



DRAFT

PATRICK & HENRY COMMUNITY COLLEGE
College Board Meeting
12:30 p.m. – September 15, 2025

Minutes

The Patrick & Henry Community College Board held its regular meeting at 12:30 p.m. on Monday, September 15, 2025, in the Flex Space of the Manufacturing, Engineering, & Technology Complex I, with Mr. Tim Stone, Vice Chair, presiding.

MEMBERS PRESENT: Ms. Pam Allen; Mr. Tim Chitwood; Mr. Carl Cline, Jr.; Mr. Gary Collins; Mr. Robert Foster; Mr. George Hippisley; Dr. Shana LeGrant; Mr. Wayne Moore; Mr. Ouss Sahhar; Mr. Tim Stone, Vice-Chair; and Mr. Stu Warren.

MEMBERS ABSENT: Ms. Dayna Bobbitt; Ms. Jewell Drewery, Chair; and Mr. Roger Hayden.

OTHERS PRESENT: Dr. Greg Hodges; Eric Arrington; Lindsey Bishop; Sharon Claggett; Meghan Eggleston; Shannon Farmer; Dr. Colin Ferguson; Jack Hanbury; Monica Hatchett; Brian Henderson; Letitia Pulliam; Amber Shelton; Tiffani Underwood; Amy Webster; Donata Worrell; Roberta Wright; and Terry Young.

Monique Holland, representing the Martinsville Bulletin, was also present.

Mr. Tim Stone, Vice Chair, called the meeting to order at 12:26 p.m. A quorum was present.

CONSIDERATION OF JULY 21, 2025, MEETING MINUTES

Mr. Robert Foster moved to approve the minutes of the regular meeting held on July 21, 2025. The motion was seconded by Mr. Wayne Moore and was approved unanimously.

PRESIDENT'S REPORT

Presented by Dr. Greg Hodges, President

Dr. Hodges presented updates including:

- Caring Campus Certification: P&HCC became the first college in the nation to achieve Gold-level Caring Campus certification.
- Academic Success: The May 2025 graduating cohorts of both the Practical Nursing and RN programs achieved a 100% NCLEX pass rate.

- Grants Awarded: \$242,000 to equip the Industrial Trades programs in Philpott Hall; \$1.9 million, five-year renewal of the federal TRIO/Student Support Services program.
- New Employees: Introduction of two new employees: Ms. Dottie Davis, Talent Search Advisor, and Mr. Tim Forbes, Industrial Electronics Technology faculty.
- Student Excellence in Education Program (SEED) GPA Change: Beginning Fall 2026, the minimum high school GPA requirement for the SEED Program will lower to 2.0, expanding access.
- Patrick Promise: A press conference will be held October 9, 2025, to announce major developments.
- New Dual Enrollment Partnership: Beginning Fall 2026, Franklin County Public Schools will partner with P&HCC for dual enrollment in CTE programs.

The President's report also included presentations by members of the Caring Campus Team, who detailed initiatives such as Welcome Day, First Week Greetings, staff name badges, cross-department awareness, and marketing/student feedback strategies.

ACADEMIC & STUDENT AFFAIRS

Report given by Dr. Hodges on behalf of Dr. Chris Wikstrom, Vice President of Instruction & Student Support

Enrollment: Contrary to anticipated declines, Fall 2025 enrollment reached 1,457 FTE, up 3.5% from last fall and 9% above budget projections. This marks the fourth consecutive year of enrollment growth, the first such streak in 25 years.

ATHLETICS

Report given by Mr. Brian Henderson, Assistant Vice President of Student Engagement/ Athletic Director

- P&HCC is fielding seven active NJCAA programs in Fall 2025 with 146 student-athletes representing 12 different countries, including the Bahamas, Italy, Ghana, Brazil, Scotland, Canada, England, and Denmark.
- Fall sports of men's soccer, volleyball, and cross country have all begun. Men's soccer and cross country have already appeared in early national rankings as top programs.
- P&HCC continues to receive invitations to compete against NCAA four-year institutions. This year, men's soccer played Longwood, VCU, Liberty, and Radford;

softball has matchups scheduled with Emory & Henry, Longwood, Virginia Tech, and Radford; and baseball will also compete against Radford.

- The College renewed its partnership with ValleyStar Credit Union to host Financial Literacy Workshops.
- The annual Golf Tournament will be held on October 2, 2025, with teams and sponsors still needed. Funds raised help provide student-athletes with high-quality experiences and address housing and transportation challenges.

BUDGET & FINANCE

Report on Local Funds Expenditures – Period Ending August 31, 2025.

Presented by Mr. Jack Hanbury, Vice President of Financial & Administrative Services

- Some funds reflect early-year deficits due to frontloaded expenses.
- Auxiliary Fund investments returned 2.5% in the past month.
- Student Activity and Parking Funds noted expected early deficits due to timing of fee collection and planned expenses (including a softball scoreboard).

INSTITUTIONAL ADVANCEMENT

Report given by Tiffani Underwood, Associate Vice President of Institutional Advancement & P&HCC Foundation Executive Director

- Scholarships: Over \$150,000 in endowed and individual donor scholarships were awarded this summer. Donors and recipients will be honored at the Annual Scholarship Luncheon on November 19, 2025.
- Mini-Grants: The Foundation opened the mini-grant program for faculty and staff proposals, increasing the maximum award to \$2,500.
- IDEA Center: Verizon STEM Achievers Camp successfully engaged approximately 80 middle school students; Startup MHC bootcamp launched July 29 with 19 businesses participating, concluding September 16, with pitches October 7 and awards October 21.
- P&HCC Productions: Finding Nemo Jr. was staged this summer with over 45 children participating. The next production will be Rudolph the Red-Nosed Reindeer, running December 4–14, 2025. Auditions are scheduled for October 9 and 11 for ages 13 and up.

