

DRAFT

PATRICK & HENRY COMMUNITY COLLEGE College Board Meeting 12:30 p.m. – September 16, 2024

Minutes

The Patrick & Henry Community College Board held its regular meeting at 12:30 p.m. on Monday, September 16, 2024, in the Hooker Exhibit Hall, Frith Economic Development Center, with Ms. Jewell Drewery, Chair, presiding.

MEMBERS PRESENT: Ms. Pamela Allen; Ms. Dayna Bobbitt; Mr. Tim Chitwood; Mr. Gary Collins; Ms. Jewell Drewery, Chair; Mr. George Hippisley; Dr. Shana LeGrant; Mr. Wayne Moore; Mr. Ouss Sahhar; Mr. Tim Stone, Vice-Chair; and Mr. Stu Warren.

MEMBERS ABSENT: Mr. Robert Foster; Ms. Belinda Graham; Mr. Roger Hayden; and Mr. Brandon Scott.

OTHERS PRESENT:

Dr. Greg Hodges, Dr. Hope Callahan, Sharon Claggett, Holly Dillon, Sue Ann Ehmann, Jack Hanbury, Monica Hatchett, Brian Henderson, Rhonda Hodges, Stephanie Keith, Greg Morrison, Sarah Beth Morrison, Tiffani Underwood, LaDonna Varner, and Donata Worrell. Special guests: Delegate Eric Phillips and assistant Denise Van Valkenburg, Coach Robbie Campbell, and the P&HCC softball team.

Ms. Jewell Drewery, Chair, called the meeting to order at 12:30 p.m. She welcomed the Board members and special guest Delegate Eric Phillips along with his assistant, Denise Van Valkenburg, Coach Robbie Campbell, and the P&HCC softball team. A quorum was present.

APPROVAL OF MINUTES OF THE MAY 20, 2024, MEETING

Motion #1. Mr. Wayne Moore made a motion to approve the minutes of the May 20, 2024, regular meeting. Seconded by Ms. Dayna Bobbitt, the motion passed by unanimous vote.

PRESIDENT'S REPORT

Given by Dr. Greg Hodges

Dr. Hodges introduced Delegate Eric Phillips who has just completed his first year of service and thanked him for the support he has given to P&HCC. Delegate Phillips then read aloud House Resolution #725 commending Patrick & Henry Community College women's softball team for winning the 2024 NJCAA Division III Women's Softball World Series National Championship – for the first time in program history. This resolution was proposed to the House of Delegates by Delegate Phillips, Delegate Danny Marshall, and Delegate Wren Williams and it received the full support of the House. After reading resolution aloud outlining every detail that led to their success, Delegate Phillips presented it to Robbie Campbell, coach of the softball team, and Brian Henderson,

Assistant Vice President of Student Engagement and Athletic Director, in admiration of the team's historical achievement.

New Employees:

Dr. Hodges introduced our new full-time employees who had come aboard since our March meeting.

- Holly Dillon – Biology faculty
- Greg Morrison – English faculty
- Stephanie Keith – Patrick County High School Career Coach
- Dr. Hope Callahan – Mental Health Liaison through Piedmont Community Services

Dr. Hodges highlighted a successful academic year.

- Academic enrollment up 1% over last year.
- Workforce/short-term credential enrollment is up 52%.
- This marks two years of back-to-back academic enrollment growth – the first time in fourteen years.
- We celebrated the grand opening of the second building of our Manufacturing, Engineering and Technology (MET) Complex. This new building triples our welding capacity (including virtual welding, robotic welding, and precision machining).
- Caring Campus. P&HCC is leading the way with implementing elements of care into our campus community.
- New powerline program launched in collaboration with Wytheville Community College.
- P&HCC students were awarded the most FESTO National Coalition of Certification Centers (NC3) Industry 4.0 certifications of any college in America for 2023.
- P&HCC was named the Entrepreneurial College of the Year by the National Association of Community College Entrepreneurship (NACCE).
- Great Colleges to Work For listed P&HCC on their Great Colleges Honor Roll. Only forty-two colleges each year are granted this status. We were recognized in the following categories:
 - Job Satisfaction and Support
 - Professional Development
 - Compensation and Benefits
 - Mission and Pride
 - Faculty Experience
 - Confidence in Senior Leadership
- Achieving the Dream named P&HCC a Leader College of Distinction, an honor received by only six colleges this year.
- Workforce Training
 - Career Credit – 414 courses, 2944 enrollments

- Fast Forward – 90% completion rate, seventy-eight credential rate.
- 7th Annual Verizon Innovative Learning Camp – 72 middle schoolers participated.
- Franklin Center – P&HCC returns with three nursing programs thanks to a TRRC grant.

