558.57
	<u>Transfer to Student Activities</u>	<u>\$45,000.00</u>		<u>\$45,000.00</u>
<b>TOTAL EXPENSES</b>		<b>\$64,500.00</b>	<b>\$441.43</b>	<b>\$64,058.57</b>
<b>NET INCOME</b>		<b>\$27,949.00</b>	<b>\$21,905.09</b>	<b>\$6,043.91</b>

**LOCALITY FUND BALANCE**

<u>BEGINNING</u> <u>BALANCE</u>	<u>NET</u> <u>INCOME</u>	<u>ENDING</u> <u>BALANCE</u>
\$244,598.65	\$21,905.09	\$266,503.74

**PATRICK & HENRY COMMUNITY COLLEGE**  
**AUXILIARY FUND BUDGET**  
**Period Ending August 31, 2024**

<b>REVENUES</b>			<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
406500	40751	College Bookstore	\$30,000.00		\$30,000.00
406510	40751	Vending	\$15,000.00	\$3,839.83	\$11,160.17
		Auxiliary Fees	\$21,000.00		\$21,000.00
<u>406530</u>	<u>40751</u>	<u>Miscellaneous</u>	<u>\$500.00</u>		<u>\$500.00</u>
<b>TOTAL REVENUES</b>			<b>\$66,500.00</b>	<b>\$3,839.83</b>	<b>\$62,660.17</b>

  

<b>EXPENSES</b>			<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
		Transfer to Student Activities	\$50,000.00		\$50,000.00
465020		President's Office/Community Relations	\$5,000.00	\$995.83	\$4,004.17
465030		Administration Local Expenses	\$2,500.00		\$2,500.00
465040		Local Board Expenses	\$3,500.00		\$3,500.00
<b>TOTAL EXPENSES</b>			<b>\$61,000.00</b>	<b>\$995.83</b>	<b>\$60,004.17</b>
<b>NET INCOME</b>			<b>\$5,500.00</b>	<b>\$2,844.00</b>	

<b>AUXILIARY FUND BALANCE</b>				
	<u>BEGINNING</u> <u>BALANCE</u>	<u>INVEST.</u> <u>GAIN/LOSS</u>	<u>NET</u> <u>INCOME</u>	<u>ENDING</u> <u>BALANCE</u>
	\$1,059,773.80	\$58,516.08	\$2,844.00	\$1,121,133.88

**PATRICK & HENRY COMMUNITY COLLEGE  
AUXILIARY FUNDS INVESTMENT PERFORMANCE  
August 31, 2024**

	<u>Amount</u>
<b>BEGINNING VALUE</b>	\$948,719.23
Plus cash deposits	\$0.00
<u>Less cash withdrawals</u>	<u>\$0.00</u>
<b>ADJUSTED BASIS</b>	<b>\$948,719.23</b>

			<u>Month</u>	<u>FYTD</u>	<u>Cum.</u>
			<u>Return</u>	<u>Return</u>	<u>Return</u>
<b>PORTFOLIO VALUE AS OF</b>	7/31/2024	\$984,572.52	3.78%	3.78%	64.10%
	8/31/2024	\$1,007,235.31	6.17%	6.17%	67.87%

**Gain/Loss** **\$58,516.08**

**PATRICK & HENRY COMMUNITY COLLEGE**  
**STUDENT ACTIVITIES BUDGET**  
**Period Ending August 31, 2024**

<b>REVENUES</b>		<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
100850	Student Activity Fees	\$115,000.00	\$13,253.23	\$101,746.77
	From Foundation	\$44,383.00		\$44,383.00
	From Auxiliary Funds	\$50,000.00		\$50,000.00
	Club Receipts	\$10,000.00		\$10,000.00
	Capital Gains Distributions	\$20,000.00		\$20,000.00
	<u>From Locality Funds</u>	<u>\$45,000.00</u>		<u>\$45,000.00</u>
<b>TOTAL REVENUES</b>		<b>\$284,383.00</b>	<b>\$13,253.23</b>	<b>\$271,129.77</b>

  

<b>EXPENSES</b>		<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
90101	<u>Student Activities &amp; Cultural Events</u> (See Following Schedule)	<u>\$284,383.00</u>	<u>\$29,637.18</u>	<u>\$254,745.82</u>
<b>TOTAL EXPENSES</b>		<b>\$284,383.00</b>	<b>\$29,637.18</b>	<b>\$254,745.82</b>

  

