



LEGISLATIVE COMMITTEE MEETING

Frith Economic Development Center
645 Patriot Avenue
Martinsville, Virginia 24112

SEPTEMBER 21, 2026

MINUTES

The Legislative Committee of the Patrick & Henry Community College Board met at 11:30 a.m. on Monday, September 21, 2026, in room 145 of the Frith Economic Development Center, with Pam Allen, Chair, presiding.

Committee members present were Ms. Pam Allen & Mr. Tim Chitwood. Member absent was Ms. Dayna Bobbitt. Others present included Dr. Greg Hodges, liaison, & Amber Shelton, recorder.

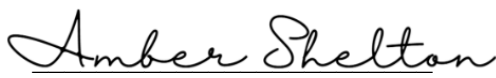
Pam Allen called the meeting to order at 11:33 a.m. & confirmed that a quorum was present.

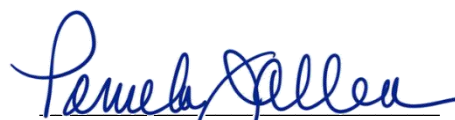
The committee reviewed Board Report #464, which requested approval to extend Patrick & Henry Community College's Strategic Plan through 2031 to align with the Virginia Community College System's updated Accelerate Opportunity 2030 framework.

Dr. Greg Hodges explained that the VCCS's previous Opportunity 2027 framework had been revised and extended through 2030. As a result, the college's strategic plan must also be extended to maintain alignment with system goals and priorities.

Following discussion, a motion was made by Pam Allen & seconded by Tim Chitwood to recommend approval of Board Report #464. The motion to recommend the Strategic Plan alignment & extension to the full board was carried unanimously.

There being no further business, the meeting was adjourned at 11:38 a.m.


Amber Shelton, Recorder


Pam Allen, Chair
Legislative Committee



BUDGET & FINANCE COMMITTEE MEETING

Frith Economic Development Center
645 Patriot Avenue
Martinsville, Virginia 24112

SEPTEMBER 21, 2026

MINUTES

The Budget & Finance Committee of the Patrick & Henry Community College Board met at 11:30 a.m. on Monday, September 21, 2026, in room 124 of the Frith Economic Development Center, with Dr. Shana LeGrant, Chair, presiding.

Committee members present were Dr. Shana LeGrant, Mr. Gary Collins, & Mr. Robert Foster. Others present included Jack Hanbury, liaison, & Shannon Farmer, recorder.

Dr. LeGrant called the meeting to order at 11:35 a.m. & confirmed that a quorum was present.

The committee reviewed Board Report #465, which proposed amending the FY 2027 Parking Fund Budget to appropriate \$80,366 for the replacement of campus directional & identification signage. Administration noted that the project was identified through ongoing campus improvement efforts & is intended to enhance campus wayfinding, improve the appearance of campus signage, & provide updated building identification throughout the main campus. The estimated project cost is based on a preliminary quote obtained from Signage Industries & includes building identification signs, directional signage, traffic signs, & installation.

Committee members discussed the project scope, the estimated cost, the competitive procurement process, & the proposed funding source. Questions were raised regarding the percentage of the estimate attributable to illuminated monument signs, the uncertainty of final project costs, potential permitting & engineering expenses, & the long-term sustainability of utilizing Parking Fund reserves for the project. Administration explained that the estimate included illuminated components that are not anticipated to be part of the final project & that the project would be competitively bid, with the College retaining the option to reject bids if costs exceeded available funding.

The committee also reviewed the condition of the Parking Fund & discussed future campus maintenance needs, parking fee revenue, & planned site improvements. Administration reported that the Parking Fund has a beginning FY 2027 balance of \$277,582.11 & that the proposed budget amendment would be funded from available local Parking Fund reserves.

Following discussion, a motion was made by Robert Foster & seconded by Gary Collins to recommend approval of Board Report #465. The motion carried unanimously,



& the committee voted to recommend approval of the FY 2027 Parking Fund Budget Amendment to the full Board.

There being no further business, the meeting was adjourned at 11:58 a.m.

Shannon E. Farmer
Shannon E. Farmer, Recorder

Shana LeGrant
Dr. Shana LeGrant, Chair
Budget & Finance Committee