



## DRAFT

### PATRICK & HENRY COMMUNITY COLLEGE College Board Meeting 12:30 p.m. – November 17, 2025

#### Minutes

The Patrick & Henry Community College Board held its regular meeting at 12:30 p.m. on Monday, November 17, 2025, in the Flex Space of the Manufacturing, Engineering, & Technology Complex I, with Ms. Jewell Drewery, Chair, presiding.

**MEMBERS PRESENT:** Ms. Pam Allen; Ms. Dayna Bobbitt; Mr. Tim Chitwood; Mr. Carl Cline, Jr.; Dr. Buzz Custer; Mr. Robert Foster; Dr. Shana LeGrant; Mr. Wayne Moore; Mr. Ouss Sahhar; Mr. Tim Stone, Vice-Chair; and Mr. Stu Warren.

**MEMBERS ABSENT:** Mr. Gary Collins; Mr. Roger Hayden; and Mr. George Hippisley.

**OTHERS PRESENT:** Eric Arrington; Sharon Claggett; Meghan Eggleston; Shannon Farmer; Dr. Colin Ferguson; Jack Hanbury; Brian Henderson; Dr. Greg Hodges; Emily Holland; Sarah Beth Morrison; Tiffani Underwood; Shannon Whitlow; Dr. Chris Wikstrom; Donata Worrell; and Roberta Wright.

Ms. Jewell Drewery, Chair, called the meeting to order at 12:34 p.m. A quorum was present.

#### WELCOME

New board member, Dr. Buzz Custer, was appointed by Henry County to fulfill an unexpired term ending in 2026. He is a clinical pharmacist and active EMS leader. He serves on the Ridgeway Rescue Squad Board and trains emergency medical providers. Dr. Custer is a graduate of Bassett High School, Radford University, and Wingate University.

#### CONSIDERATION OF SEPTEMBER 15, 2025, MEETING MINUTES

Mr. Stu Warren moved to approve the minutes of the regular meeting held on September 15, 2025. The motion was seconded by Ms. Pam Allen and was approved unanimously.

#### PRESIDENT'S REPORT

Presented by Dr. Greg Hodges, President

- Introduction of Emily Holland, FastForward G3 Career & Credentials Coach
- Coasters were distributed with strategic plan goals
- Patrick Promise update: First three years funded; annual fundraising goal approximately \$150,000; enrollment begins Fall 2026

- Signed Memo of Understanding with Martinsville Sheriff's Department for justice-impacted training.
- Aspen Prize Recognition: P&HCC named among Top 200 Community Colleges in the U.S.; Virginia had 11 colleges in the top 200.
- NCI update: Resolution under committee review; report expected in January.

## ACADEMIC & STUDENT AFFAIRS

Report given by Dr. Chris Wikstrom, Vice President of Instruction & Student Support

- Caring Campus Gold Certification achieved; P&HCC is the only U.S. college with gold status
  - Name badges were provided to all board members
- Fall enrollment strong; Spring registration trending positively

## ATHLETICS

Report given by Brian Henderson, Assistant Vice President of Student Engagement & Athletic Director

- Fall sports completed; individual success include All-Region honors and athletic scholarships
- Winter sports underway
- Student-athletes participated in Pancake Day and community service events
- Planning for the 20<sup>th</sup> anniversary of NJCAA athletics in 2026

## BUDGET & FINANCE

Report on Local Funds Expenditures – Period Ending October 31, 2025.

Presented by Mr. Jack Hanbury, Vice President of Financial & Administrative Services

- Reviewed local funds and auxiliary accounts:
  - Early-year deficits due to front loaded expenses
  - Auxiliary funds performing well; conservative investments stable
  - Student activity & Parking Funds show temporary deficits; expected to normalize
- Local funds balance: \$1,622,635 (as of Oct. 31, 2025)

## INSTITUTIONAL ADVANCEMENT

Report given by Tiffani Underwood, Associate Vice President of Institutional Advancement & P&HCC Foundation Executive Director

- Gifts received:
  - \$20k from Gene Haas Foundation for motorsports scholarships
  - \$5k from Community Foundation Serving Western Virginia for MHC After 3
  - \$5k for Student Emergency Fund
- Phi Theta Kappa: 39 students' membership dues funded by the Foundation
- IDEA Center:

- 18 graduates from Startup MHC bootcamp; 16 businesses awarded \$68,836.88
- Program totals: 388 graduates, 135 businesses started, \$850,228 in awards
- P&HCC Productions: *Rudolph the Red-Nosed Reindeer* runs Dec. 4-14
- End-of-Year Appeal: Goal of 100% board participation in giving

## WORKFORCE & TECHNICAL PROGRAMS

Report given by Dr. Colin Ferguson, Assistant Vice President & Chief Workforce Officer of Workforce & Technical Programs

Dr. Ferguson noted workforce program enrollments remain on target with prior year levels. A workforce graduation ceremony is scheduled for September 30, 2025, at 6:00 p.m. in Stone Hall Gymnasium, with approximately 123 graduates expected.

- Recent graduation for Powerline Pro program; strong placement
- Enrollment tracking steady; exploring new program offerings and funding opportunities

## BUDGET & FINANCE COMMITTEE REPORT (Dr. Shana LeGrant, Chair)

### A. Board Report #458 Fiscal Year 2027 Local Funds Requests

Mr. Robert Foster submitted a motion to approve the fiscal year 2027 local funds requests. Jack Hanbury added that the proposal included a 10% increase in contributions from Martinsville City and Henry County and restoration of \$7k previously reduced from Patrick County's allocation. The Committee emphasized the importance of replenishing local funds to support future capital projects and offset reductions in student activity fees.

**Vote:** Due to the lack of a quorum, the full board reviewed Board Report #458. Mr. Stu Warren seconded the motion to approve the fiscal year 2027 local funds request and it passed unanimously.

## FACILITIES COMMITTEE REPORT (Stu Warren, Chair)

### A. Board Report #459 Local Funds Infusion for Renovation of Philpott Hall (Trades Academy)

Carl Cline submitted a motion to approve the Infusion for Renovation of Philpott Hall (Trades Academy). Jack Hanbury added the college is seeking authorization to infuse up to \$404,975 from accumulated local funds into the Philpott Hall renovation project, designated as the Trades Academy. This infusion ensures compliance with VCCS requirements by covering a potential shortfall between the current construction budget and the higher cost estimate of \$2.6 million. The project, supported by a \$2.6 million state Workforce Pipeline grant, aims to expand training capacity for plumbing, electrical, HVAC, and carpentry programs and double enrollment in these areas.

**Vote:** The motion to approve the local funds infusion for renovation of Philpott Hall (Trades Academy), already seconded by the Committee, passed unanimously.

**MISCELLANEOUS**

The next meeting will be held January 26, 2026.

**ADJOURNMENT**

With no further discussion or comments brought forth, Ms. Jewell Drewery, Chair, adjourned the meeting at 1:01 p.m.

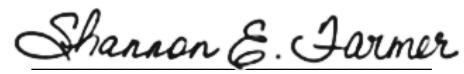
Minutes Approved By:



Jewell Drewery, Board Chair



Greg Hodges, Secretary to the Board



Shannon E. Farmer

Recorded by Shannon Farmer