Strategic Planning Update

The 2021 original plan, Opportunity 2030, had the goal to eliminate economic opportunity gaps in access completion, as measured by race and ethnicity, gender, and socio-economic status. Those indicators occurred at the end of a student's time with us. There were no leading indicators in that state-wide plan. In creating our own local plan, Patrick & Henry Community College created our own leading indicators – in enrollment, in progress, and in completion. The Chancellor set up a committee to create those metrics for the State's plan and at the July State Board meeting the system office passed a new plan called "Accelerate Opportunity" which includes a plan for closing these economic opportunity gaps and also includes a plan to award 300,000 meaningful credentials by 2030 across all 23 Community Colleges. Each strategy has clear, specific, and measurable objectives. Our local objectives align perfectly with Opportunity 2030 and the Accelerate Opportunity.

Updated Student Code of Conduct

Board members received a document that came from the Governor's office through the Secretary of Education to all public education institutions outlining updates to the student code of conduct.

ACADEMIC & STUDENT AFFAIRS

Report given by Dr. Greg Hodges in the absence of Dr. Chris Wikstrom, VP of Academic & Student Success Services.

- Summer update: we were 1.5% up over last summer.
- We are still enrolling classes for the fall semester.
- We budgeted for enrollment to be down on the academic side due to a smaller graduating class in May.
- Dual Enrollment is up 8% this semester.

BUDGET & FINANCE

Report on Local Funds Expenditures – Period Ending April 30, 2024

Report given by Mr. Jack Hanbury, Vice President of Financial & Administrative Services.

- **Local Funds Summary**
 - All funds are in the black except for Student Activities which is typical for this time of year because expenses are typically included prior to income.
- **Locality Fund Budget**

- We have collected about 30% of our locality funds with few expenditures so far.
- We will be transferring part of the \$45,000 to Student Activities later this month.
- **Auxiliary Funds Budget**
 - Vending. We are required to send this out for solicitations. The Virginia Department of the Blind and Visually Impaired has the right of first refusal. They do plan to take over our vending and we anticipate our vending commissions will be down about 50% this year and 66% next year as commissions will now go to the Virginia Department of the Blind and Visually Impaired. We will cut back the amount we transfer to Student Activities to account for this.
 - We have received several significant donations which will help to offset this.
- **Auxiliary Funds Investments Performance**
 - Our portfolio has now crossed the million-dollar mark and continues to do well even though it is a conservative investment. In August we were up 6.17%.
- **Student Activities Budget**
 - Not much activity on the revenue side
 - Funding has been changed so that now much of the income is transferred from the Foundation, Auxiliary Funds, and Capital Gains Distributions. We have not yet made those transfers, which is why we are in the red at the moment. We anticipate being in the black by the next budget report.
- **Student Activities Funds**
 - This is a breakdown of the various student activity funds.
- **Parking Funds**
 - We budgeted \$25,000 as a placeholder since we do not have any projects scheduled at this time.

WORKFORCE, ECONOMIC, AND COMMUNITY DEVELOPMENT (WECD)

Report given by Rhonda Hodges, VP of WECD

- **Workforce development**
 - **Career Credit** - In fiscal year 2023 across all our career-credit programs, we offered 414 courses and had 2,903 enrollments.

- **Fast Forward** (Short-Term, Non-Credit programs that lead to industry recognized credentials/certification.)
 - For fiscal year 2023 Fast Forward enrollments were up 52%, a 40% increase in headcount, 90% completion rate, and 78% completed certifications. It was a momentous year!
 - As of this morning our enrollments are up 27% over this time last year.

- **Community Development**
 - P&HCC partnered with Verizon to host the Verizon Innovative Learning camps this summer in Patrick County and at the Dalton IDEA Center. This is the seventh year we have offered the camp, and we had seventy-two middle school students participating – all free to families through Verizon Innovative Learning.

 - The M-HC Chamber/C-PEG is accepting applications now for GROW MHC program for businesses that have been in business for two years or more.

 - New programs and classes are being offered at the Franklin Center in Rocky Mount.
 - Fast Forward Clinical Medical Assistant program with seventeen students enrolled.
 - Certified Phlebotomy Technician program will be offered in October. Sixteen students are already enrolled.

 - We are expanding the Heavy Equipment Operator program in Patrick County.

 - Natalie Hodge Davis is offering a class called “The Art of Story Telling.”

- **Career Services**
 - The Career Center will host a Career Fair on September 26, with more than forty employers participating.

INSTITUTIONAL ADVANCEMENT

Report given by Tiffani Underwood, Assoc. VP of Institutional Advancement & P&HCC Foundation Executive Director.