WORKFORCE & TECHNICAL PROGRAMS

Report given by Dr. Colin Ferguson, Assistant Vice President & Chief Workforce Officer of Workforce & Technical Programs

Dr. Ferguson noted workforce program enrollments remain on target with prior year levels. A workforce graduation ceremony is scheduled for September 30, 2025, at 6:00 p.m. in Stone Hall Gymnasium, with approximately 123 graduates expected.

ACADEMIC & STUDENT AFFAIRS COMMITTEE REPORT (Ouss Sahhar, Chair)**A. Board Report #455 Allied Health Preparation Career Studies Certificate (CSC) Discontinuance**

Mr. Ouss Sahhar submitted a motion to approve the discontinuance of the Allied Health Preparation CSC. Dr. Colin Ferguson added that this program has been inactive since 2008 and, in accordance with Virginia Community College System requirements, must be officially removed due to inactivity and lack of enrollment.

Vote: The motion to approve the discontinuance of the Allied Health Preparation CSC, already seconded by the Committee, passed unanimously.

B. Board Report #456 Industrial Trades CSC Program

Mr. Ouss Sahhar submitted a motion to approve the Industrial Trades CSC program. Dr. Colin Ferguson added that this program would align with current workforce offerings and provide foundational skills common across multiple trades pathways, including carpentry, electrical, HVAC, and plumbing. Courses would cover shop safety, tool identification, basic math, and introductory construction practices, consistent with nationally recognized NCCER (National Center for Construction Education and Research) standards. The program is intended to serve as a flexible entry point, allowing students to pursue either credit-bearing or FastForward non-credit pathways, depending on individual goals and funding eligibility.

Vote: The motion to approve the Industrial Trades CSC program, already seconded by the Committee, passed unanimously.

BUDGET & FINANCE COMMITTEE REPORT (Dr. Shana LeGrant, Chair)**A. Board Report #457 Fiscal Year 2026 Budget Amendment**

Dr. Shana LeGrant submitted a motion to approve the fiscal year 2026 local funds budget amendment. Jack Hanbury added that following the approval of the College's Local Funds Budget, the Virginia Community College System implemented adjustments to the fee structure for Dual Enrollment (DE) courses offered in local high schools. Under these revisions, core DE courses taught by high school faculty must be provided at no cost to students, with no associated activity fees. As a result,

the College experienced a reduction in Student Activity Fees, impacting the budgets for both student activities and athletics. To address this shortfall, the College recommended amending the Fiscal Year 2026 Local Funds Budget to include an additional \$20,000 transfer from locality funds.

Vote: The motion to approve the fiscal year 2026 local funds budget amendment, already seconded by the Committee, passed unanimously.

CLOSED SESSION

Mr. Gary Collins submitted a motion to convene into closed session. Mr. George Hippisley seconded the motion. The Board entered closed session at 1:05 p.m. pursuant to §2.2-3711(A)(3), Code of Virginia, to discuss acquisition and disposition of property.

Upon reconvening, roll was taken and Mr. Gary Collins made a motion to certify the closed meeting. Mr. George Hippisley seconded the motion. All members present certified unanimously by roll call vote that only permitted matters were discussed.

Roll Call Vote on Certification of Closed Session:

Member Name	Vote (Yes/No)
Pamela Allen	Absent *
Dayan Bobbitt	Absent
Tim Chitwood	Yes
Gary Collins	Yes
Jewell Drewery	Absent
Robert Foster	Yes
Roger Hayden	Absent
George Hippisley	Yes
Dr. Shana LeGrant	Yes
Wayne Moore	Yes
Ouss Sahhar	Yes
Tim Stone	Yes
Stu Warren	Yes

** Pam Allen was present for the closed session but departed before the certification vote.*

Certification of Closed Session

Whereas, the Patrick & Henry Community College Local Board convened a closed meeting on September 15, 2025 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section §2.2-3712(D) of the Code of Virginia requires a certification by the

Board that such closed meeting was conducted in conformity with Virginia law;

Now, therefore, be it resolved that the Patrick & Henry Community College Local Board hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies; and
2. Only such public business matters as were identified in the motion convening the closed session were heard, discussed, or considered by the Board.

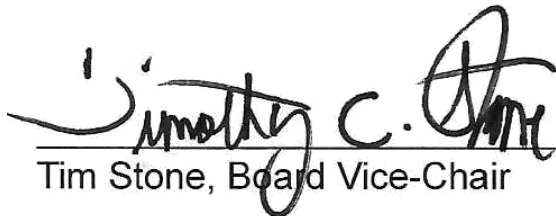
MISCELLANEOUS

The next meeting will be held November 17, 2025.

ADJOURNMENT

With no further discussion or comments brought forth, Mr. Tim Stone, Vice Chair, adjourned the meeting at 2:25 p.m.

Minutes Approved By:


Tim Stone, Board Vice-Chair


Recorded by Shannon Farmer


Greg Hodges, Secretary to the Board