<b>NET INCOME</b>		<b>\$0.00</b>	<b>(\$16,383.95)</b>	<b>\$16,383.95</b>
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<b>STUDENT ACTIVITIES FUND BALANCE</b>			
	<u>BEGINNING</u> <u>BALANCE</u>	<u>NET</u> <u>INCOME</u>	<u>ENDING</u> <u>BALANCE</u>
	\$33,924.68	(\$16,383.95)	\$17,540.73

**STUDENT ACTIVITIES FUNDS**

**BUDGET**

**PERIOD ENDING August 31, 2024**

DEPT. CODE	ACTIVITY	BALANCE FORWARD 6/30/2024	TRANSFER FROM FOUNDATION	TRANSFER FROM AUXILIARY	CLUB RECEIPTS	CAPITAL GAINS	TRANSFER FROM LOCALITY	STUDENT ACTIVITIES FEE BUDGET	STUDENT ACTIVITIES FEES-ACTUAL	AVAILABLE FUNDS	CLUB EXPENSES	ENDING BALANCE
	<b>BUDGETED REVENUES</b>		<b>\$44,383.00</b>	<b>\$50,000.00</b>	<b>\$10,000.00</b>	<b>\$20,000.00</b>	<b>\$45,000.00</b>	<b>\$115,000.00</b>	<b>\$13,253.23</b>			
994010	INTERNATIONAL CLUB	\$1,065.80						\$500.00	\$57.62	<b>\$1,123.42</b>		\$1,123.42
994020	ALLIANCE FOR EXCELLENCE	\$3,386.61						\$600.00	\$69.15	<b>\$3,455.76</b>		\$3,455.76
994030	EARLY CHILDHOOD CLUB	\$1,846.91						\$500.00	\$57.62	<b>\$1,904.53</b>		\$1,904.53
994060	CAMPUS LIFE	\$388.65						\$11,850.00	\$1,365.66	<b>\$1,754.31</b>		\$1,754.31
994070	PHI THETA KAPPA	\$3,259.67						\$6,000.00	\$691.47	<b>\$3,951.14</b>		\$3,951.14
490199	INTERCOLLEGIATE ATHLETICS	\$1,807.57						\$55,000.00	\$6,338.50	<b>\$8,146.07</b>	\$16,714.85	<b>(\$8,568.78)</b>
994090	INTRAMURALS	<b>(\$443.28)</b>						\$1,500.00	\$172.87	<b>(\$270.41)</b>	\$865.61	<b>(\$1,136.02)</b>
994130	STUDENT NURSES ASSOC	\$3,887.15						\$500.00	\$57.62	<b>\$3,944.77</b>		\$3,944.77
994150	CHEERLEADING	\$0.00						\$1,000.00	\$115.25	<b>\$115.25</b>	\$321.00	<b>(\$205.75)</b>
994160	STUDENT SERVICES ADV	\$375.35						\$300.00	\$34.57	<b>\$409.92</b>		\$409.92
994180	PLAY DAY, FALL FEST	\$2,937.70						\$3,000.00	\$345.74	<b>\$3,283.44</b>	\$6,940.00	<b>(\$3,656.56)</b>
994200	BROWN BAG SEMINAR	\$1,568.91						\$5,750.00	\$662.66	<b>\$2,231.57</b>		\$2,231.57
994210	DISCRETIONARY SA FUND	\$4,693.64						\$8,000.00	\$921.96	<b>\$5,615.60</b>	\$271.45	\$5,344.15
994220	BASS FISHING CLUB	\$0.00						\$9,000.00	\$1,037.21	<b>\$1,037.21</b>	\$4,232.00	<b>(\$3,194.79)</b>
994250	CULTURAL EVENTS	\$4,364.74						\$8,000.00	\$921.96	<b>\$5,286.70</b>		\$5,286.70
994260	STUDENT AWARDS BANQUET	<b>(\$1,213.69)</b>						\$1,000.00	\$115.25	<b>(\$1,098.44)</b>		<b>(\$1,098.44)</b>
994360	STUDENT AWARDS	\$5,998.95						\$500.00	\$57.62	<b>\$6,056.57</b>	\$292.27	\$5,764.30
994390	FCA	\$0.00						\$2,000.00	\$230.49	<b>\$230.49</b>		\$230.49
<b>BUDGET TOTALS</b>		<b>\$33,924.68</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$115,000.00</b>	<b>\$13,022.74</b>	<b>\$46,947.42</b>	<b>\$29,637.18</b>	<b>\$17,310.24</b>

