BUDGET & FINANCE COMMITTEE MEETING

Frith Economic Development Center
645 Patriot Avenue
Martinsville, Virginia 24112

NOVEMBER 16, 2026

MINUTES

The Budget & Finance Committee of the Patrick & Henry Community College Board met at 11:30 a.m. on Monday, November161, 2026, in conference room 145 of the Frith Economic Development Center, with Dr. Shana LeGrant, Chair, presiding.

Committee members present were Dr. Shana LeGrant, & Mr. Robert Foster. Others present included Jack Hanbury, liaison, & Shannon Farmer, recorder. Mr. Gary Collins was absent.

Dr. LeGrant called the meeting to order at 11:37 a.m. & confirmed that a quorum was present.

The committee reviewed Board Report #466, which recommends approval of the College's Fiscal Year 2028 Locality Fund Request. Administration reported that no increase requests will be submitted to Martinsville, Henry County, or Patrick County for FY 2028. It was noted that Patrick County continues to support students through the Patrick Promise program, which provides approximately $70,000 in tuition assistance annually.

Administration further recommended requesting $15,000 in local funding from Franklin County due to the College's expanded presence and increased student enrollment there. The committee was advised that Franklin County has not contributed local funding since 2015, following the College's reduced physical presence in the locality at that time.

Following discussion, a motion was made by Robert Foster and seconded by Dr. LeGrant to recommend approval of Board Report #466. The motion carried unanimously, and the committee voted to recommend approval of the Fiscal Year 2028 Locality Fund Request to the full Board.

During additional discussion, administration reported that bids for the campus signage project approved under Board Report #465 were received below the original estimate, with the apparent low bid totaling approximately $67,000 compared to the original estimate of $80,366. Administration also indicated that the possibility of incorporating solar lighting into the project would be explored.

There being no further business, the meeting was adjourned at 11:42 a.m.

Patrick & Henry Community College

Shannon E. Farmer, Recorder

Dr. Shana LeGrant, Chair
Budget & Finance Committee