Patrick & Henry Community College

# EXECUTIVE COMMITTEE MEETING

Frith Economic Development Center
645 Patriot Avenue
Martinsville, Virginia 24112

MAY 18, 2026

# MINUTES

The Executive Committee of the Patrick & Henry Community College Board met at 11:15 a.m. on Monday, May 18, 2026, in conference room 145 of the Frith Economic Development Center, with Ms. Jewell Drewery, Chair, presiding.

Committee members present were Ms. Jewell Drewery, Ms. Pam Allen, Dr. Shana LeGrant, Mr. Ouss Sahhar, Mr. Tim Stone, & Mr. Stu Warren. Others present included Shannon Farmer, recorder.

Ms. Drewery called the meeting to order at 11:15 a.m. and confirmed that a quorum was present.

The committee reviewed the draft of the 2025–2026 Presidential Evaluation Letter. Members noted that the document was well-prepared, thorough, and reflected strong performance and leadership by President Hodges. The letter was developed based on the president's submitted accomplishments, and members expressed appreciation for the level of detail and overall quality.

Discussion was limited to a minor formatting adjustment related to the placement of the title "Dr." with the president's name. This change was considered non-substantive and did not affect the overall content or intent of the evaluation.

Committee members also discussed the evaluation process and recommended providing the president's list of annual accomplishments in advance of future evaluations to support a more informed review.

Following discussion, Mr. Ouss Sahhar made a motion to approve the Presidential Evaluation Letter with the noted formatting correction. The motion was seconded by Mr. Stu Warren. The committee unanimously agreed to recommend approval to the full Board.

There being no further business, the meeting was adjourned at 11:23 a.m.

Shannon E. Farmer
Recorded by Shannon Farmer

Jewell Drewery
Jewell Drewery, Board Chair

# BUDGET & FINANCE COMMITTEE MEETING

Frith Economic Development Center
645 Patriot Avenue
Martinsville, Virginia 24112

MAY 18, 2026

# MINUTES

The Budget & Finance Committee of the Patrick & Henry Community College Board met at 11:45 a.m. on Monday, May 18, 2026, in conference room 145 of the Frith Economic Development Center, with Dr. Shana LeGrant, Chair, presiding.

Committee members present were Dr. Shana LeGrant, Mr. Gary Collins, & Mr. George Hippisley. Members absent were Mr. Robert Foster. Others present included Jack Hanbury, liaison, Dr. Greg Hodges, board secretary, & Shannon Farmer, recorder.

Dr. LeGrant called the meeting to order at 11:46 a.m. and confirmed that a quorum was present.

The committee reviewed Board Report #463, which outlines the proposed Fiscal Year 2027 Local Funds Budget. The report reflects continuation of the revised funding structure implemented in fiscal year 2025 to strengthen long-term support for the Student Activities Fund.

Key highlights of the proposed budget include:

- A planned transfer of $82,000 from Locality Funds and $45,000 from Auxiliary Funds to support student activities.

- Additional support through $20,000 in investment-related revenues and contributions from the College foundation.

- A projected Student Activities Fund budget of approximately $275,640, with expenses of $250,640 and a contingency balance of $25,000.

- Parking Fund revenues projected at approximately $50,000, with $25,000 reserved for potential maintenance or repair needs.

During discussion, the committee noted several adjustments and operational considerations, including modest updates to auxiliary revenues (reflecting reduced bookstore income and increased vending performance), slight increases in student activity fee revenues due to enrollment growth, and the absence of funding for the bass fishing club due to its current inactivity. Members also discussed how certain line items, such as the student awards banquet, are supplemented by state funds in addition to local allocations.

The committee further discussed ongoing efforts to align student activity fee allocations—particularly athletics funding—with anticipated state guidance, noting progress made in reducing the proportion allocated to athletics.

Additionally, it was reported that project bids for the renovation to Philpott Hall came in below expectations, eliminating the need to utilize previously designated local reserve funds.

Following discussion, a motion was made and seconded to approve Board Report #463 as presented. The committee unanimously voted to recommend approval of the Fiscal Year 2027 Local Funds Budget to the full Board.

Following discussion, Mr. George Hippisley made a motion to approve Board Report #463 as presented. The motion was seconded by Mr. Gary Collins. The committee unanimously agreed to recommend approval of the Fiscal Year 2027 Local Funds Budget to the full Board.

There being no further business, the meeting was adjourned at 11:55 a.m.

Shannon E. Farmer
Recorded by Shannon Farmer

Shana LeGrant
Shana LeGrant, Chair
Budget & Finance Committee