**PATRICK & HENRY COMMUNITY COLLEGE  
PARKING FUNDS BUDGET  
Period Ending August 31, 2024**

<b>REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
409010 Student Parking Fees	<u>\$50,000.00</u>	<u>\$4,827.57</u>	<u>\$45,172.43</u>
<b>TOTAL REVENUES</b>	<b>\$50,000.00</b>	<b>\$4,827.57</b>	<b>\$45,172.43</b>

  

<b>EXPENSES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
490000 Site Improvements/Parking	<u>\$25,000.00</u>		<u>\$25,000.00</u>
<b>TOTAL EXPENSES</b>	<b>\$25,000.00</b>	<b>\$0.00</b>	<b>\$25,000.00</b>

  

<b>NET INCOME</b>	<b>\$25,000.00</b>	<b>\$4,827.57</b>	
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<b>PARKING FUND BALANCE</b>		
<u>BEGINNING BALANCE</u>	<u>NET INCOME</u>	<u>ENDING BALANCE</u>
\$277,582.11	\$4,827.57	\$282,409.68

## **8.00 CHANGES IN THE BOARD POLICIES AND PROCEDURES MANUAL**

A simple majority vote of the full membership of the Board may revise, amend, add, or delete provisions within the *Policies and Procedures Manual* at any official meeting, provided a written copy of the proposed changes are provided each member of the Board at least seven (7) days prior to the time that official action is taken.



2.1.16 Meetings of the Board held through electronic communication means; situations other than declared states of emergency

A. The Board is encouraged to (i) provide public access, both in person and through electronic communication means, to its meetings and (ii) provide avenues for public comment at meetings when public comment is customarily received, which may include public comments made in person or by electronic communication means or other methods. The Board has determined that, when circumstances dictate, it may allow public access to its meetings through electronic communication means, including telephone or videoconferencing, if already used by the Board. In such event, the Board shall provide the public with the opportunity to comment using such electronic communication means at such meetings at the point when public comment is customarily received.

B. Individual Board members may use remote participation instead of attending a Board meeting in person if the member notifies the Board chair that:

1. The member has a temporary or permanent disability or other medical condition that prevents the member's physical attendance. For purposes of determining whether a quorum is physically assembled, an individual member of the board who is a person with a disability as defined in Virginia Code § 51.5-40.1 and uses remote participation counts toward the quorum as if the individual was physically present;

2. A medical condition of a member or the member's family requires the member to provide care that prevents the member's physical attendance, or the member is a caregiver who must provide care for a person with a disability at the time the meeting is being held thereby preventing the member's physical attendance. For purposes of determining whether a quorum is physically assembled, an individual member of the Board who is a caregiver for a person with a disability and uses remote participation counts toward the quorum as if the individual was physically present;

3. The member's principal residence is more than 60 miles from the meeting location identified in the required notice for such a meeting. For purposes of determining whether a quorum is physically assembled, an individual member of the board whose principal residence is more than 60 miles from the meeting location and uses remote participation does not count toward the quorum as if the individual was physically present; or

4. The member is unable to attend the meeting due to a personal matter and identifies with specificity the nature of the personal matter. However, the member may not use remote participation due to personal matters more than two meetings per calendar year or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater. For purposes of determining whether a quorum is physically assembled, an individual member of the Board who is unable to attend the meeting due to a personal matter and uses remote participation does not count toward the quorum as if the individual was physically present

If participation by a member through electronic communication means is approved pursuant to this subsection, the Board shall record in its minutes the remote location from which the member participated; however, the remote location need not be open to the public and may be identified in the minutes by a general description.

If participation is approved pursuant to subdivision 1 or 2, the Board shall also include in its minutes the fact that the member participated through electronic communication means due to a (i) temporary or permanent disability or other medical condition that prevented the member's physical attendance or (ii) a family member's medical condition required the member to provide care for such family member, thereby preventing the member's physical attendance.

If participation is approved pursuant to subdivision 3, the Board shall also include in its minutes the fact that the member participated through electronic communication means due to the distance between the member's principal residence and the meeting location. If participation is approved pursuant to subdivision 4, the Board shall also include in its minutes the specific nature of the personal matter cited by the member.

If a member's participation from a remote location pursuant to this subsection is disapproved because such participation would violate this policy, such disapproval shall be recorded in the minutes with specificity.

