



**DRAFT**

**PATRICK & HENRY COMMUNITY COLLEGE  
College Board Meeting  
12:30 p.m. – November 17, 2025**

**Minutes**

The Patrick & Henry Community College Board held its regular meeting at 12:30 p.m. on Monday, November 17, 2025, in the Flex Space of the Manufacturing, Engineering, & Technology Complex I, with Ms. Jewell Drewery, Chair, presiding.

**MEMBERS PRESENT:** Ms. Pam Allen; Ms. Dayna Bobbitt; Mr. Tim Chitwood; Mr. Carl Cline, Jr.; Dr. Buzz Custer; Mr. Robert Foster; Dr. Shana LeGrant; Mr. Wayne Moore; Mr. Ouss Sahhar; Mr. Tim Stone, Vice-Chair; and Mr. Stu Warren.

**MEMBERS ABSENT:** Mr. Gary Collins; Mr. Roger Hayden; and Mr. George Hippisley.

**OTHERS PRESENT:** Eric Arrington; Sharon Claggett; Meghan Eggleston; Shannon Farmer; Dr. Colin Ferguson; Jack Hanbury; Brian Henderson; Dr. Greg Hodges; Emily Holland; Sarah Beth Morrison; Tiffani Underwood; Shannon Whitlow; Dr. Chris Wikstrom; Donata Worrell; and Roberta Wright.

Ms. Jewell Drewery, Chair, called the meeting to order at 12:34 p.m. A quorum was present.

**WELCOME**

New board member, Dr. Buzz Custer, was appointed by Henry County to fulfill an unexpired term ending in 2026. He is a clinical pharmacist and active EMS leader. He serves on the Ridgeway Rescue Squad Board and trains emergency medical providers. Dr. Custer is a graduate of Bassett High School, Radford University, and Wingate University.

**CONSIDERATION OF SEPTEMBER 15, 2025, MEETING MINUTES**

Mr. Stu Warren moved to approve the minutes of the regular meeting held on September 15, 2025. The motion was seconded by Ms. Pam Allen and was approved unanimously.

**PRESIDENT'S REPORT**

Presented by Dr. Greg Hodges, President

- Introduction of Emily Holland, FastForward G3 Career & Credentials Coach
- Coasters were distributed with strategic plan goals
- Patrick Promise update: First three years funded; annual fundraising goal approximately \$150,000; enrollment begins Fall 2026

- Signed Memo of Understanding with Martinsville Sheriff's Department for justice-impacted training.
- Aspen Prize Recognition: P&HCC named among Top 200 Community Colleges in the U.S.; Virginia had 11 colleges in the top 200.
- NCI update: Resolution under committee review; report expected in January.

### **ACADEMIC & STUDENT AFFAIRS**

Report given by Dr. Chris Wikstrom, Vice President of Instruction & Student Support

- Caring Campus Gold Certification achieved; P&HCC is the only U.S. college with gold status
  - Name badges were provided to all board members
- Fall enrollment strong; Spring registration trending positively

### **ATHLETICS**

Report given by Brian Henderson, Assistant Vice President of Student Engagement & Athletic Director

- Fall sports completed; individual success include All-Region honors and athletic scholarships
- Winter sports underway
- Student-athletes participated in Pancake Day and community service events
- Planning for the 20<sup>th</sup> anniversary of NJCAA athletics in 2026

### **BUDGET & FINANCE**

Report on Local Funds Expenditures – Period Ending October 31, 2025.

Presented by Mr. Jack Hanbury, Vice President of Financial & Administrative Services

- Reviewed local funds and auxiliary accounts:
  - Early-year deficits due to front loaded expenses
  - Auxiliary funds performing well; conservative investments stable
  - Student activity & Parking Funds show temporary deficits; expected to normalize
- Local funds balance: \$1,622,635 (as of Oct. 31, 2025)

### **INSTITUTIONAL ADVANCEMENT**

Report given by Tiffani Underwood, Associate Vice President of Institutional Advancement & P&HCC Foundation Executive Director

- Gifts received:
  - \$20k from Gene Haas Foundation for motorsports scholarships
  - \$5k from Community Foundation Serving Western Virginia for MHC After 3
  - \$5k for Student Emergency Fund
- Phi Theta Kappa: 39 students' membership dues funded by the Foundation
- IDEA Center:

- 18 graduates from Startup MHC bootcamp; 16 businesses awarded \$68,836.88
- Program totals: 388 graduates, 135 businesses started, \$850,228 in awards
- P&HCC Productions: *Rudolph the Red-Nosed Reindeer* runs Dec. 4-14
- End-of-Year Appeal: Goal of 100% board participation in giving

## **WORKFORCE & TECHNICAL PROGRAMS**

Report given by Dr. Colin Ferguson, Assistant Vice President & Chief Workforce Officer of Workforce & Technical Programs

Dr. Ferguson noted workforce program enrollments remain on target with prior year levels. A workforce graduation ceremony is scheduled for September 30, 2025, at 6:00 p.m. in Stone Hall Gymnasium, with approximately 123 graduates expected.

- Recent graduation for Powerline Pro program; strong placement
- Enrollment tracking steady; exploring new program offerings and funding opportunities

## **BUDGET & FINANCE COMMITTEE REPORT (Dr. Shana LeGrant, Chair)**

### **A. Board Report #458 Fiscal Year 2027 Local Funds Requests**

Mr. Robert Foster submitted a motion to approve the fiscal year 2027 local funds requests. Jack Hanbury added that the proposal included a 10% increase in contributions from Martinsville City and Henry County and restoration of \$7k previously reduced from Patrick County's allocation. The Committee emphasized the importance of replenishing local funds to support future capital projects and offset reductions in student activity fees.

**Vote:** Due to the lack of a quorum, the full board reviewed Board Report #458. Mr. Stu Warren seconded the motion to approve the fiscal year 2027 local funds request and it passed unanimously.

## **FACILITIES COMMITTEE REPORT (Stu Warren, Chair)**

### **A. Board Report #459 Local Funds Infusion for Renovation of Philpott Hall (Trades Academy)**

Carl Cline submitted a motion to approve the Infusion for Renovation of Philpott Hall (Trades Academy). Jack Hanbury added the college is seeking authorization to infuse up to \$404,975 from accumulated local funds into the Philpott Hall renovation project, designated as the Trades Academy. This infusion ensures compliance with VCCS requirements by covering a potential shortfall between the current construction budget and the higher cost estimate of \$2.6 million. The project, supported by a \$2.6 million state Workforce Pipeline grant, aims to expand training capacity for plumbing, electrical, HVAC, and carpentry programs and double enrollment in these areas.

**Vote:** The motion to approve the local funds infusion for renovation of Philpott Hall (Trades Academy), already seconded by the Committee, passed unanimously.

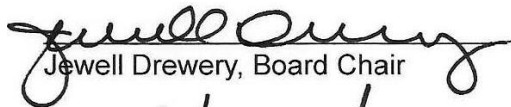
**MISCELLANEOUS**

The next meeting will be held January 26, 2026.

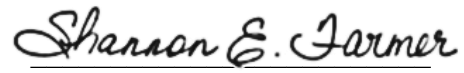
**ADJOURNMENT**

With no further discussion or comments brought forth, Ms. Jewell Drewery, Chair, adjourned the meeting at 1:01 p.m.

Minutes Approved By:

  
Jewell Drewery, Board Chair

  
Greg Hodges, Secretary to the Board

  
Recorded by Shannon Farmer