



BUDGET & FINANCE COMMITTEE MEETING

Manufacturing, Engineering, & Technology Complex I
65 Motorsports Drive
Martinsville, Virginia 24112

NOVEMBER 17, 2025

MINUTES

The Budget & Finance Committee of the Patrick & Henry Community College Board was scheduled at 11:30 a.m. on Monday, November 17, 2025, in room 106 in the Manufacturing, Engineering, & Technology Complex I.

Dr. Shana LeGrant, Chair, called the meeting to order at 11:28 a.m. Committee members present were Mr. Robert Foster. Members absent were Mr. Gary Collins & Mr. George Hippisley. A quorum was not present.

Also in attendance were Mr. Jack Hanbury, P&HCC Liaison; Dr. Greg Hodges, President & Board Secretary; Ms. Shannon Famer, Recorder; Facilities Committee members: Mr. Stu Warren, Mr. Carl Cline, Dr. Buzz Custer, & Mr. Tim Stone.

Consideration of Board Report #458 - Fiscal Year 2027 Local Funds Requests

Dr. LeGrant invited Mr. Hanbury to present a summary of Board Report #458:

Mr. Hanbury outlined the proposal to request a 10% increase in locality contributions from Henry County & Martinsville, & to ask Patrick County to reinstate the \$7,000 previously cut. No request will be made to Franklin County at this time due to an existing agreement allowing free use of the Franklin Center; future contributions may be considered if facility charges are introduced.

The rationale for the increase includes:

- Loss of approximately \$25,000 in student activity fees due to legislative changes requiring dual enrollment to be 100% free to families & school divisions.
- First request for an increase in five years; Martinsville has not increased since 2015, Patrick since 2017, & Henry County last increased in 2022.
- Current funding levels are lower than in 2008–2009 on a per-student basis.

Discussion emphasized that locality funds primarily support student activities, which are under significant budget pressure. Members noted that Henry County contributes more than 56% of revenue, aligned with its larger student population, but overall contributions among localities are somewhat imbalanced.



Additional context: Patrick County recently allocated \$70,000 to the Patrick County Education Foundation for the Patrick Promise initiative, which supports tuition but does not impact local funds.

Committee members agreed that advocacy during public discussions would be important to communicate the minimal nature of the requested increase & its significant impact on student activities.

Following review & discussion, Mr. Foster moved to approve the Fiscal Year 2027 Local Funds Request for full board review. With no further business, Dr. LeGrant adjourned the meeting at 11:48 a.m.

In the full board meeting, Mr. Stu Warren seconded the motion, & it carried unanimously to recommend approval of Board Report #458 by the full Board.

A handwritten signature in black ink that reads "Shannon E. Farmer".

Recorded by Shannon Farmer

A handwritten signature in black ink that reads "Shana LeGrant".

Shana LeGrant, Chair
Budget & Finance Committee



FACILITIES COMMITTEE MEETING

Manufacturing, Engineering, & Technology Complex I
65 Motorsports Drive
Martinsville, Virginia 24112

NOVEMBER 17, 2025

MINUTES

The Facilities Committee of the Patrick & Henry Community College Board was scheduled at 11:30 a.m. on Monday, November 17, 2025, in room 106 in the Manufacturing, Engineering, & Technology Complex I.

Mr. Stu Warren, Chair, called the meeting to order at 11:46 a.m. Committee members present were Mr. Carl Cline; Dr. Buzz Custer; & Mr. Tim Stone. No members were absent establishing a quorum.

Also in attendance were Mr. Jack Hanbury, P&HCC Liaison; Dr. Greg Hodges, President & Board Secretary; Ms. Shannon Farmer, Recorder; Budget & Finance Committee members: Dr. Shana LeGrant & Mr. Robert Foster.

Consideration of Board Report #459 – Local Funds Infusion for Renovation of Philpott Hall (the “Trades Academy”).

Mr. Warren invited Mr. Hanbury to present a summary of Board Report #459:

Mr. Hanbury explained that the college received a state grant of \$2,631,933 for Phase 1 of the renovation, which will house plumbing, electrical, HVAC, & carpentry programs. Due to soft costs & state requirements, the committee was asked to designate \$404,975 in local funds to cover a potential shortfall. Mr. Hanbury noted that actual bids may come in lower, & Dr. Hodges added that donors have expressed interest in helping if needed. The designation is primarily to satisfy state requirements & ensure the project moves forward without delay. If funds are used, they could later be replenished through donations.

Following review & discussion, Mr. Cline moved to approve the Local Funds Infusion for Renovation of Philpott Hall. Mr. Tim Stone seconded. The motion was unanimously approved, & the Committee voted to recommend approval of Board Report #459 by the full board.

With no further discussion, Mr. Warren adjourned the meeting at 11:56 a.m.

Shannon E. Farmer

Recorded by Shannon Farmer

Stu Warren

Stu Warren, Chair
Facilities Committee