C. The Board may hold all-virtual public meetings, provided that the Board follows the other requirements in the Virginia Freedom of Information Act for meetings, and:

1. An indication of whether the meeting will be an in-person or all-virtual public meeting is included in the required meeting notice along with a statement notifying the public that the method by which the Board chooses to meet shall not be changed unless the Board provides a new meeting notice in accordance with the provisions of Virginia Code § 2.2-3707;
2. Public access to the all-virtual public meeting is provided via electronic communication means;
3. The electronic communication means used allows the public to hear all members of the Board participating in the all-virtual public meeting and, when audio-visual technology is available, to see the members of the Board as well. When audio-visual technology is available, a member of the Board shall, for purposes of a quorum, be considered absent from any portion of the meeting during which visual communication with the member is voluntarily disconnected or otherwise fails or during which audio communication involuntarily fails;
4. A phone number or other live contact information is provided to alert the public body if the audio or video transmission of the meeting provided by the Board fails, the Board monitors such designated means of communication during the meeting, and the Board takes a recess until public access is restored if the transmission fails for the public;

5. A copy of the proposed agenda and all agenda packets and, unless exempt, all materials furnished to members of the Board for a meeting are made available to the public in electronic format at the same time that such materials are provided to members of the Board;

6. The public is afforded the opportunity to comment through electronic means, including by way of written comments, at those public meetings when public comment is customarily received;

7. No more than two members of the Board are together in any one remote location unless that remote location is open to the public to physically access it;

8. If a closed session is held during an all-virtual public meeting, transmission of the meeting to the public resumes before the Board votes to certify the closed meeting as required by subsection D of Virginia Code § 2.2-3712;

9. The Board does not convene an all-virtual public meeting (i) more than two times per calendar year or 50 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater, or (ii) consecutively with another all-virtual public meeting; and

10. Minutes of all-virtual public meetings held by electronic communication means are taken as required by Virginia Code § 2.2-3707 and include the fact that the meeting was held by electronic communication means and the type of electronic communication means by which the meeting was held. If a member's participation from a remote location pursuant to this subsection is disapproved because such participation would violate this policy, such disapproval shall be recorded in the minutes with specificity.

D. Before the Board uses all-virtual meetings as described in subsection C or allows members to use remote participation as described in subsection B, the Board shall at least once annually adopt a policy, by recorded vote at a public meeting, that shall be applied strictly and uniformly, without exception, to the entire membership and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting.

Subject to the limitations set forth in Subsection C 9, the Board may hold an all-virtual public meeting under the following circumstances.:

1. The Board chair may elect to hold the regularly scheduled July meeting as an all-virtual board meeting;

2. If the Board chair determines that there are no action items requiring a vote by the board, the board chair may elect to hold a meeting as an all-virtual public meeting; or

3. If the Board chair determines that other extraordinary factors limit the ability of college administrators or board members to attend an in-person meeting, rendering such meeting impracticable.

4. Notice of an all-virtual Board meeting shall be given to the Board members and to the public at least 48 hours prior to the meeting.

Subject to the limitations set forth in Subsection B 4, an Individual Board member may remotely participate instead of attending a Board meeting in person if, in advance of the Board meeting, the member notifies the board chair that the member wishes to remotely participate in the meeting; identifies the reason(s) for requesting to remotely participate; the reason(s) given fall within the provisions of Subsection B; and permission to remotely participate is granted by the board chair.

The policy shall not prohibit or restrict any individual member of the Board who is participating in an all-virtual meeting or who is using remote participation from voting on matters before the Board.

Should the Board create a committee, subcommittee, or other entity however designated of the Board to perform delegated functions of the Board or to advise the Board may also adopt a policy on behalf of its committee, subcommittee, or other entity that shall apply to the committee, subcommittee, or other entity's use of individual remote participation and all-virtual public meetings.

## **Student Conduct**

Generally, college disciplinary action shall be limited to conduct which adversely affects the college community's pursuit of its educational objectives. Disciplinary action, though not limited to the misconduct below, shall be exercised in all reported incidences of misconduct on the campus.