- **Scholarships**

- Mr. Hensley's family established the Harry D. Hensley Memorial Scholarship Fund to honor his 43-year career as a public-school teacher with Martinsville City Schools. The scholarship will honor Mr. Hensley's legacy by providing financial assistance to deserving students pursuing higher education.
- We were also fortunate to receive a \$25,000 donation to establish an Educational Endowed Scholarship. This endowed scholarship will provide much-needed financial assistance for local students.
- This summer the foundation awarded over \$125,000 in scholarships to deserving students. These are just from our endowed and individual donor scholarships, so it does not include P&H Scholars, tobacco, SEED, or other organizational scholarships. We plan to honor all these donors and recipients at our Annual Scholarship Luncheon on November 19th so please save that date on your calendar.
- **Announcements**
 - Since we last met, we have been awarded several large grants:
 - \$240,000 from the Virginia Tobacco Region Revitalization Commission for scholarships to support workforce credentials, STEM-H and Advanced Manufacturing.
 - \$100,000 for our continued work with the Rural Virginia Horseshoe Initiative to increase the number of students in rural areas with an associate degree or certification.
 - \$176,000 grant from the Ratcliffe Foundation to support Heavy Equipment Operator Training and the Route 58 Widening project in Patrick County.
 - \$261,000 from the VCCS for Workforce Pipeline Funding. Dr. Hodges expounded on this to report that a grant for nearly \$3 million will be coming to us from the State to expand building trades. These will be the first funds received from the State for capital investments in eleven years.
 - We received a \$1,000 sponsorship from Press Glass in support of the Athletics Program.

- Speaking of Athletics, we will be hosting a golf tournament on October 11th at Chatmoss Country Club as a fundraiser for the athletics program. We hope that many of you will consider being a hole sponsor or putting together a team to play that day. If you are interested, please reach out to Brian Henderson.
- **P&HCC Productions**
 - I hope you were able to see the latest P&HCC Productions show – Wizard of Oz, the Musical. It was an amazing production with multiple sell-out shows. It may have been one of the largest productions to date!
 - Next, we will turn our attention to the holidays this fall with a Holiday Extravaganza, so stay tuned for show dates!

ATHLETICS

Report given Mr. Brian Henderson, Asst Vice President of Student Engagement & Inclusion/Athletic Director.

- Cross Country, Volleyball, and Men's Soccer are underway.
- Men's Soccer is currently ranked at #18.
- Softball began last weekend.
- Baseball begins this weekend.
- Golf Tournament fundraiser on October 11th at Chatmoss Country Club. Sponsorships are available.
- Bassett Physical Therapy and Press Glass have become sponsors, and their banners will soon be hung on the Stone Hall walls.
- E-Teams Sponsor is a crowd fund raising program. Between baseball, softball, volleyball, and men's basketball they have raised \$27,000. Soccer and Cross-Country/Track & Field, and Wrestling are getting underway and should be raising more.

MISCELLANEOUS

- Committee assignments for 2024-2025 have been made and Jewell Drewery thanked those who have agreed to chair each committee.

- Update – Amended Section 8 of Board Policy Manual (Jack Hanbury)
 - Jack explained that under the current policy in order to revise, amend, add, or delete provisions within the policy manual, it must be submitted to the Board at one meeting and voted on at the next meeting. This creates an exceptionally lengthy process for taking action. The proposal is to be able to submit changes and vote on those changes at the same meeting. Dr. Hodges explained that we are the only one of the 23 Virginia colleges that do this. It started when documents had to be mailed to Board members giving them sufficient time to receive and study the documents before the next meeting. In this digital age that extra time is no longer necessary. This will be presented at the next Board meeting at which time you will be able to vote on it.

- Update – FOIA Electronic Meeting Policy (Jack Hanbury)

This policy will allow for Electronic Meetings to be held under certain circumstances. The Board could have up to two meetings per year remotely, (optional, if the need arises). These would include any committee meetings that might be scheduled on that same date.

Also, if a Board member could not attend due to sickness or other established circumstances they could attend remotely. Remote meetings would be held via Zoom.

- Chancellor's Retreat Report (Jewell Drewery and Tim Stone)

Jewell Drewery reported that she and Tim Stone attended the retreat and found it most informative. She was particularly impressed with the culture of care program that was presented which was developed to assure that the needs of students are met on any number of levels. It makes the student know that they belong here. P&HCC is the first college in the state of Virginia to be certified in the Culture of Care. Tim agreed that the Caring Campus session was extremely impressive to him along with other break-out topics. A particular take-away was that “servant leaders always prevail”.

ADJOURNMENT

With no further discussion or comments brought forth, Jewell Drewery, Chair, reminded the Board that the next regular meeting of the Board will be November 18, 2024. She then adjourned the meeting at 1:29 pm.

Minutes Approved By:

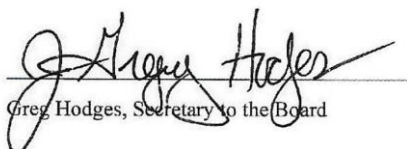


Jewell Drewery, Chair

Minutes Recorded By:



Sue Ann Ehmman



Greg Hodges, Secretary to the Board