- A. All forms of dishonesty including cheating, plagiarism, knowingly furnishing false information to the college, and forgery, alteration or use of college documents or instruments of identification with intent to defraud.
- B. Disruption or obstruction of teaching, tutoring, testing, research, administration, disciplinary proceedings, or other college activities.
- C. Possessing, selling, manufacturing, or otherwise distributing alcohol or illicit drugs while on campus, attending a college-sponsored off-campus event, or while serving as a representative of the college.
- D. Gambling on the college property or at any college function.
- E. Littering, defacing, destroying or damaging property of the college or property under its jurisdiction or removing or using such property without authorization.
- F. Willfully encouraging others to commit any of the acts that have been herein prohibited.
- G. Violating any local, state, or federal laws.
- H. Violating any rule or regulation not contained within the official college publications but announced as administrative policy by a college official or other person authorized by the president.
- I. Violation of college parking regulations.
- J. Violation of college fire regulations or emergency preparedness procedures, i.e., failure to comply with emergency evacuation procedures, tampering with fire protection apparatus, etc.
- K. Theft or attempted theft of college or personal property on college premises.
- L. Unauthorized entry into or presence in any college building or facility.
- M. Violation of college policy on expressive policy.
- N. Violation of college policy on solicitation and sales.

- O. Violation of college policy on smoking in any campus building.
- P. Violation of college policy on the ethical use of computer resources or non-adherence to rules and guidelines for behavior in all college labs or facilities.
- Q. Disruptive Acts
  - 1. Disrupting or obstructing the normal learning, living, or work environments of other members of the College community or the functions or activities of the College (as well as activities conducted on the College's property with its permission) is prohibited. Examples include: blocking entrances, corridors or exits; interfering with ongoing educational activities, cultural events, or recreational, extracurricular or athletic programs; unauthorized presence in a building after normal closing hours or after notice that the building is being closed; interfering with vehicular or pedestrian traffic; creating unsanitary conditions; and interfering with any other effort to protect the health and safety of members of the College community or larger public.
  - 2. No person may obstruct, disrupt, or attempt by physical force to cancel or discontinue speech by any speaker or the observation of speech by any person intending to see or hear a speaker.
- R. Violations of Laws, Regulations, and Ordinances
  - 1. Prohibited conduct includes violations of federal, state, or local laws, regulations, orders, or ordinances.
    - a. Students have a continuing duty to promptly report to the Vice President of Academic & Student Success Services any arrests for violations of federal, state, local, or international law, excluding minor traffic violations that do not result in injury to others. This duty applies regardless of where the arrest occurred (inside or outside the Commonwealth of Virginia) and regardless of whether the College is in session at the time of the arrest. An arrest includes the issuance of a written citation or summons regardless of whether the student is taken into custody by law enforcement. Charges related to driving under the influence of alcohol or other drugs are not "minor traffic violations" and must be reported.
- S. Masking to Conceal Identity

1. Consistent with Virginia Code § 18.2-422, any individual who is present on College property or attending a College event who is wearing a mask, hood, or other device whereby a substantial portion of the face is hidden or covered so as to conceal the identity of the wearer, must present a valid college or government issued identification document containing both the person's legal name and photograph when requested by an authorized college employee, security, or police officer or otherwise establish the individual's identity to the satisfaction of the authorized college employee, security, or police officer.

T. Encampments

1. The construction or occupation of a Camping Tent is prohibited.
  - a. "Camping Tent" means any collapsible tent or structure, typically having as its basic components a flexible material supported by a framework, designed, intended, or used as temporary shelter while camping or on recreational outdoor outings. Camping Tents may include tents known as "pup tents," "dome tents," "cabin tents," "hiker tents," and "backpacking tents."
  - b. A "Camping Tent" does not include a tent with all sides entirely open and where there is an unobstructed view into such tent from the outside at all angles. All other conduct provisions apply to the use of open tents.
  - c. Only tents approved in advance pursuant to the College Facility Use policy shall be permitted. No Camping Tents shall be permitted at any time. All approved tents of any type must be removed no later than college campus closing time, no later than 12:00 a.m.
2. Camping is prohibited on property owned, leased, or operated by the College, Virginia Community College System, or their foundations.
  - a. "Camping" means the act of using any part of the property or facilities for living accommodation purposes, such as establishment of temporary or permanent living quarters, sleeping outdoors overnight or making preparations for overnight sleeping (including the laying down of bedding), storing personal belongings, using any tent, shelter, or similar structure regardless of size for sleeping; sleeping in, on, or under parked vehicles, or setting up temporary or permanent sleeping areas outdoors or in structures not designated for human occupancy.

- b. "Camping" does not include the use of College, VCCS, or their foundations' property that has been wholly or partially designated as sleeping or relaxation areas; a tailgating activity in conjunction with a College, VCCS, or foundation event; or the use of temporary hammocks or lounge furniture for recreation or studying activities outdoors on College, VCCS, or foundation owned property during the hours which the college campus is open.
3. These prohibitions shall not apply to the College, the Virginia Community College System Office, or the College or System foundations or to Non-Camping Tents erected for their use.
4. These prohibitions shall not apply to federal, state, or local governments or their agencies or to Non-Camping Tents erected for their use.

U. Applicability:

1. The Code of Conduct, including this Addendum, shall apply both to the conduct of individual students as well as student organizations.
2. Each recognized student organization shall represent that its activities and the activities of its members will not violate federal, state, or local law; or the College's Code of Conduct, including this Addendum.
3. The Code of Conduct applies to all student activities within College, VCCS, or their foundations' programs or activities wherever located. The Code of Conduct, including this Addendum, also applies to all student conduct occurring on the College campus and on any property owned, leased, or operated by the College, VCCS, or their foundations. The Code of Conduct additionally applies to any property used as a student residence and in regard to which students have expressly agreed to abide by or provided written consent to be governed by College policies. Violations of other College or VCCS policies may result in disciplinary action under the Student Code of Conduct.





# ACCELERATE OPPORTUNITY

2024–2030 Statewide Strategic Plan

## Overarching Strategic Goal:

Award 300,000 cumulative meaningful credentials by 2030 across all regions through accelerated access and success for every student.

### Cumulative Meaningful Credentials:

All degrees, diplomas, certificates, career studies certificates awarded and FastForward credentials reported within the academic year.  
Baseline: Annual Year 2021.



# Strategic Plan Metrics and Definitions



## OBJECTIVE #1: **Developing Virginia's Talent**

Provide all students with the knowledge, skills, credentials, and degrees necessary to thrive in dynamic and emerging 21st-century careers.

### METRICS:

- 1.1 Provide 12,500 cumulative meaningful postsecondary credentials to dual and concurrently enrolled students prior to high school graduation by 2030.\*
- 1.2 Increase the percentage of FastForward completers to 95% annually by 2030.
- 1.3 Increase the percentage of FastForward credential awards to 75% annually by 2030.
- 1.4 Increase VCCS annual graduates in regionally high-demand fields employed by 6,000 by 2030.\*
- 1.5 Increase graduates entering industries with the highest job growth in Virginia to 40% by 2030.
- 1.6 Increase the percentage of VCCS graduates who achieve upward mobility in Virginia to 50% by 2030.

### DEFINITIONS:

**Concurrently enrolled students:** Students currently enrolled in high school who are enrolled in college-level courses for both college and high-school credit attending courses at a community college. The baseline year, Fiscal Year (FY) 2023 (July 1, 2022–June 30, 2023), will be compared to the final year, FY 2030 (July 1, 2029–June 30, 2030).

**Dual-enrolled students:** Students currently enrolled in high school who are enrolled in college level courses for both college and high-school credit attending courses at a high school. The baseline year, FY 2023 (July 1, 2022–June 30, 2023), will be compared to the final year, FY 2030 (July 1, 2029–June 30, 2030).

**Cumulative meaningful post-secondary credentials:** Total number of degrees, certificates, CSCs, diplomas awarded, and FastForward credentials earned by concurrently enrolled students between July 1, 2023–June 30, 2030.

**FastForward completer:** Any student who receives a passing grade in a specific FastForward course. The baseline year, FY 2023 (July 1, 2022–June 30, 2023), will be compared to the final year, FY 2030, (July 1, 2029–June 30, 2030).

**FastForward credential award:** A credential earned based on a specific FastForward course training. Reported by student after completion of FastForward course. The percentage of completers will be compared to the percentage reporting earning a credential between the baseline year, FY 2023 (July 1, 2022–June 30, 2023), and the final year, FY 2030 (July 1, 2029–June 30, 2030).

**Regionally aligned high-demand fields:** Programs identified as high demand based on labor market data by GO Virginia region as part of the 2024 Workforce Expansion Initiative.

**Industries with the highest job growth in Virginia:** As identified by the Virginia Office of Education Economics (VOEE) (<https://voee.org/the-virginia-board-of-workforce-developments-high-demand-occupations-list/>).

**Upward mobility in Virginia:** As defined in the 2023 Six-Year Plan Fact Packs, earnings greater than 200% of the federal poverty level (5 years post-grad) for the average family size for a 25–29-year-old+ estimated annual student loan payment: <https://www.schev.edu/home/showpublisheddocument/3377/638351371411100000>

\* = metric dependent on expanded funding

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# Strategic Plan Metrics and Definitions



## OBJECTIVE #2: Reaching More Virginians

Integrate systemwide and college communications to expand the talent pipeline for Virginia employers.

### METRICS:

- 2.1 Increase cumulative enrollment in regionally aligned high-demand fields by 20,000 students by 2030.\*
- 2.2 Increase the annual number of students enrolled in FastForward by 20% by 2030.\*
- 2.3 Increase annual application yield for Black, Hispanic, and Indigenous students to 66% by 2030.
- 2.4 Increase the annual number of working-age adults enrolled by 14,000 by 2030.
- 2.5 Increase the percentage of military-affiliated students to 15% of the annual credit headcount by 2030.
- 2.6 Increase annual number of incarcerated students enrolled by 25% by 2030.

### DEFINITIONS:

**Cumulative enrollment:** Total headcount of students, including program-placed credit and dual-enrolled students and FastForward students between July 1, 2023-June 30, 2030.

**Regionally aligned high-demand fields:** Programs identified as high demand based on labor market data by GO Virginia region as part of the 2024 Workforce Expansion Initiative.

**Annual number of FastForward students:** Headcount of unique students enrolled in FastForward courses beginning between July 1 and June 30 of a given year. The baseline year, FY 2023 (July 1, 2022-June 30, 2023), will be compared to the final year, FY 2030 (July 1, 2029-June 30, 2030).

**Annual application yield:** The percentage of unique credit students who are admitted as new or returning students during Summer, Spring and Fall who enroll in at least one course and receive a grade during any term of that academic year. The baseline year, FY 2023 (Summer, Fall, Spring), will be compared to the final year, FY 2030 (Summer, Fall, Spring).

**Working-age adults:** Students who are between 25 and 65 years of age while enrolled. The baseline year, FY 2023 (Summer, Fall, Spring), will be compared to the final year, FY 2030 (Summer, Fall, Spring).

**Military-affiliated students:** Credit students who self-identified as being active, reserve, veteran, retired, military spouse or military dependent on VCCS admissions application.

**Incarcerated students:** Students who are enrolled in VCCS courses offered in carceral settings.

\* = metric dependent on expanded funding

# Strategic Plan Metrics and Definitions



## OBJECTIVE #3: Delivering Education to Today's Learners

Support educational excellence and equity in student success through the development of a world-class cadre of diverse employees focused on equity-minded principles and practices and access to high-impact instructional practices.

### METRICS:

- 3.1. Increase the number of diverse full-time faculty and staff by 5% by 2030.
- 3.2. Increase the number of full-time faculty engaged in professional development opportunities to broaden understanding of relevant emerging topics for student success by 50% by 2030.
- 3.3. All colleges will offer shortened sessions for courses included in the Passport and Uniform Certificate of General Studies (UCGS) by 2030.
- 3.4. All courses required by the Passport and UCGS will be available online asynchronously every semester by 2030.
- 3.5. Increase annual online headcount by 8,000 students by 2030.

### DEFINITIONS:

**Diverse populations:** Race ethnicity as reported in IPEDS

**Professional development opportunities:** Opportunities that advance skills, traits, and competencies that contribute to success in the workplace as defined and identified by the college for its workforce.

**Shortened sessions:** Any academic term offered for less than 16 weeks.

**Passport:** A 16-credit hour set of VCCS courses, in which all courses are transferable and shall satisfy a lower-division general education requirement at any public institution of higher education in Virginia and many private institutions. Taken individually, Passport courses may, but are not guaranteed to, satisfy general education requirements at the receiving institution. (<https://www.transfervirginia.org/content/passport-policy-and-courses>)

**Uniform Certificate of General Studies (UCGS):** The Uniform Certificate of General Studies (UCGS) is a 30-31 credit program in which all courses are transferable and satisfy lower-division general education requirements at any Virginia public institution and many private institutions of higher education. Taken individually, UCGS courses may, but are not guaranteed to, satisfy general education requirements at the receiving institution.

**Online:** Courses that do not require attendance in a physical classroom, typically taught through a learning management platform, such as Canvas or synchronous online conferencing software like Zoom. Identified as distance courses within the student information system (SIS).

**Asynchronous:** The instructor and the students in the course all engage with the course content at different times (and from different locations). The instructor provides students with a sequence of units that the students move through as their schedules permit within a specific semester.

**Annual online headcount:** Unique students who enroll in at least one online or distance course for credit or FastForward within a given academic year (Summer, Fall, Spring). The baseline year, FY 2023 (Summer, Fall, Spring), will be compared to the final year, FY 2030 (Summer, Fall, Spring).

**Credit for prior learning:** The process of awarding a student credit for competency in a subject matter that has been achieved through previous academic study or occupational experience.

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# Strategic Plan Metrics and Definitions



## OBJECTIVE #4: Supporting Today's Learners

Provide all students with a culture of care that responds to the needs of our diverse student population and supports and inspires their educational and career success.

### METRICS:

- 4.1. Increase the annual percentage of program-placed students applying for financial aid to 75% by 2030.
- 4.2. Increase Financial Aid for FastForward (FANTIC) application completion by 15% by 2030.
- 4.3. All front-line support staff will participate in at least one professional development opportunity on financial resources to equip them to be able to respond accurately to most student inquiries by 2030.
- 4.4. Increase students engaged in paid internships and apprenticeship programs by 25% by 2030.
- 4.5. Increase usage of student wrap-around support services by 10% by 2030.

### DEFINITIONS:

**FAFSA application:** Free Application for Federal Student Aid application is used by all United States students to determine eligibility for federally funded grant and loan programs for higher education. Completion will be measured by ISIRS received for program-placed enrolled students within a financial aid year. The baseline year, FY 2023 (Summer, Fall, Spring), will be compared to the final year, FY 2030 (Summer, Fall, Spring).

**FANTIC application:** Financial Aid for Noncredit Training leading to Industry Credentials is used by VCCS students who are enrolled in an approved noncredit workforce training program leading to the attainment of an industry-recognized credential or licensure to demonstrate financial need. Completion will be measured by FANTIC applications received for enrolled FastForward students within a fiscal year. The baseline year, FY 2023 (July 1, 2022-June 30, 2023), will be compared to the final year, FY 2030 (July 1, 2029-June 30, 2030).

**Professional development opportunities:** Opportunities that advance skills, traits, and competencies that contribute to success in the workplace as defined and identified by the college for its workforce.

**Financial resources:** May include federal, state, and institutional financial aid available to credit and FastForward students, as well as institutional and community-based non-academic support services, such as SNAP, TANF, HUD, Medicaid, childcare, and other services as defined by the college. May also include financial literacy training.

**Paid internships and apprenticeships:** Internships are often unpaid and may not lead to a full-time job. Apprenticeships are paid experiences that often lead to full-time employment. Experiences should be documented either as classes or as part of an advising record.

**Student wrap-around support services:** Services offered by the college or VCCS to help students gain access to food, clothing, transportation and/or childcare, document advising (EAB Navigate), learn about and qualify for state and federal non-academic aid (SingleStop), attain mental health counseling or other services.



# Strategic Plan Metrics and Definitions



## OBJECTIVE #5: Investing in Virginia's Workforce

Provide all students with access to affordable college education that supports their need for financial flexibility while also supporting the vitality and sustainability of our colleges.

### METRICS:

- 5.1. Approve and implement the VCCS model for including licensure and certification examination fees for credit programs by 2030.
- 5.2. Seek additional FastForward funding investments from the Commonwealth to address the ongoing annual growth of the programs by 2030.
- 5.3. Seek additional annual funding for capacity-building efforts in regionally identified high-demand programs.
- 5.4. Increase funds available for student emergency needs at all VCCS institutions.
- 5.5. Complete assessment of facilities and make recommendations for renovation or replacement by 2030.
- 5.6. Seek funding support for renovation and replacement of facilities exceeding useful life by 2030.
- 5.7. Review current student fee structures and identify opportunities for modifications by 2030.
- 5.8. Review the current pay-for-performance model and current funding model by 2030.

### DEFINITIONS:

**Licensure and certification examination fees:** Amounts charged by third parties to students to apply for and take required examinations to obtain licensure or certification as required by employers for specific jobs.

**Funding investments:** May include state general funds, grants, or philanthropic donations.

**Capacity-building efforts:** Public and private funds used to expand faculty, staff, facilities, and/or equipment and supplies needed to offer courses and programs to additional students.

**Student emergency needs:** Funds available as grants or short-term loans to assist students with any non-tuition barrier that may prevent them from remaining enrolled during a specific semester.

**Pay-for-performance model:** VCCS outcomes-based funding model that allocates 20% of the validated resource model (state funding allocation).